Pecyn Dogfennau

Wendy Walters
Prif Weithredwr,
Chief Executive,
Neuadd y Sir, Caerfyrddin. SA31 1JP
County Hall, Carmarthen. SA31 1JP

DYDD LLUN, 6 IONAWR 2020

AT: HOLL AELODAU'R **PWYLLGOR CRAFFU DIOGELU'R CYHOEDD A'R AMGYLCHEDD**

YR WYF DRWY HYN YN EICH GALW I FYNYCHU CYFARFOD O'R **PWYLLGOR CRAFFU DIOGELU'R CYHOEDD A'R AMGYLCHEDD** SYDD I'W GYNNAL YN **Y SIAMBR, NEUADD Y SIR, CAERFYRDDIN, SA31 1JP** AM **10.00 YB** AR **DYDD LLUN, 13EG IONAWR, 2020** ER MWYN CYFLAWNI'R MATERION A AMLINELLIR AR YR AGENDA ATODEDIG.

Wendy Walters

PRIF WEITHREDWR

AILGYLCHWCH OS GWELWCH YN DDA

Swyddog Democrataidd:	**Janine Owen**
Ffôn (Llinell Uniongyrchol):	**01267 224030**
E-bost:	**JanineOwen@sirgar.gov.uk**
Cyf:	**AD016-001**

PWYLLGOR CRAFFU DIOGELU'R CYHOEDD A'R AMGYLCHEDD
14 AELOD

GRŴP PLAID CYMRU – 8 AELOD

1.	**Cynghorydd**	**Karen Davies**
2.	**Cynghorydd**	**Mansel Charles**
3.	**Cynghorydd**	**Jeanette Gilasbey**
4.	**Cynghorydd**	**Dorian Phillips**
5.	**Cynghorydd**	**Susan Phillips**
6.	**Cynghorydd**	**Alan Speake**
7.	**Cynghorydd**	**Dai Thomas**
8.	**Cynghorydd**	**Aled Vaughan Owen (Is-Gadeirydd)**

GRŴP LLAFUR – 4 AELOD

1.	**Cynghorydd**	**Penny Edwards**
2.	**Cynghorydd**	**Tina Higgins**
3.	**Cynghorydd**	**John James (Cadeirydd)**

GRŴP ANNIBYNNOL – 2 AELOD

1.	**Cynghorydd**	**Arwel Davies**
2.	**Cynghorydd**	**Joseph Davies**

GRŴP ANNIBYNNOL NEWYDD – 1 AELOD

1.	**Cynghorydd**	**Eryl Morgan**

AGENDA

1.	YMDDIHEURIADAU AM ABSENOLDEB	
2.	DATGANIADAU O FUDDIANNAU PERSONOL GAN GYNNWYS UNRHYW CHWIPIAU PLEIDIAU A RODDIR MEWN YMATEB I UNRHYW EITEM AR YR AGENDA.	
3.	CWESTIYNAU GAN Y CYHOEDD (NID OEDD DIM WEDI DOD I LAW)	
4.	YMGYNGHORI YNGHYLCH STRATEGAETH Y GYLLIDEB REFENIW 2020/21 TAN 2022/23	5 - 68
5.	ADRODDIAD MONITRO CYLLIDEB CYFALAF A REFENIW 2019/20	69 - 86
6.	CYNLLUN BUSNES ADRANNOL YR AMGYLCHEDD 2020/2023	87 - 126
7.	CYNLLUN BUSNES ADRAN CYMUNEDAU 2020 - 2023	127 - 200
8.	CYNLLUN BUSNES ADRANNOL Y PRIF WEITHREDWR 2020/2023	201 - 204
9.	EITEMAU AR GYFER Y DYFODOL	205 - 220
10.	LLOFNODI YN GOFNOD CYWIR COFNODION Y CYFARFOD A GYNHALIWYD AR 15 TACHWEDD 2019	221 - 228

Mae'r dudalen hon yn wag yn fwriadol

PWYLLGOR CRAFFU
DIOGELU'R CYHOEDD A'R AMGYLCHEDD

13 IONAWR 2020

YMGYNGHORI YNGHYLCH STRATEGAETH Y GYLLIDEB REFENIW 2020/21 TAN 2022/23

Atodiad A - Strategaeth ar gyfer y Gyllideb Gorfforaethol o 2020/21 tan 2022/23

Atodiad A (i) - Crynodeb effeithlonrwydd sy'n ymwneud â'r Gwasanaethau Amgylchedd a Diogelu'r Cyhoedd

Atodiad A (ii) - Twf Gwasgedd sy'n ymwneud â'r Gwasanaeth Amgylchedd

Atodiad B - Adroddiad Monitro Cyllideb sy'n ymwneud â'r Gwasanaethau Amgylchedd a Diogelu'r Cyhoedd

Atodiad C - Crynhoad o'r Taliadau sy'n ymwneud â'r Gwasanaethau Amgylchedd a Diogelu'r Cyhoedd

Ystyried y materion canlynol a chyflwyno sylwadau arnynt:

- Bod yr aelodau yn ystyried ac yn gwneud sylwadau ar gynlluniau strategaeth y gyllideb
- Bod yr aelodau yn ystyried ac yn gwneud sylwadau ar gynlluniau ar gyfer arbedion effeithlonrwydd yn eu meysydd gwasanaeth hwy, a glustnodir yn Atodiad A(i)
- Hefyd, bod yr aelodau'n cael gwahoddiad i gyflwyno unrhyw gynlluniau eraill ar gyfer arbedion effeithlonrwydd.
- Bod yr aelodau'n edrych yn fanwl ar y Gyllidebau Adrannol
- Bod yr aelodau'n cymeradwyo'r Crynhoadau o'r Taliadau

Rhesymau:

Yn ei gyfarfod ar 6ed Ionawr 2020, bydd y Bwrdd Gweithredol yn ystyried Strategaeth y Gyllideb Refeniw o 2020/21 tan 2022/23 (Atodiad A) ac yn cymeradwyo'r adroddiad at ddibenion ymgynghori. Yn y cyfarfod caiff y wybodaeth ddiweddaraf ei rhoi ar lafar ynghylch unrhyw newidiadau neu gynlluniau penodol gan y Bwrdd Gweithredol, os bydd hynny'n briodol.

Angen cyfeirio'r mater at y Bwrdd Gweithredol er mwyn gwneud penderfyniad:

NAC OES

Aelodau'r Bwrdd Gweithredol sy'n gyfrifol am y Portffolio:

- Cyng. Hazel Evans (Amgylchedd)
- Cyng. Philip Hughes (Diogelu'r Cyhoedd)
- Cyng. Cefin Campbell
- Cyng. David Jenkins (Corfforaethol)

Y Gyfarwyddiaeth: Gwasanaethau Corfforaethol **Enw'r Cyfarwyddwr:** Chris Moore **Awdur yr adroddiad:** Randal Hemingway	**Swydd:** Pennaeth y Gwasanaethau Corfforaethol	**Rhif Ffôn / Cyfeiriad E-bost:** 01267 224886 RHemingway@sirgar.gov.uk

EXECUTIVE SUMMARY

ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE

13th JANUARY 2020

REVENUE BUDGET STRATEGY CONSULTATION 2020/21 to 2022/23

The objective of the report is to allow members to consider the corporate budget strategy for the financial years 2020/21 to 2022/23 to consider the service delivery impact and options for the forthcoming years.

The report is set out as follows:-

Appendix A

- The attached report is a copy of the Revenue Budget Strategy 2020/21 to 2022/23 that has been presented to the Executive Board. As part of the budget consultation process the report is presented to this Scrutiny Committee for your consideration.

- The report provides members with an initial view of the revenue budget issues for the forthcoming year and also reflects departmental submissions.

Appendix B

Current budget extracts for the Environment and Public Protection Services.

Appendix C

Charging Digest for the Environment and Public Protection Services. The charges for 2020/21 have yet to be adopted and any change to the proposed charges will impact on the budget/efficiency proposals.

DETAILED REPORT ATTACHED?	YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: Chris Moore Director of Corporate Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	**NONE**	**YES**	**NONE**	**NONE**	**NONE**	**NONE**

1. Policy and Crime & Disorder

The budget is being prepared having regard to the Improvement Plan.

2. Finance

The report provides an initial view of the Budget Strategy for 2020/21, together with indicative figures for the 2021/22 and 2022/23 financial years. The impact on departmental spending will be dependent upon the final settlement from Welsh Government and the resultant final Budget adopted by County Council.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: Chris Moore Director of Corporate Services

1. Local Member(s) – N/A
2. Community / Town Council – N/A
3. Relevant Partners – Consultation with relevant partners will be undertaken and results will be reported during the budget process.
4. Staff Side Representatives and other Organisations – Consultation with other organisations will be undertaken and results will be reported during the budget process.

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
2020/21 3 year Revenue Budget	Corporate Services Department, County Hall, Carmarthen

Mae'r dudalen hon yn wag yn fwriadol

REPORT OF DIRECTOR OF CORPORATE SERVICES

Environmental & Public Protection Scrutiny Committee

13th January 2020

REVENUE BUDGET STRATEGY 2020/21 to 2022/23

(Copy of Executive Board report 06/01/20)

HEAD OF SERVICE & DESIGNATION.	DIRECTORATE	TELEPHONE NO.
C Moore, Director of Corporate Services	Corporate Services	01267 224121
AUTHOR & DESIGNATION	**DIRECTORATE**	**TELEPHONE NO**
R Hemingway, Head of Financial Services	Corporate Services	01267 224886

1. INTRODUCTION

1.1. Executive Board in July 2019 received a report on the Revenue Budget Outlook for 2020/21 to 2022/23 which appraised Members of the financial outlook and the proposals for taking forward the budget preparation for the three year period.

1.2. This report provides Members with the current view of the Revenue Budget for 2020/21 together with indicative figures for the 2021/22 and 2022/23 financial years. The report is based on officers' projections of spending requirements and takes account of the provisional settlement issued by Welsh Government on 16 December 2019 (this was later than normal, principally due to the General Election). It also reflects the current departmental submissions for savings proposals.

1.3. Whilst signifcant work has already been undertaken in preparing the budget, this is only an initial position statement which will be updated over the coming months as the budget is further developed, council members are engaged, public consultation takes place, and the final settlement is received from Welsh Government.

1.4. The report aims to cover the following eight areas in building up the budget strategy:

- Welsh Government settlement indications
- Current year budget performance
- Budgetary pressures and validations
- Impact on the Authority's budget requirement
- Savings proposals
- Consultation
- Reserves
- Conclusion and Council Tax requirement

2. PROVISIONAL

2.1. The provisional settlement was announced on Monday 16th December 2019, the same day as Welsh Government set its own budget. Indicative figures for individual Local Authorities were provided for one financial year only, 2020/21, with no further information about future years' settlements.

2.2. The Westminster Autumn Statement in September 2019 included several significant increases to English Budgets, including future spending for English schools and social care. Through the Barnett consequential, the Welsh Government revenue budget increased by £593 million for 2020/21, of which around £207 million is directly related to Local Government spending. However, it should be noted that a proportion of the headline increase merely represents a transfer of cost – and funding – from one area of HM Treasury to another in respect of key public sector pensions schemes. As such, not all of the headline figure represents a true increase.

2.3. The main points of the Provisional Settlement 2020/2021 on an all Wales basis are as follows:

2.3.1. Local government revenue funding for 2019/20 set at £4.474 billion, an increase of 4.3% (£184 million) compared to 2019-20, but this is after transfers into the settlement which WG have included at £53 million.

2.3.2. Our analysis suggests there are however inconsistencies in this:

The settlement allows for £39 million of transfers in respect of increased teachers pensions costs for September 2019-March 2020 (7 months). The full year effect is approximately £28 million higher, which will need to be met from the improved settlement.

Similarly, WG provided £12 million in 2019/20 towards the cost of the September 2019 Teachers Pay Award, representing 1.75% of the 2.75% increase for the seven months of the financial year. This has been transferred in, leaving £9 million again to be met from the improved settlement.

2.3.3. Unlike previous years, there is no funding floor. Individual settlements as published range from +3.0% (Monmouthshire) to +5.4% (Newport).

2.4. The Settlement figures for Carmarthenshire are:

2.4.1. After adjustments for WG identified transfers, the increase in the provisional settlement is 4.4% (£11.548m). The Aggregate External Finance (AEF) therefore increases to £274.159m in 2020/21.

2.4.2. New responsibilities and transfers in:

- £4.443m for Teachers pensions, however only £2.403m has actually been transferred in
- £1.265m for the September 2019 Teachers pay award, of which only £738k has been transferred in. Nothing has been included for the potential September 2020 award.
- £130k for NHS funded nursing

These account for £5.8m or 2.2% of the overall increase in funding provided by Welsh Government

Previous years' budgets have seen a significant increase in inflationary and inescapable pressures, with only partial mitigation in the form of improved settlements from Welsh Government. Whilst this settlement is unquestionably the most generous we have seen in recent times, the scale of pressures is so vast that there is a continued squeeze on Local Government finances. On the basis of this experience, and in the absence of any forward guidance for future years, the MTFP assumptions for 2021 and beyond have revised to allow an improved settlement of +2.0%, but increases to the assumed level of pay, price and other inescapable pressures, leading to a revised savings target of £16.5 million over the three year MTFP period.

2.5. Details of the Welsh Government Service Specific Grants were provided alongside the provisional settlement on 16 December 2019 at an all Wales level. Many remain at a broadly similar level, there are however some important updates:

- The social care workforce grant has been increased from £30m to £40m across Wales. We will look for details of this to understand whether the increase can be used in full towards the obvious and unavoidable service pressures.

  Whilst the Chancellor's spending round statement did not confirm a figure for the National Living Wage increase, the OBR forecasts it will rise from £8.21/hour to £8.63/hour which will impact significantly on the cost of many commissioned services.

- A new Additional Learning Needs grant of £7.2m across Wales, details of which will be explored to identify what might be used towards the department's identified pressure of £400k

- An increase in Pupil Development Grant (PDG) of £8.6m – to be channelled through ERW - and PDG Access of £3.2m across Wales

- The temporary funding put in place for Ethnic, Minority Gypsy Roma Traveller Learners has been maintained at £10.0m but there is no information on whether the current distrubution, which does not favour Carmarthenshire, is to be changed or not.

- An all-Wales reduction of £1.8m to the Sustainable Waste Management Grant, which will reduce the support for Carmarthenshire's core waste budgets by around £110k.

2.6 Due to the delays in the provisional settlement, the consequential impact on Welsh Government's budget finalisation and publication is likewise delayed. The final settlement is not due to be published until 25 February and therefore County Council will set the final budget on 3 March 2020.

3. BUDGET REQUIREMENT 2020/2021

3.1. Current Years performance (2019/20)

3.1.1. As the Authority's core spending requirements remains constant year on year, a review of current year's performance is important in identifying whether there are any underlying problems within the base budget

3.1.2. The current projection for the Revenue Outturn for 2019/20 (based on the October 2019 monitoring) is as follows

	£'000	£'000	£'000
Chief Executive	15,480	15,462	-18
Communities	98,308	99,291	983
Corporate Services	26,320	25,634	-686
Education and Children's Services	166,372	170,454	4,082
Environment	55,353	56,028	675
Departmental Expenditure	361,834	366,870	5,036
Cont from Dept/Earmarked Reserves		-323	-323
Capital Charges	-20,497	-21,697	-1,200
Levies and Contributions	9,976	9,976	0
Transfer to/ from Reserves	0	0	0
Net Expenditure	351,313	354,824	3,512

The main reasons for the departmental overspends are as follows:

- Chief Executive's Department: proposed savings in Corporate Health and Safety (290k) under review, offset by overachievement of rental income.

- Communities Department: overspends against budget in the areas of Older People, Physical Disabilities and Learning Disabilities.

- Education and Children's Services: forecast increase in school deficit balances (£3m), overspends in Special Educational Needs Statements, Education Other Than at School, school premises costs and a shortfall in the Music Service SLA income.

- Environment Department: overspends are primarily due to an increase in ALN pupil transport numbers and a shortfall in planning application income.

The Authority is currently forecasting a variance of £3.5m at the year-end, however £3m of this forecast overspend relates to school budgets and is currently under significant review with Headteachers and Governors of relevant schools, supported by officers from Education and Corporate Services departments. Various recovery plans are being finalised, which in some cases will include agreement to licenced deficits to allow the school to repay the deficit balance over a period of up to five years.

Taking account of the schools position, the net outturn of the other council fund services is £0.5m, which will need to be met from general balances, should the forecasted overspend position materialise.

3.2. Validation

3.2.1. Validation reflects the changes in expenditure requirements to deliver the **current level** of services in future years. Primarily this is inflation, but also includes some service specific changes. The key validation factors are as follows:

	2020/21 Original	**2020/21 Proposed**	**2021/22**	**2022/23**
General inflation	2.0%	2.0%	2.0%	2.0%
Electricity	5.0%	5.0%	5.0%	5.0%
Gas	5.0%	5.0%	5.0%	5.0%
Fuel	5.0%	5.0%	5.0%	5.0%
Pay Inflation - non teaching	2.0%	2.75%	2.75%	2.75%
Pay Inflation - Teaching	2.0%	2.75%	2.75%	2.75%
Levies	2.9%	5.7%	2.5%	2.5%
Pension Contributions	£209k	nil	nil	nil
Capital Charges	£250k	£250k	£500k	£500k

3.2.2. It is considered prudent to increase the assumption on future pay awards to 2.75% annual for all staff. Pay represents the single largest expenditure item for the council, and has seen gradual but rising increases over recent successive years. In addition, this increase reflects the NJC Union demands far in excess of previous years, the Teachers September 2019 award of 2.75% as well as the Chancellor's announcement of a desire to reach a teachers' starting salary of £30,000, which is likely to place upward pressure across all pay points over coming years.

3.2.3. Based on the latest triennial valuation of the Dyfed Pension Fund, it is pleasing to note that there is no requirement to increase the employer's pension rate for NJC staff.

3.2.4. Furthermore, our draft budget builds in the full year impact of the September 2019 increase in Teachers Pensions Employer contributions. The increase from 16.48% to 23.6% is estimated to cost around £4.4 million, plus pay award increases (total £4.7m). The part year grant funding has been transferred into the settlement, however the remainder must be met from core funding.

3.2.5. We have received confirmation from the fire authority that their indicative budget assumes a levy increase of 5.71%. (£562k). This is based on the explicit understanding that firefighters pension cost increases continue to be met through direct grant award.

3.2.6. As a result of these factors, validation excluding Teachers Pensions is at a similar level to last year and adds £11.5m to the current year's budget.

3.3. Cost Reduction Programme

3.3.1. In anticipation of the settlement reductions, significant work in identifying further service efficiencies/rationalisation proposals has been undertaken.

3.3.2. The savings targets set for each financial year are as follows:

	2020/21 £m	2021/22 £m	2022/23 £m
Original targets (July Budget Outlook report)	8.524	8.381	8.210

Due to the more favourable settlement than anticipated when targets were set, the savings proposals have been updated which have allowed for the withdrawal of the schools efficiency savings which enables the Authority to support the full validation of inflationary factors for schools. The revised targets are:

	2020/21 £m	2021/22 £m	2022/23 £m
Updated targets (following Provisional Settlement)	5.279	5.930	5.209

3.3.3. Accordingly, departments have developed a range of proposals, and these efficiencies are included in **Appendix A** of this report.

The efficiency proposals are categorised as follows:

Managerial – Efficiencies that result in no perceivable change to the overall level of service delivery.

Policy – Efficiency or service rationalisation proposals that will directly affect service delivery.

	2020/21 £m	2021/22 £m	2022/23 £m
Managerial	4.553	4.510	3.925
Existing Policy	0.509	0.700	0.030
New Policy	0.217	0.262	0.644
Total	**5.279**	**5.472**	**4.599**
Shortfall	Nil	0.458	0.610

3.3.4. The summary sheet at Appendix A sets out the savings targets set for individual departments and the value of savings currently identified.

3.4. New Expenditure Pressures

3.4.1. New expenditure pressures are the combination of additional cost to meet existing service needs e.g. increased client base/greater service take up and the costs of meeting change in service provision e.g. policy changes.

3.4.2. The original budget outlook report included £4m per annum to meet growth pressures. This was against bids of over £10m which was unaffordable based on initial predictions of likely future settlements.

Current growth bids in excess of £12 million have been submitted by departments for 2020/21. Based on an evaluation of the value and unavoidable nature of pressures submitted, the previous allowance of £4 million will not be enough. In particular, the rising and unavoidable cost of social care provision and increase costs of compliance with recycling / waste services will contribute towards next year's budget growth. Based on current information, the value allowed for, is £7.4 million.

A new funding line has been included to provide revenue resource to develop options for decarbonisation to respond proactively to the Climate Emergency declared in 2019. It is expected that this will subsequently require additional resources within the capital programme to take this agenda forward.

Information will be continue to be reviewed and updated between draft and final budgets, and where grant funding can be identified to meet any of these pressures in part or full, this will be adjusted.

The budget development process has been strengthened to consider previous years' savings proposals that it has not been possible to deliver. This approach will further improve the council's financial resilience. An adjustment has been made to base budgets of £842k.

The detail is provided at **Appendix B**.

3.5. Schools Delegated Budgets

3.5.1 The current budget strategy proposals adopted in February 2019 and maintained in the July 2019 Budget strategy report assumed a cash neutral settlement to schools. This required schools to identify their own efficiencies to meet known inflationary pressures, but provided relative protection when compared against the larger reductions allocated to other council departments.

Given the sharp decline in school balances in 2018/19 and the significant overspend position forecasted for 2019/20, there is significant focus on addressing the root causes of this, and to support individual schools to return to financial sustainability. It is recognised this will inevitably take some time to see the full effect of the changes being made, and therefore next year's budget provides known pressures and validation in full. This includes increases for the full year effects of teachers' pensions increased costs, provides core funding to replace previous grant for pay awards, plus an assumed award for September 2020. As a result, schools spending power is maintained between 2019/20 and 2020/21 with an increase of nearly £10 million to delegated budgets, as set out in the table below:

	£000s
Pay and price inflation estimated at 2%	2,593
Full year funding for teachers pensions	4,443
Replace grant 2019/20 grant with core funding	922
Pay award funding	1,279
Increased pupil numbers	560
Total	**9,797**

3.6. Internal Funding

3.6.1. Generally speaking whilst the use of reserves to support annual budgets should not be summarily discounted, it must be treated with caution. Funding on-going expenditure from such funds merely defers and compounds difficult financial problems to the following year, increasing financial risk. One-off items of expenditure within any budget proposal lend themselves better for such funding support.

3.6.2. In deliberating this point however, members must bear in mind any **inherent risks** that may be built into the budget strategy. These include:

- Challenging Efficiency targets in the context of previously delivered savings
- Future inflation/interest rates
- Current economic and political climate, including one-year Welsh Government settlements
- Continuing uncertainty around Brexit
- Possible impact of significant increases to the National Living Wage and Teacher salaries
- Additional pressure on demand led Services

In spite of positive progress last year, this year there is no indication from Welsh Government in respect of future settlements, therefore it remains difficult to construct multi-year budgets in the absence of any clear forecasts.

3.6.3. The following table summarises the main categories of reserves held by the Authority.

	1st April 2019 £'000	31st March 2020 £'000	31st March 2021 £'000	31st March 2022 £'000
Schools Reserves	-393	-3,393	-2,393	-1,393
General Reserves	10,376	9,864	9,864	9.864
Earmarked Reserves	83,915	62,142	36,153	20,608

3.6.4. **School Reserves**

- Schools have delegated responsibility for the management of their own finances. The level of reserves held by an individual school at any point in time will depend on a number of factors including the level of contingency fund that the school governing body considers appropriate, and the particular plans each school has for expenditure. Officers have yet to be informed of any transfers to/from these reserves by individual schools for future years.

- Legislation allows schools to carry forward reserves from one financial period to another. The School Funding (Wales) Regulations 2010 requires schools to limit their

accumulated reserves at year end to £50,000 for Primary Schools and £100,000 for Secondary and Special Schools or 5% of their budget dependant on what is greater. School Improvement officers are currently working with schools to ensure they comply with the guidance. As at 31st March 2019, 39 primary, 6 secondary and 1 special schools were in deficit.

Schools are being supported through the current challenging deficit position. Recovery plans are being developed and will be implemented in agreement with the Directors of Corporate Services and Education. It is expected that the recovery phase will take a number of years to fully realise.

3.6.5. **General Reserves**

- In the changeable and challenging environment currently facing Local Government the Authority is committed to maintaining a reasonable level of General reserves or Balances. Whilst there is no prescribed minimum level for Balances, Council has previously deemed 3% of net expenditure as being a prudent level, which has been accepted by our Auditors as being reasonable.

- The overall level of balances is taken into consideration each year when the annual budget is set and has on occasions been utilised to augment expenditure/reduce council tax. The 2019/2020 budget was set on the basis of no transfers from the General Reserves. Based upon the October budget monitoring (outlined in paragraph 3.1.2 above) there could be draw of £512k against General Reserves and an increase of £3m to school deficit balances at the end of the current financial year.

- Given the likely draw on this reserve in the current year therefore it is deemed imprudent at this stage to assume any further support for future years budgets from the current General Reserves.

- Taking account of the reduction in General Reserves forecasted, consideration needs to be given to how these balances are built back up over future years.

3.6.6. **Earmarked Reserves**

- The Authority holds earmarked reserves which have been set up to finance the delivery of specific projects, or in protecting the authority against future liabilities or issues. The reserves can be summarised as follows:

Reserve	31 March 2019	31 March 2020	31 March 2021	31 March 2022
	£'000	£'000	£'000	£'000
Insurance	11,401	11,451	11,501	12,051
Capital Funds	42,371	36,084	15,350	317
Development Fund	1,509	102	121	1,542
Corporate Retirement Fund	3,685	3,685	2,685	1,685
Joint Ventures	1,180	1,312	444	240
Other	23,769	10,508	6,052	4,773
TOTAL	**83,915**	**63,142**	**36,153**	**20,608**

- As can be seen from the table above the level of earmarked reserves fluctuates greatly year on year, and whilst the level in each fund is not an exact science it is based on an informed estimate and past experience of the likely call on the authority in future years in line with the intended purpose of each reserve. Great care must therefore be taken when considering utilising such funds for purposes other than those which they were created as this could lead to the Authority being faced with substantial unfunded liabilities in the future

- The budget proposals therefore assume nil contribution from reserves in support of the revenue budget in 2020/21 and a further analysis of the reserves held will be undertaken over the coming months with any further proposed utilisation being considered at the budget finalisation stage.

- Taking account of the proposals within this report, the Director of Corporate Services confirms that overall the estimated level of financial reserves (as indicated above) is adequate for the financial year 2020/21, with the General Reserves being at the minimum that could be supported. However the Director is very conscious of the ongoing commitment to capital projects and of the demand on future services and therefore feels the reserves will need to be monitored closely going forward.

4. IMPACT ON THE AUTHORITY'S BUDGET STRATEGY

The table below provides an updated position on the current financial outlook taking account of the provisional settlement and also other recent validation changes.

4.1. The Current Financial Outlook (updated for the Provisional Settlement) is set out in the table below:

	Current MTFP		**Proposed Financial Model**		
	2020/21 £'000	**2021/22 £'000**	**2020/21 £'000**	**2021/22 £'000**	**2022/23 £'000**
Previous Year's Budget	351,314	353,793	351,314	371,592	382,150
General Inflation	2,208	2,237	2,248	2,013	1,947
Pay Inflation	4,781	4,262	6,325	6,252	6,419
Transfers in & other*	2,028	1,773	7,110	2,224	2,270
Growth	3,000	3,000	9.582	6,000	5,500
Savings proposals	-7,742	-7,155	-5,279	-5,472	-4,599
Balance Available(+)/Further savings to be identified (-)	-1,797	-1,326	293	-458	-610
Net Expenditure	353,793	356,585	371,592	382,150	393,078
Funded by:					
Revenue Settlement	257,785	255,207	274,159	279,643	285,235
Council Tax Receipts	96,008	101,378	97,433	102,508	107,843
Council Tax Increase:	**4.89%**	**4.89%**	**4.89%**	**4.89%**	**4.89%**

*includes Teachers Pensions growth

4.2. The total of cost reductions now required for 2020/21 is £5.3m and for the 3 year period are estimated at £16.5m.

4.3. The 2020/21 draft budget currently includes a contingency sum of £293k, which will allow members scope to consider additional information forthcoming in respect of:

4.3.1. Responses to the consultation process;
4.3.2. Clarification of specific grants;
4.3.3. Further growth pressures not currently addressed;
4.3.4. Amendments/Updates in Validation figures; and
4.3.5. Changes arising from the final settlement

5. CONSULTATION

Budget consultation has been planned for the coming months and a summary of the individual approaches are as follows:

5.1. Members seminars. (7 & 9 January 2020)

5.2. The consultation process will commence online from 6 January 2019.

5.3. Town & Community Councils and commercial ratepayers consultation in January 2020.

5.4. Consultation with Scrutiny Committees during January 2020.

5.5. 'Insight' youth conference held on 21 November 2019.

5.6. Consultation with the Schools Budget Forum/Headteachers Forum in January 2020.

5.7. Trade Union Consultation meeting in 10 January 2020

6. WELLBEING OF FUTURE GENERATIONS (WALES) ACT 2015

6.1. In considering the budget proposals, members need to take into consideration the requirements of the Wellbeing of Future Generations (Wales) Act 2015. The Act requires that we must carry out sustainable development, improving the economic, social environmental and cultural well-being of Wales.

'… the public body must act in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs'

6.2. In doing so, we must demonstrate the following 5 ways of working:

- Looking at the long-term so that we do not compromise the ability of future generations to meet their own needs
- Understanding the root causes of the issues to prevent them recurring
- Taking an integrated approach so that we look at all well-being goals and objectives of other services and partners
- Collaboration – Working with others in a collaborative way to find shared sustainable solutions
- Involving a diversity of population in decisions that affect them

6.3. Carmarthenshire's Well Being objectives:

Start Well

1. Help to give every child the best start in life and improve their early life experiences

2. Help children live healthy lifestyles

3. Continue to improve learner attainment for all

4. Reduce the number of young adults that are Not in Education, Employment or Training

Live Well

5. Tackle poverty by doing all we can to prevent it, help people into work and improve the lives of those living in poverty

6. Create more jobs and growth throughout the county

7. Increase the availability of rented and affordable homes

8. Help people live healthy lives (tackling risky behaviour and obesity)

9. Support good connections with friends, family and safer communities

Age Well

10. Support the growing numbers of older people to maintain dignity and independence in their later years

11. A Council wide approach to support Ageing Well in Carmarthenshire

In a Healthy and Safe Environment

12. Look after the environment now and for the future

13. Improve the highway and transport infrastructure and connectivity

14. Promote Welsh Language and Culture

Governance

15. Building a Better Council and Making Better Use of Resources

7. CONCLUSION

7.1. Currently the budget proposals assume the full delivery of all of the savings proposals submitted, together with the identification and delivery of the shortfall in savings proposals 2021/22, and 2022/23.

7.2. Further cost reductions need to be identified and/or larger council tax increases be agreed to deliver a balanced budget for the latter two years.

7.3. Given the scale of the pressures and forecasted budget gap, Council Tax increases have been maintained at the previous MTFP levels of 4.89% in each of the three financial years. This provides at least some mitigation to the savings proposals which the council needs to consider.

8. RECOMMENDATION

8.1. Note the contents of the report and approve the 2020/21 to 2022/23 Budget Strategy as a basis for consultation, specifically seeking comments from consultees on the efficiency proposals in Appendix A.

Mae'r dudalen hon yn wag yn fwriadol

ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE
13th January 2020
Efficiency Summary

	ORIGINAL TARGETS			
	2020/21	2021/22	2022/23	Total
	£'000	£'000	£'000	£'000
Chief Executive	492	492	474	1,458
Education & Children	1,029	1,029	991	3,049
Schools Delegated	2,593	2,452	2,501	7,546
Corporate Services	205	205	197	607
Communities	2,814	2,813	2,708	8,335
Environment	1,391	1,391	1,339	4,121
	8,524	**8,382**	**8,210**	**25,116**

	REVISED TARGETS			
	2020/21	2021/22	2022/23	Total
	£'000	£'000	£'000	£'000
Chief Executive	492	492	432	1,416
Education & Children	860	1,029	904	2,793
Schools Delegated	-	-	-	0
Corporate Services	205	205	180	590
Communities	2,567	2,813	2,471	7,850
Environment	1,155	1,391	1,222	3,768
	5,279	**5,930**	**5,209**	**16,418**

Proposals

	MANAGERIAL				EXISTING POLICY PROPOSALS				NEW POLICY PROPOSALS				TOTAL PROPOSALS			
	2020/21	2021/22	2022/23	Total	2020/21	2021/22	2022/23	Total	2020/21	2021/22	2022/23	Total	2020/21	2021/22	2022/23	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Chief Executive	492	451	434	1,377	0	0	0	0	0	0	0	0	492	451	434	1,377
Education	385	300	100	785	325	630	0	955	150	0	550	700	860	930	650	2,440
Schools Delegated	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Corporate Services	205	205	197	607	0	0	0	0	0	0	0	0	205	205	197	607
Communities	2,457	2,522	2,267	7,245	75	50	0	125	35	74	69	178	2,567	2,646	2,336	7,549
Environment	1,015	1,032	927	2,974	109	20	30	159	32	188	25	245	1,155	1,240	982	3,377
	4,553	**4,510**	**3,925**	**12,988**	**509**	**700**	**30**	**1,239**	**217**	**262**	**644**	**1,123**	**5,279**	**5,472**	**4,599**	**15,350**

	SHORTFALL - to be identified			
	2020/21	2021/22	2022/23	Total
	£'000	£'000	£'000	£'000
Chief Executive	0	41	-2	39
Education & Children	0	99	254	353
Schools Delegated	0	0	0	0
Corporate Services	0	0	-17	-17
Communities	0	167	135	302
Environment	0	151	240	391
	0	**458**	**610**	**1,068**

Tudalen 28

Department	2019-20 Budget £'000	FACT FILE	'2020-21 Proposed £'000	'2021-22 Proposed £'000	'2022-23 Proposed £'000	Total £'000	EFFICIENCY DESCRIPTION
Communities							
Public Protection							
Financial Investigator	-136	A financial investigation team has been set up to investigate illegal trading activity across the County, including on-line. Where illegal activity has been proved through the Court system we also implement the Proceeds of Crime legislation (POCA) that means we any profits that are made from this illegal activity are returned to a variety of statutory agencies. Any individual who has lost out can also be re-imbursed.	100	50	50	**200**	Additional income as a result of pro-active work carried out by our newly created Financial Investigation Unit.
Trading Standards	80	Trading Standards offers a range of services around business and consumer affairs e.g. consumer/business advice and illegal trading,	30	0	0	**30**	One off reduction in legal fees contingency (Trading Standards)
Total Public Protection			**130**	**50**	**50**	**230**	
Communities Total			**130**	**50**	**50**	**230**	
Environment Department							
Departmental efficiency	**departmental budget**		10	0	0	**10**	Review of staff job profiles to ensure they reflect job duties.
Business Support and Performance							
Business Support review	1,696	A further review of the departmental business support function will be undertaken during the next 3 years but this is dependant on system developments to enable more efficient processes.	22	40	0	**62**	**2020/21 & 2021/22** : further realignment of the Business support team - all dependant on system developments to enable more efficient processes.
Total Business Support and Performance division			**22**	**40**	**0**	**62**	
Highways & Transport							
Parking Services	-1,162	The County Council provides off street car parking facilities in towns and villages to support the expeditious movement of traffic to enable town centres to function. Parking supports these wider transport policy objectives and enables the authority to maintain highway and public transport services. There are 57 car parks across the county.	167	0	0	**167**	Increase Parking Charges - Parking charges have been frozen for five years. Maintenance costs and general costs continue to rise. It is proposed to introduce a modest price increase of 20p per charge band to sustain highways and transport services .
Parking Services	as above	----------"----------	100	0	0	**100**	Cease gritting of Car Parks - there is no statutory obligation to grit car parks. Given the constraint on resources the Authority will be unable to continue with this service. However, the Authority will continue to grit in surgery car parks
Highways - Public Lighting	1,065	The County Council provides and maintains Street Lighting to help facilitate the safe movement of goods and people. There are over 19.700 columns across the highway network with a further 800 units located on industrial estates and car parks. The street lighting network is currently being modernised via a 3 year investment plan with LED lamps replacing the previous Sodium lamps.	30	0	0	**30**	Remove Public Lighting Night Patrol - The upgrade of Street Lights to LED lighting reduces the risk of lamp failure. The proposals is to cease the night patrol for checking of street lamps.
Highways - operational	525	The County Council maintains 3,371 km of highway in Carmarthenshire. It is the second largest length of highway network in Wales. The Authority has a statutory duty to maintain the network to a safe standard to facilitate the safe movement of goods and people. Over fifty five percent of the Gross Expenditure relates to supplies and services.	70	0	0	**70**	Highways - Reduce Mechanical Plant Hire - Savings will be generated from improved plant utilisation and changes to the type and use of plant hired in, reducing costs for service delivery.
Highways - operational	80	----------"----------	0	10	0	**10**	Reduce light plant and tool inventory
Highways - Gulley cleansing	400	----------"----------	0	70	0	**70**	Rationalise Gulley Cleansing Operation - detailed intelligence on gulley performance has been gathered to enable the service to prioritise the cleansing frequency.
Highways - winter gritting	850	----------"----------	0	23	23	**46**	Rationalise Winter Maintenance Operation - routes will be reviewed and reduced to achieve the reduction in expenditure.
Highways - Mechanical road sweeping	254	----------"----------	93	93	0	**186**	Cease routine Mechanical Sweeping - the routine highways sweeping function will cease and only be provided on a reactive basis to cover emergency spills affecting the safety of the highway.
Highways - fallen trees	0	----------"----------	0	15	0	**15**	Recharge costs for fallen trees on highway - the proposal is to recover costs from landowners for the costs incurred in clearing trees that have fallen on the highway.
Highways - town centre management	19	----------"----------	0	19	0	**19**	Reduce Town Centre Management Budget (Minor structural works, paved areas, bollards , street furniture) - Savings delivered through reduction in proactive maintenance work by moving to reactive repairs in town centres.
Highways	365	----------"----------	0	0	30	**30**	Reduce General Maintenance Budget - subject to the financial position remaining unchanged the service will be forced to further reduce the level of general maintenance work.

Department	2019-20 Budget £'000	FACT FILE	'2020-21 Proposed £'000	'2021-22 Proposed £'000	'2022-23 Proposed £'000	Total £'000	EFFICIENCY DESCRIPTION
Highways - surface dressing	800	Surface dressing is a highway maintenance treatment used extensively by all highway authorities in Wales, UK and indeed many other countries around the world. Surface Dressing treatments have been used extensively across Carmarthenshire for a number of years with great success. Surface dressing is the prescribed treatment for prolonging the life of the carriageway surface and sub-structure. The authority carries out a large programme of surface dressing works each year. The maintenance procedure which involves the application of a bitumen binder sprayed onto the carriageway surface followed by a dressing of stone seals the carriageway and restores skid resistance. This operation prevents the ingress of water into the surface and sub-structure of the carriageway and prevents degradation and formation of potholes thereby substantially prolonging the life of the carriageway. The treatment also improves the safety of road users by increasing the skid resistance properties of the road surface which assists in reducing wet skidding accidents. Many roads across the whole of Carmarthenshire have benefitted from this treatment over the past 50 years. Carmarthenshire County Council has a large network of roads to maintain and surface dressing provides a cost effective solution for keeping the roads in a safe and serviceable condition ensuring continuity for public and business travel alike.	0	300	300	**600**	Reduce Surface Dressing & Pre SD Patching (Offset to Capital) . The proposal is to reduce revenue spend on surface dressing and patching through offsetting revenue to capital spend, subject to a sufficient allocation of capital budget or grant.
Public Rights of Way	405	The Countryside Access Team has responsibility for the Definitive Map and Statement of Public Rights of Way in Carmarthenshire which is the conclusive legal record. Public Rights of Way include footpaths, bridleways, restricted byways and byways open to all traffic. There are urban and semi-urban routes in towns and villages but much of the 1,500 mile network is out in the countryside crossing fields, farmland and open country. It's a fantastic leisure and recreational resource for the people of Carmarthenshire and visitors to the County with the Wales Coast Path and numerous other walking/riding and cycling routes on offer. Enforcement and legal issues associated with the implementation of the Rights of way Improvement plan.	0	4	0	**4**	Reduce PROW Vehicles by 1
Highways - stopping up orders	0	Stopping Up Order are made when sections of the existing highway become redundant. This happens for example when a road improvement is undertaken, land within the extent of the original highway limit that has become redundant is then stopped up via a legislative process and reverts to the landowner. Where there is a formal request received from a landowner to Stop Up an area of highway land, the proposal is to charge the respective landowner the associated costs for undertaking this work.	0	5	0	**5**	Increase charges for Stopping Up Orders
Bridge Maintenance	532	Design, construction, maintenance and management of highway bridges and culverts.	0	0	24	**24**	Reduce Bridge Maintenance Revenue Budget - subject to the financial position remaining unchanged the service will be forced to reduce the level of maintenance work to reduce expenditure.
Highways	261	Suite of road condition surveys - skid resistance, deflectograph and road profile.	8	0	0	**8**	Remove technical surveys on unclassified roads. Unclassified roads are not included in the national performance indicator. These roads will be monitored through routine inspection.
Service reconfiguration	divisional budgets		0	100	0	**100**	Divisional Service Reconfiguration - subject to the financial position remaining unchanged the service will be forced to reduce the level of staffing resource with the consequential impact on service.
Road Safety	178	The Road Safety unit is responsible for delivery of road safety initiatives to meet road casualty reduction targets. The unit has responsibility for road safety education, training and publicity, the School crossing patrol service, national driver improvement schemes and road safety outside schools.	30	0	30	**60**	Road Safety Innovation - the service will develop income streams and sponsorship.
Public Rights of Way	405	The Countryside Access Team has responsibility for the Definitive Map and Statement of Public Rights of Way in Carmarthenshire which is the conclusive legal record. Public Rights of Way include footpaths, bridleways, restricted byways and byways open to all traffic. There are urban and semi-urban routes in towns and villages but much of the 1,500 mile network is out in the countryside crossing fields, farmland and open country. It's a fantastic leisure and recreational resource for the people of Carmarthenshire and visitors to the County with the Wales Coast Path and numerous other walking/riding and cycling routes on offer. Enforcement and legal issues associated with the implementation of the Rights of way Improvement plan.	2	10	0	**12**	PROW Increase income from Path Orders - the service has targeted an increase in the number of Path Orders it processes to raise income.
Fleet Maintenance	-45	Provision of maintenance to the Authority's vehicle fleet in accordance with the Authority's Operators licence statutory obligations. Costs are recovered through fixed maintenance rates.	0	0	20	**20**	Potential additional income from fleet maintenance - the service will look to expand the amount of chargeable work through MOT station for example
Total Highways & Transport division			**500**	**649**	**427**	**1,576**	

Property

Property Maintenance	2,599	This division is responsible for the day-to-day and long term repairs & maintenance of the council's estates including schools, administrative buildings, depots etc.	56	56	54	**166**	Over 98% of the budget for the Property Division comprises the Revenue Maintenance Budget. Efficiencies are proposed to be met through reducing expenditure on revenue maintenance across the Council's buildings following disposal of some properties and previous capital improvements undertaken to others. We are also aiming to make savings through new procurement arrangements and seeking to in-source areas of work where it is more cost effective then using external contractors or consultants.
Divisional review	divisional budgets	----------"----------	0	50	50	**100**	Additional income generation based on in-house expertise available to public sector partners and other markets as appropriate.
Total Property division			**56**	**106**	**104**	**266**	

Tudalen 30

Department	2019-20 Budget £'000	FACT FILE	'2020-21 Proposed £'000	'2021-22 Proposed £'000	'2022-23 Proposed £'000	Total £'000	EFFICIENCY DESCRIPTION
Waste & Environmental Services							
Reduction Black bag waste	6,478	Targeted campaigns to reduce waste and increase the awareness and use of all recycling schemes/initiatives. It is anticipated that this will result in the diversion of waste from the residual waste stream to the recycling waste stream, thereby realising savings due to the differential in the treatment costs as set out.	35	35	35	**105**	Anticipated savings due to differential in gate fee between blue bag and black bag treatment as a result of proposed kerbside black bag restrictions.
Bring Sites	363	Bring sites are located across the County to provide recycling facilities within communities.. They currently cater for glass, paper and cans in the main.	8	0	0	**8**	Rationalisation of current Community Bring Sites at Llandovery
Bring sites - Operational	as above	----------"----------	0	0	66	**66**	Potential to reduce the number of service vehicles due to fewer Community Bring Sites being operated. This will be dependent on outcome of Waste Collection methodology review.
Waste Services - operational	2,784	The operational budget includes for the provision of resources, including vehicles and premises to effect the kerbside waste collection service.	0	0	200	**200**	Review of waste rounds and depot utilisation, subject to the conclusions of the kerbside collection methodology review.
Closed landfill Sites	236	We currently manage the ongoing aftercare at two former refuse landfill sites - Nantycaws (Phase 1) in Carmarthen and Wern Ddu in Ammanford. This includes dealing with leachate from the landfill sites and ensuring the adequacy and functionality of the infrastructure, including drainage systems.	5	0	0	**5**	Reduction in general routine maintenance of closed landfill sites within statutory responsibilities.
Public Conveniences	559	Operation and maintenance of Public Conveniences	200	0	0	**200**	Anticipated saving on current Danfo contract for the operation and cleansing of the 9 Superloos in the County. New contract prices awaited.
Cleansing	2,283	The County Council maintain over 3,500km of roads throughout the County. The Cleansing Service provides for the sweeping and de-littering of streets and footways. The service includes mechanical sweeping of highways, footways and pedestrianised town centre areas, hand litter picking and emptying bins, chewing gum removal, graffiti and illegal poster removal, clearing up illegal dumping of rubbish and dog mess. On average the County Council removes around 40 tonnes of litter every week, the equivalent of 5 elephants.	55	90	0	**145**	Phased rationalisation of plant (sweepers) and labour (agency), dependant of outcome of cleansing review.
Bin removal on Trunk Road	as above	----------"----------	35	0	0	**35**	Removal of bins on the trunk road network. Savings in servicing requirements.
Grounds Maintenance	1,210	The Grounds Maintenance Section incorporates the direct responsibility of managing and maintaining parks and playgrounds, inland water areas and a large number of public open spaces within Carmarthenshire. It also maintains grounds for many other departments of the County Council such as Social Care and Housing, Cultural Services, Education and many individual schools. The Section also has numerous external clients such as Town and Community Councils and private sports clubs.	8	0	0	**8**	Cease planting of spring bedding at Parc Howard. Potential for interest groups if they would wish to undertake the planting at their cost.
Grounds maintenance - Reduced sub-contractor work	as above	----------"----------	15	0	0	**15**	Reduce the reliance on sub-contractors through greater internal efficiencies.
Grounds Maintenance - Materials	as above	----------"----------	10	0	0	**10**	Efficiency through more economic use of materials used in undertaking maintenance activity.
Playground maintenance	as above	----------"----------	0	27	0	**27**	Redistribution of work internally due to reduction in playground service requirements and therefore making less use of agency resource.
Flood defence	329	Design, construction, maintenance and management of flood defence works. Investigation of causes of flooding.	0	0	5	**5**	Reduction in maintenance work on flood defence assets.
Coastal protection	81	Design and maintenance of Coastal Protection Schemes.	22	0	0	**22**	Reduction in budget to deal with blocked culverts and small scale repairs and cleaning work.
Income - charge for sustainable drainage advice.	193	In January 2019, under the requirements of the Flood and Water Management Act 2010 (Schedule 3) Carmarthenshire County Council become Sustainable Drainage Approving Bodies (SABs). The SAB will be required to review and approve applications for all development that have 'drainage implications' and adopt these systems once the SAB is satisfied that, if constructed, the drainage system is compliant with the sustainable drainage (SuDs) National Standards	0	10	0	**10**	There are already set charges for receiving and approving SuDS applications. However, there is an opportunity to charge for advice on SuDs at the pre-application stage and recover costs already expended in officer time in giving such information to external developers on sustainable drainage options - it is currently estimated that 30% of one officer's time is spent on this.
Environmental Enforcement	25	The Environmental Enforcement section is responsible for providing enforcement activity in relation to environmental crime. This includes matters relating to dog fouling, litter, fly tipping, waste carrier offences, domestic and business waste offences, abandoned vehicles, anti-social behaviour for example graffiti, highways offences and skips and scaffolding. Enforcement is effected by means of formal notices, fixed penalty fines and prosecutions.	0	30	0	**30**	Potential income generation and / or SLA agreements with neighbouring authorities
Review of staffing	divisional budget	The budgets that make up the management structure of the Waste and Environmental Services staffing structure.	0	0	55	**55**	Review management structure.
Total Waste & Environmental Services division			**393**	**192**	**361**	**946**	
Environment Total			**981**	**987**	**892**	**2,860**	

Department	19-20 Budget	FACT FILE	'2020-21 Proposed	'2021-22 Proposed	'2021-22 Proposed	Total	EFFICIENCY DESCRIPTION
	£'000		£'000	£'000	£'000	£'000	
Environment Department							
Highways & Transport							
Highways - Eastgate Roundabout Planting	19	Grounds Maintenance Unit undertake maintenance of the roundabout at Eastgate in Llanelli. The roundabout will be planted with both spring and summer bedding plants annually. Maintenance will also include weeding of the flower beds	19	0	0	**19**	Highways Eastgate Roundabout Planting . Eastgate roundabout is planted with flowers every year. The service will explore options with outside organisations to fund the work. If this is unsuccessful, flower planting will cease.
Highways - Amenity Grass Cutting	36	Amenity grass cutting is undertaken on urban 30/40 mph speed roads inside towns and villages and is not undertaken on rural class roads or high speed roads. This type of cutting regime which utilises sit on or push along mowers results in a finer cut compared to the rural verge mowing operation which uses tractor mounted flail mowers. Unlike the verge mowing operation which in undertaken for safety purposes once per year , amenity grass cutting is undertaken 4 No. times throughout the summer season.	36	0	0	**36**	Highways Amenity Grass Cutting - grass cutting is undertaken for highway verges around major towns. The service will explore options with outside organisations. If this is unsuccessful the amenity grass cutting service will cease.
Total Highways & Transport division			**55**	**0**	**0**	**55**	
Waste & Environmental Services							
Household Waste recycling centres	included in total waste services budget	There are currently four HWRCs located across the County that serve all communities. The HWRCs are open 7 days a week. The waste recycled at the sites account for a significant proportion of Carmarthenshire's overall recycling performance.	0	20	0	**20**	Reduce opening days of Household Waste Recycling Centres at Whitland and Wernddu- reduce from 7 to 5 days a week operation, so closed 2 days in week.
Household Waste recycling centres	as above	There are currently four HWRCs located across the County that serve all communities. The HWRCs are open 7 days a week. The waste recycled at the sites account for a significant proportion of Carmarthenshire's overall recycling performance.	0	0	30	**30**	Reduce opening days of Household Waste Recycling Centres at Nantycaws and Trostre - reduce from 7 to 5 days a week operation, so closed 2 days in week.
Household Waste recycling centres	as above	There are currently four HWRCs located across the County that serve all communities. The HWRCs are open 7 days a week. The waste recycled at the sites account for a significant proportion of Carmarthenshire's overall recycling performance.	54	0	0	**54**	The Llangadog HWRC facility closed in March 2017. Part of the original budget associated with this facility has already been offered as a saving previously. The saving identified at this stage is the balance of the budget held, taking account of the mitigating measures/additional waste amnesty events for the Llandovery area.
Total Waste & Environmental Services division			**54**	**20**	**30**	**104**	
Environment Total			**109**	**20**	**30**	**159**	

Tudalen 33

Department	2019-20 Budget	FACT FILE	'2020-21 Proposed	'2021-22 Proposed	'2022-23 Proposed	Total	EFFICIENCY DESCRIPTION
	£'000		£'000	£'000	£'000	£'000	
Environment							
Waste & Environmental Services							
Closure toilet facilities	559	Operation and maintenance of Public Conveniences	0	75	25	**100**	£75k is for closure of 3 units; St Clears, Town Hall (Llanelli) and Ammanford. Llanelli Bus Station site is a 4th option @£25k on the basis that these are the least used out of the 9 Superloos.
Public Conveniences - increase charge	as above	Operation and maintenance of Public Conveniences	0	23	0	**23**	Increase charge from 20p to 40p for Superloos.
Cemetery Charges increase (Ammanford)	17	CCC is responsible for the administration, management, and maintenance of the operational cemetery at Dyffryn Road, Ammanford.	2	0	0	**2**	Increasing charges for burials, memorial plaques and administrative charges by about 10 to 25%
Cessation of support to Age Cymru	20	Age Cymru provides a glass collection facility to all their members. Currently this is used by 57 households who might not be able to recycle their glass without this service.	20	0	0	**20**	Cessation of support to Age Cymru for glass collections in the community serving 57 clients. Service is very limited and expensive at £350 per client per annum. Reviewing options for glass collection for all households.
Whitland HWRC	included in total waste services budget	There are currently four HWRCs located across the County that serve all communities. The HWRCs are open 7 days a week. The waste recycled at the sites account for a significant proportion of Carmarthenshire's overall recycling performance.	0	80	0	**80**	Closure of the Whitland HWRC facility on the basis that it is the smallest of the four facilities that we have and makes the least contribution to our waste recycling targets.
Park keeping at Parc Howard	1,210	The Grounds Maintenance Section incorporates the direct responsibility of managing and maintaining parks and playgrounds, inland water areas and a large number of public open spaces within Carmarthenshire. It also maintains grounds for many other departments of the County Council such as Social Care and Housing, Cultural Services, Education and many individual schools. The Section also has numerous external clients such as Town and Community Councils and private sports clubs.	10	0	0	**10**	Cease formal evening presence at Parc Howard resulting in main pedestrian gate being left open at all times.
Commercial opportunity - income from Japanese Knotweed Treatment (net)	3	The grounds maintenance team arranges the treatment of Japanese Knotweed with respect to its own assets and other landownership across the Council.	0	10	0	**10**	Potential to treat knotweed for external clients, subject to wider corporate consideration on commercial activity that service departments can undertake.
Total Waste & Environmental Services division			**32**	**188**	**25**	**245**	
Environment Total			**32**	**188**	**25**	**245**	

GROWTH PRESSURES

APPENDIX A(ii)

	2020-2021 £'000	Description
Environmental & Public Protection		
Food Waste Collection	133	Estimated 8 Month cost increase of Absorbent Hygiene Products collection
Food Waste Bin Liners	230	Annual provision of bin liners for Food Caddys
Waste Wardens & Advisors	125	New Team to support implementation of 3 bag restriction and achievement of recycling target
Waste Treatment & Disposal	820	Increased contractually committed sum with CWM Environmental
School Transport - ALN	215	Significant growth in pupil numbers eligible for ALN school transport which has higher costs per individual pupil
TOTAL - Environmental & Public Protection	**1,523**	

Mae'r dudalen hon yn wag yn fwriadol

APPENDIX B

Environmental & Public Protection Scrutiny Report
Budget Monitoring as at 31st October 2019 - Summary

Division	Working Budget				Forecasted				Oct 2019 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000	
Business Support & Performance	15	-96	146	65	-11	-102	146	34	-31
Waste & Environmental Services	24,294	-4,533	1,264	21,025	24,225	-4,349	1,264	21,140	115
Highways & Transportation	58,223	-38,314	9,598	29,507	61,450	-41,382	9,598	29,665	158
Property	36,160	-34,105	606	2,662	44,129	-42,048	606	2,687	25
Public Protection	3,170	-974	588	2,784	3,036	-847	588	2,777	-7
GRAND TOTAL	**121,862**	**-78,021**	**12,202**	**56,043**	**132,830**	**-88,728**	**12,202**	**56,304**	**261**

Environmental & Public Protection Scrutiny Report

Budget Monitoring as at 31st October 2019 - Detail Monitoring

Division	Working Budget				Forecasted				October 2019	Notes
	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000	Actual Variance for Year £'000	
Business Support & Performance										
Emergency Planning	72	0	11	**83**	78	0	11	**89**	**6**	
Business Support	-159	-36	176	**-19**	-207	-36	176	**-67**	**-48**	Posts budgeted at top of scale but majority are not at the top of scale yet; a few temporary vacant posts estimated during the year.
Operational Training	44	-60	16	**-0**	40	-56	16	**-0**	**-0**	
Departmental - Core	58	0	-58	**0**	73	0	-58	**15**	**15**	Contribution towards the Health and wellbeing co-ordinators
Departmental - Policy	-1	0	1	**-0**	-4	0	1	**-2**	**-2**	
Rechargable Works	0	0	0	**0**	10	-10	0	**0**	**0**	
Business Support & Performance Total	**15**	**-96**	**146**	**65**	**-11**	**-102**	**146**	**34**	**-31**	
Waste & Environmental Services										
Waste & Environmental Services Unit	-4	0	4	**0**	-4	-0	4	**0**	**0**	
Flood Defence & Land Drainage	523	-1	16	**538**	523	-0	16	**538**	**0**	
WG-Flood & Coastal Erosion Risk Managem	70	-70	0	**0**	88	-88	0	**-0**	**-0**	
SAB - Sustainable Drainage approval Body Unit	114	-110	0	**5**	113	-38	0	**75**	**70**	Anticipated income not expected to materialise based on current income trends - Dependent on number of submissions and market buoyancy of development projects
Environmental Enforcement	542	-18	53	**577**	542	-19	53	**576**	**-1**	
Ammanford Cemetery	25	-8	0	**17**	20	-9	0	**11**	**-6**	
Child Burial & Cremation Grant Scheme	0	0	0	**0**	0	0	0	**0**	**0**	
Public Conveniences	571	-12	54	**614**	485	-9	54	**531**	**-83**	Capital repayment element deducted from Danfo final quarter cost due to end of contract term. New contract will be cleansing & management only.
Cleansing Service	2,397	-115	81	**2,363**	2,456	-111	81	**2,426**	**63**	The service cost comprises plant and resource and of course tipping charges for disposal of waste we collect. The current overspend reflects the current resource levels and increased cost of disposal of collected waste. In order to address the budget position it will mean reviewing the service. This work is underway but will not be complete before the end of the financial year.
Waste Services	15,408	-1,293	788	**14,902**	15,408	-1,293	788	**14,903**	**0**	
Green Waste Collection	496	-336	1	**161**	428	-212	1	**218**	**56**	The green waste collection service is not yet self-financing. We did not anticipate to break even this financial year, as per the original business plan, but we are on track with growing the service as anticipated, with a view to being break even in future years. A third vehicle has now been introduced to cater for potential additional customers.
ESD Revenue grant - Local Env Quality	86	-32	1	**54**	86	-26	1	**61**	**6**	
Grounds Maintenance Service and urban par	3,749	-2,539	254	**1,464**	3,758	-2,545	254	**1,467**	**3**	
Closed Landfill Sites	236	0	8	**244**	234	0	8	**242**	**-2**	
Landfill sites	0	0	0	**0**	8	0	0	**8**	**8**	
Coastal Protection	81	0	5	**86**	81	0	5	**86**	**0**	
GT Caru Cymru	0	0	0	**0**	-0	0	0	**-0**	**-0**	
Waste & Environmental Services Total	**24,294**	**-4,533**	**1,264**	**21,025**	**24,225**	**-4,349**	**1,264**	**21,140**	**115**	
Highways & Transportation										
Departmental - Transport	8	0	-12	**-4**	7	0	-12	**-4**	**-0**	
Departmental Pooled Vehicles	0	0	6	**6**	1	0	6	**7**	**1**	
Engineering Sub-Contractors	0	0	0		11	-11	0	**0**	**0**	
Sec 278 HT Agreements	0	0	0	**0**	151	-151	0	**-0**	**-0**	

Environmental & Public Protection Scrutiny Report

Budget Monitoring as at 31st October 2019 - Detail Monitoring

Division	Working Budget				Forecasted				October 2019	Notes
	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000	Actual Variance for Year £'000	
Civil Design	1,066	-1,647	115	-466	1,010	-1,598	115	-472	-6	
Transport Strategic Planning	351	0	55	406	333	0	55	388	-18	The net effect of an increase in consultants fees as a result of temporary vacancies.
Fleet Management	6,331	-7,861	1,676	147	5,983	-7,513	1,676	147	-0	
Passenger Transport	4,511	-2,866	137	1,781	4,930	-3,285	137	1,782	0	
School Transport	10,984	-1,102	135	10,017	11,444	-1,264	135	10,314	297	The overspend is mainly due to an increase in the number of Additional Learning Needs pupils transported to Special schools. In addition a number of recent appeals have been successful as well as increased contractor costs, diminishing market supply and increased minimum wage.
GT LINC - Local Integrated Network Collaboration	476	-475	24	24	567	-567	24	24	-0	
Traffic Management	529	-40	63	552	591	-232	63	421	-130	Net increased income of £90k from Traffic Regulation Orders; salary savings of £40k on 2 posts which are both currently out for recruitment.
Car Parks	2,187	-3,228	159	-882	1,733	-2,682	159	-790	92	Reduction in income due to temporary loss of spaces at St Peter's Car Park and a general reduction in Parking Fees income. Reduction in Penalty Charge Notices income due to vacant Civil Enforcement Officers posts which are currently being recruited.
Nant y Ci Park & Ride	79	-32	1	47	104	-38	1	67	20	Increased maintenance costs
Tour of Britain - Environment	0	0	0	0	25	0	0	25	25	Cost of Womens tour of Britain in June 2019
Flooding Oct 2018 - Environment	0	0	0	0	2,434	-2,434	0	-0	-0	
Road Safety Revenue Grant	131	-129	0	2	134	-129	0	5	2	
Road Safety	178	0	31	209	152	-1	31	183	-26	Vacant post - Road Safety Manager which is currently being recruited and also a recent temporary vacancy has arisen within the Road Safety Unit. A proportion of staff time is recharged to the Road Safety Revenue Grant.
School Crossing Patrols	116	0	32	148	135	0	32	166	18	The school crossing patrols section has reviewed all patrols to identify where there is no requirement to provide them according to the National Safety criteria. Vacancies that arise in the sites that do not require school crossing patrols will not be filled as and when they become vacant.
Bridge Maintenance	781	0	31	811	745	-5	31	770	-41	vacant posts - Principle Engineer on hold until Apr 2020 and Structures Engineer vacant for part year hoping to fill by Jan 2020
Remedial Earthworks	317	0	6	323	323	-5	6	323	-0	
Street Works and Highway Adoptions	416	-357	38	97	410	-433	38	16	-82	Additional income from highway adoption agreements
Technical Surveys	432	0	26	458	438	0	26	464	7	
Highway Maintenance	18,380	-11,255	518	7,644	21,771	-14,645	518	7,644	0	
Capital Charges	0	0	6,409	6,409	0	0	6,409	6,409	0	
Western Area Works Partnership	8,114	-8,111	66	69	5,359	-5,356	66	69	-0	
Highway Lighting	2,412	-1,190	65	1,287	2,234	-1,012	65	1,287	-0	
Public Rights Of Way	425	-20	17	422	426	-21	17	422	-0	
Highways & Transportation Total	**58,223**	**-38,314**	**9,598**	**29,507**	**61,450**	**-41,382**	**9,598**	**29,665**	**158**	

Environmental & Public Protection Scrutiny Report

Budget Monitoring as at 31st October 2019 - Detail Monitoring

Division	Working Budget				Forecasted				October 2019	Notes
	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000	Actual Variance for Year £'000	
Property										
Property Division Business Unit	193	0	0	**194**	195	0	0	**195**	**1**	
Property Maintenance Business Unit	1,966	-1,692	-491	**-218**	2,406	-2,133	-491	**-218**	**0**	
Property Maintenance Operational	23,889	-25,416	463	**-1,064**	31,411	-32,951	463	**-1,077**	**-13**	
Property Maintenance - Notional Allocation	2,599	0	12	**2,612**	2,650	-51	12	**2,612**	**0**	
Mechanical and Electrical Schools & other LEA SLA	334	-333	0	**1**	440	-439	0	**1**	**0**	
Pumping Stations	41	0	0	**41**	45	0	0	**46**	**5**	
Property Design - Business Unit	2,693	-2,986	234	**-59**	2,369	-2,662	234	**-59**	**-0**	
Design & Professional Services Frameworks	0	0	0	**0**	269	-269	0	**-0**	**-0**	
Facilities Management - Building Cleaning	4,087	-3,677	386	**796**	3,954	-3,544	386	**796**	**0**	
Facilities Management - Corporate Buildings	358	0	1	**359**	391	0	1	**392**	**32**	Overspend due to cover sickness absence
Property Total	**36,160**	**-34,105**	**606**	**2,662**	**44,129**	**-42,048**	**606**	**2,687**	**25**	
Public Protection										
PP Management support	101	-8	132	**225**	91	-4	132	**219**	**-6**	
PP Business Support unit	149	0	4	**154**	128	0	4	**132**	**-22**	Underspend due to vacant post -part year
Public Health	276	-14	29	**291**	263	-14	29	**278**	**-13**	Underspend due to maternity leave
Noise Control	209	0	8	**217**	210	0	8	**218**	**1**	
Air Pollution	124	-35	6	**95**	94	-18	6	**82**	**-13**	Underspend due to vacant post -part year
Other Pollution	27	0	3	**30**	25	0	3	**28**	**-2**	
Water - Drinking Quality	44	-4	3	**43**	45	-3	3	**44**	**1**	
Stray Horses	5	0	0	**5**	1	0	0	**1**	**-4**	
Animal Welfare	80	-82	7	**5**	64	-51	7	**19**	**14**	Underachievement of licences income
Diseases Of Animals	49	-39	3	**12**	48	-42	3	**8**	**-4**	
Dog Wardens	96	-28	29	**98**	114	-9	29	**134**	**36**	Underachievement of fees income and overspend on private sector contracted services
Animal Safety	154	0	36	**190**	154	0	36	**190**	**0**	
Public Health Services Management	106	-108	79	**77**	101	-108	79	**72**	**-6**	
Licensing	341	-324	95	**113**	339	-339	95	**95**	**-17**	Overachiement of income target
Food Safety & Communicable Diseases	481	-38	23	**467**	443	-38	23	**429**	**-38**	Underspend due to two vacant post - part year
Occupational Health	131	-2	8	**137**	130	-1	8	**137**	**0**	
Trading Standards Services Management	117	-38	85	**165**	117	-37	85	**165**	**0**	
Metrology	121	-14	6	**113**	116	-5	6	**116**	**3**	
Safeguarding, Licensing & Financial Investigation	90	0	6	**95**	85	0	6	**91**	**-5**	
Civil Law	227	-2	13	**237**	230	0	13	**243**	**6**	
Fair Trading	143	-64	8	**87**	137	-3	8	**142**	**55**	Underachievement of fees income
Safety	68	-10	3	**61**	72	-10	3	**65**	**4**	
Financial Investigator	30	-165	3	**-133**	28	-164	3	**-133**	**-0**	
Public Protection Total	**3,170**	**-974**	**588**	**2,784**	**3,036**	**-847**	**588**	**2,777**	**-7**	
TOTAL FOR ENVIRONMENTAL AND PUBLIC PROTECTION	**121,862**	**-78,021**	**12,202**	**56,043**	**132,830**	**-88,728**	**12,202**	**56,304**	**261**	

APPENDIX C

CHARGING DIGEST - Environment department

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied	2020/21 Proposed Charge	Comments
2,410,367	2,760,277	2,915,483	**Parking Services**	**Car Parks Charges**	Please refer to 'Car Park Chrgs' Sheet	Please refer to 'Car Park Chrgs' Sheet	There is a proposal to increase charges across all car parks - awaiting Members' approval
36,343	45,197	46,101		**Season Tickets**	Please refer to 'Car Park Chrgs' Sheet	Please refer to 'Car Park Chrgs' Sheet	There is a proposal to increase charges across all car parks - awaiting Members' approval
311,344	351,252	358,277		**Traffic Management Act - Penalty Charge Notice (exc. VAT)**			As set by the Traffic Management Act - Introduced on the 1st of April 2008
				If paid within 14 days	Higher band £35; Lower band £25	Higher band £35; Lower band £25	Follows statutory recovery process as stipulated by the Traffic Management Act
				If paid after 14 and within 30 days	Higher band £70; Lower band £50	Higher band £70; Lower band £50	"
				If unpaid thereafter	Higher band £105; Lower band £75	Higher band £105; Lower band £75	"
				Debt registered in Court	Higher band £113; Lower band £83	Higher band £113; Lower band £83	Follows statutory recovery process as stipulated by the Traffic Management Act. Charges levied are governed by Court Costs.
63,815	65,242	66,547		**Residents Parking Permit Admin Charge**	£30	£30	Set as per the traffic orders - Approved by the Exec. Board
78,537	45,634	46,547	**Fleet Management**	**MOT Testing**			
				1st test	£37 - VAT exempt	£38 - VAT exempt	Charge to the general public. Maximum possible charge for Class 4 is £54.85 as set by DVSA however the price set is deemed to be competitive for the local market. (Competitors are actually decreasing their prices)
				Re-test	£37 - VAT exempt	£38 - VAT exempt	FOC if returned within 10 working days with same fault.
				1st test (class 7)	£50 - VAT exempt	£50 - VAT exempt	Charge to the general public. Maximum possible charge for Class 7 is £58.60 as set by DVSA however the price set is deemed to be competitive for the local market. (Competitors are actually decreasing their prices)
				Re-test (class 7)	£50 - VAT exempt	£50 - VAT exempt	FOC if returned within 10 working days with same fault.
				Maintenance repairs to hired vehicles	£47 per hour	£48 per hour	Increased by validation. Rounded to the nearest £1

APPENDIX C

CHARGING DIGEST - Environment department

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied	2020/21 Proposed Charge	Comments
8,937	8,167	8,330	**Passenger Transport**	**Replacement Bus Passes**	£5.00 for Concessionary Travel Passes; £6.00 for home to school/college passes	£5.00 for Concessionary Travel Passes; £6.00 for home to school/college passes	Transport for Wales may be taking over the Concessionary Travel Passes service.
4,000	4,117	0		**Administrative charge for "spare seat" travel passes for transport to primary and secondary schools**	£50.00 for issue of Spare Seat Travel Pass	no charge	Due to legislation change from 1/1/20, we would have to provide accessible vehicles if we charge for spare seats therefore the decision has been made to continue offering spare seats but at no charge
1,060	0	0	**Road Safety**	**Pass Plus Course for Younger Drivers**	£20	£20	An improvement course aimed to help young drivers improve their driving skills.
90,770	40,185	40,989	**Traffic Management**	**Access Protection Markings**	£80 + VAT	£80 + VAT	Charges were increased in 19-20. No increase proposed for 20-21. A benchmarking exercise/ review will take place during 20-21 and charges will be reviewed for 21-22
				Road Closure Admin			
				Less than 5 days	£750 + VAT	£750 + VAT	Charges were increased in 19-20. No increase proposed for 20-21. A benchmarking exercise/ review will take place during 20-21 and charges will be reviewed for 21-22
				5 days or more (up to 6 weeks)	£1200 + VAT	£1200 + VAT	Charges were increased in 19-20. No increase proposed for 20-21. A benchmarking exercise/ review will take place during 20-21 and charges will be reviewed for 21-22
				Road Closure (alternative route signage design)	£200 + VAT	£200 + VAT	Charges were increased in 19-20. No increase proposed for 20-21. A benchmarking exercise/ review will take place during 20-21 and charges will be reviewed for 21-22
				Emergency Road Closures	£1500 + VAT	£1500 + VAT	Charges were increased in 19-20. No increase proposed for 20-21. A benchmarking exercise/ review will take place during 20-21 and charges will be reviewed for 21-22
				Tourist Signage Schemes			

APPENDIX C

CHARGING DIGEST - Environment department

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied	2020/21 Proposed Charge	Comments
				Report on Accident & Traffic Data - Data retrieval			
				Copies of existing classified manual traffic surveys (11 or 12 hours)			
				3 years old and less	£78.50 + vat per survey	£78.50 + vat per survey	Charges are levied where requests are made, but there is falling demand for the service which will reduce the level of income achievable.
				Over 3 years old	£53.00 + vat per survey	£53.00 + vat per survey	"
				Copies of existing manual radar speed surveys			
				3 years old and less	£78.50 + vat per survey	£78.50 + vat per survey	Charges are levied where requests are made, but there is falling demand for the service which will reduce the level of income achievable.
				Over 3 years old	£53.00 + vat per survey	£53.00 + vat per survey	"
				Bespoke Manual Traffic Survey			
				Traffic Surveys:			
				12hrs Single c'way (low/med flow), directional, classified (usually 12 classes)	£262 + vat per site	£262 + vat per site	Charges are levied where requests are made, but there is falling demand for the service which will reduce the level of income achievable.
				12hrs Single c'way (high flow), directional, classified (usually 12 classes)	£365 + vat per site	£365 + vat per site	"
				12hrs Dual C'way, directional, classified (usually 12 classes)	£470 + vat per site	£470 + vat per site	"
				12hrs T-junction, 6 movement, classified (usually 6 classes)	£417 + vat per site	£417 + vat per site	"
				Any other permutation	Price on application	Price on application	"
				Radar speed surveys:			
				Typically 100 vehicles in each direction	£131 + vat per site	£131 + vat per site	Charges are levied where requests are made, but there is falling demand for the service which will reduce the level of income achievable.
				(Note: Low flow roads may incur extra time costs)			

APPENDIX C

CHARGING DIGEST - Environment department

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied	2020/21 Proposed Charge	Comments
134,048	0	0	**Refuse**	**Collection of Trade Waste - Commercial (exc VAT)** Cost per bin lift		on application	As of April 2019 Carmarthenshire County Council will subcontract the Trade Waste service to CWM Environmental Ltd. Any trade contracts will be directed to CWM for set up. If traders stipulate they want CCC to undertake their waste contract a 10% surcharge will be applied to CWM charges.
				Collection of Trade Waste - Charity (exc VAT) Cost per lift		on application	As of April 2019 Carmarthenshire County Council will subcontract the Trade Waste service to CWM Environmental Ltd. Any trade contracts will be directed to CWM for set up. If traders stipulate they want CCC to undertake their waste contract a 10% surcharge will be applied to CWM charges.
27,193	0	0		**Supply of Trade Sacks Commercial (Cost per bag)**		on application	As of April 2019 Carmarthenshire County Council will subcontract the Trade Waste service to CWM Environmental Ltd. Any trade contracts will be directed to CWM for set up. If traders stipulate they want CCC to undertake their waste contract a 10% surcharge will be applied to CWM charges.
				Supply of Trade Sacks Charity (Per bag)		on application	
				Collection of Trade waste (bulks)	£237 per 10 items collected. Non-vatable	£242 per 10 items collected. Non-vatable	Increase of 2% validation. Rounded up to the nearest £1
151,613	336,186	342,910		**Green Waste - Wheelie bin collections**	Annual charge of £50.40 per bin (Direct Debit Scheme is available, but discount will be applied if paid in full at time of order, reducing annual charge to £43)	Annual charge of £51.40 per bin (Direct Debit scheme is available on the annual charge). Discount will also be applied if paid in full at time of order reducing the annual charge to £44. In addition a mid year charge will also be offered in July wherby there is an option of purchasing a bin for £29.70 for the remaining 11 weeks of the season. Non-vatable	Increase of 2% validation. Discount applied at approximately 14% rounded to the nearest £1.

APPENDIX C

CHARGING DIGEST - Environment department

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied	2020/21 Proposed Charge	Comments
57,936	59,796	60,992		**Bulk Collections from households (per collection of 3 items)**	£25 inclusive of VAT	£25 inclusive of VAT	Any price increase will possibly reduce demand in the service and may lead to an increase in fly tipping incidences
				Festivals - CCC Events - supply/collection/disposal of bins (trade or recycling).			
				Large Events Package	£455	on application	Any enquiries for supply/ collection and disposal for festivals will be directed to CWM Environmental Ltd for set up. If event organisers stipulate they want CCC to undertake their waste contract a 10% surcharge will be applied to CWM charges.
				Small Events Package	£280	on application	Any enquiries for supply/ collection and disposal for festivals will be directed to CWM Environmental Ltd for set up. If event organisers stipulate they want CCC to undertake their waste contract a 10% surcharge will be applied to CWM charges.
4,098	4,100	4,182		**Purchase of Compost Bins (Inclusive of delivery)**	£12	£12	The delivery of the bins was integrated into the bulk collections schedule in 2014/15. There is also evidence from WRAP stating that sales decrease when the price rises above £15.
169,416	207,652	211,805	**Street Works**	**Licence for placing a Skip on public Highway**	£47 - per month or part thereof	£49 - per month or part thereof	General increase by 2.4% as per August RPI, rounded up to nearest £
					£136-Out of date renewals per month or part thereof	£140 -Out of date renewals per month or part thereof	General increase by 2.4% as per August RPI, rounded up to nearest £
				Licence for Scaffolding (or other structure) on Public Highway	£77 - per month or part thereof	£79 - per month or part thereof	General increase by 2.4% as per August RPI, rounded up to nearest £
					£136-Out of date renewals per month or part thereof	£140 -Out of date renewals per month or part thereof	General increase by 2.4% as per August RPI, rounded up to nearest £
				Licence for Temporary Excavation on Public Highway	£458 per application	£469 per application	General increase by 2.4% as per August RPI, rounded up to nearest £

APPENDIX C

CHARGING DIGEST - Environment department

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied	2020/21 Proposed Charge	Comments
				Licence for Deposit of materials on Public Highway	£47 - per month or part thereof	£49 - per month or part thereof	General increase by 2.4% as per August RPI, rounded up to nearest £
				Licence for Hoarding or fence on Public Highway	£77 - per month or part thereof	£79 - per month or part thereof	General increase by 2.4% as per August RPI, rounded up to nearest £
					£136-Out of date renewals per month or part thereof	£140 -Out of date renewals per month or part thereof	General increase by 2.4% as per August RPI, rounded up to nearest £
				Hoarding or fence supervision costs on Public Highway	£47 per inspection	£49 - per month or part thereof	General increase by 2.4% as per August RPI, rounded up to nearest £
				Licence - Construction of cellars/entrance or vault/admission of light to premises under public highway	£359- per application	£368 - per application	General increase by 2.4% as per August RPI, rounded up to nearest £
				Licence to construct vehicular Crossing - i.e drop curbs and amend footway	£145 - per application, inclusive of 2x site inspections.	£149 - per application, inclusive of 2x site inspections.	General increase by 2.4% as per August RPI, rounded up to nearest £
				Street Works Licence Fees- Lay and maintain apparatus in the Public Highway			
				To serve one dwelling house	£458 per application	£469 per application	General increase by 2.4% as per August RPI, rounded up to nearest £
				To serve two or more & residential developments	£686 +£68 per unit	£703 +£70 per unit	General increase by 2.4% as per August RPI, rounded up to nearest £
				To serve non-residential developments	£665	£681	General increase by 2.4% as per August RPI, rounded up to nearest £
				To serve land for the purpose of agricultural/horticultural use	£323	£331	General increase by 2.4% as per August RPI, rounded up to nearest £
				General development	£665	£681	General increase by 2.4% as per August RPI, rounded up to nearest £
				To repair/renew/maintain existing apparatus	£458 per application	£469 per application	General increase by 2.4% as per August RPI, rounded up to nearest £
				To repair renew, maintain existing apparatus with existing or valid street works licence	£201	£206	General increase by 2.4% as per August RPI, rounded up to nearest £
				Excavation longer than 200metres	£201	£206	General increase by 2.4% as per August RPI, rounded up to nearest £
				Licence for Projections over the Highway - external wall insulation	£39 per property	£40 per property	General increase by 2.4% as per August RPI, rounded up to nearest £
				Street cafe **licence** (annual)	£25 per chair	£26 per chair	General increase by 2.4% as per August RPI, rounded up to nearest £

APPENDIX C

CHARGING DIGEST - Environment department

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied	2020/21 Proposed Charge	Comments
222,064	76,439	77,968	**Highways Adoption**	**Supervision fees. Section 38**	8% of estimated value of adoption works.	8% of estimated value of adoption works.	Charge is currently in line with other Welsh Local Authorities.
				Technical Approval - checks on proposed Sec.38 Drawings	£1,000	£1,000	This figure is offset against the 8% S38 supervision fee and is not additional income unless the developer fails to proceed with a S38.
13,324	19,985	22,425	**Public Rights Of Way Diversions**	**Highways Act 1980 diversions and extinguishments :**			
				Application Fee	£150	£150	Charges increased in 18/19, are in line with other Authorities.
				Contribution to order costs	£1,200	£1,200	Charges increased in 18/19, are in line with other Authorities.
				Town & Country Planning Act 1990 diversions and extinguishments:			
				Application Fee	£150	£150	Charges increased in 18/19, are in line with other Authorities.
				Contribution to order costs	£1,600	£1,600	Charges increased in 18/19, are in line with other Authorities.
				Byway Open to All Traffic Diversion Orders (Magistrates Court Procedure)			
				Application Fee	£100	£150	Increase to bring application fee in-line with other public path Orders
				Court costs	£500	£500	Charges are in line with other Authorities
16,634	18,291	18,657	**Environmental Enforcement**	**Fixed Penalty Notice :**			
				Dog Fouling	Please refer to attached schedule		Change in legislation to Public Spaces Protection Orders under the Anti Social Behaviour Crime and Policing act 2014.
				Littering	Please refer to attached schedule		

APPENDIX C

CHARGING DIGEST - Environment department

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied	2020/21 Proposed Charge	Comments
				Recovery charge :			
				Abandoned Vehicles - 7 days notice on public highway/Land and 14 days notice on private highway/land.	Please refer to attached schedule		No change proposed as FPN set at current default charges as fixed by legislation.
				Nuisance Vehicles (2 or more vehicles for sale on the public highway/repairing vehicles on the public highway) (Dyfed Act) **Removal Cost**	£120	£120	
				Nuisance Vehicles (2 or more vehicles for sale on the public highway/repairing vehicles on the public highway) (Dyfed Act) **Storage Cost**	£12 a day	£12 a day	
				Abandoned Trolleys - Collection	£15	£15	
				Abandoned Trolleys - Storage	£15 a week	£15 a week	
				Abandoned Trolleys - Delivery Charge	£15	£15	
				Abandoned Trolleys - Release Fee	£25 per batch	£25 per batch	
9,175	7,919	8,077	**Cemetery Charges**	**Lease of Plots - (**No charges will apply in relation to burials of children, young people (up to and including the age of 18))			
				Exclusive rights to burial earthen grave	£420	£520	In line with other similar service providers
				Garden of remembrance	£175	£200	In line with other similar service providers
				Admin fees for Internment - for burial, incl. ashes	£80	£90	In line with other similar service providers
				Approvals for Erection of Memorials -			
				Lawn Plots - Headstones	£113	£115	2% validation increase & rounded off to nearest £1
				Garden of Remembrance tablets	£96	£98	2% validation increase & rounded off to nearest £1
				Removal of headstones/tablets for engraving of additional names etc	£46	£47	2% validation increase & rounded off to nearest £1

Note: There is a surcharge of 100% for non-residents of Carmarthenshire County Council

APPENDIX C

CHARGING DIGEST - Environment department

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied	2020/21 Proposed Charge	Comments
795	799	815	**Public Conveniences**	**Radar keys**	£4.70 plus VAT	£4.70 plus VAT	No change as neighbouring Authorities charge less. Only sold to blue badge holders/disabled.
2,310	110,617	112,829	**Flood Defence & Land Drainage**	**Flood Defence Consent - Consent to erect any mill, dam, weir or other like obstruction to the flow of any ordinary watercourse.**	£50	£50	Statutory Fee under Section 23 of the Land Drainage Act.
				Sustainable Drainage (SAB) consent application fee < or =0.5 hectares	£420 - £700	£420 - £700	Statutory fee under Scheduel 3 of the Flood and Water Management Act 2010. Application fee of £350 plus addional surcharge of £70 per 0.1 hectares
				Sustainable Drainage (SAB) consent application fee >0.5 and < or = 1 hectares	£750 - £950	£750 - £950	Statutory fee under Scheduel 3 of the Flood and Water Management Act 2010. Application fee of £700 plus addional surcharge of £50 per 0.1 hectares
				Sustainable Drainage (SAB) consent application fee >1 and < or = 5 hectares	£970-£1750	£970-£1750	Statutory fee under Scheduel 3 of the Flood and Water Management Act 2010. Application fee of £950 plus addional surcharge of £20 per 0.1 hectares up to and including 5 hectares
				Sustainable Drainage (SAB) consent application fee >5 hectares	£1760 - £7500 max fee	£1760 - £7500 max fee	Statutory fee under Scheduel 3 of the Flood and Water Management Act 2010. Application fee of £1750 plus addional surcharge of £10 per 0.1 hectares up to a maximum fee of £7500
				Sustainable Drainage (SAB) consent - Inspection fees and site visit fees	£168	£168	Statutory fee under Scheduel 3 of the Flood and Water Management Act 2010. Fees chargable per visit in discharging the duties of the SAB approval body
12,529	16,112	16,434	**Operational Training**	**Training fees**	£250 per day	£250 per day	

APPENDIX C

CHARGING DIGEST - Environment department

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied	2020/21 Proposed Charge	Comments
0	0	0	**Leisure Outdoor Venues**				
				TENNIS (Where there is a club affiliated to a league)			
				Season ticket - Adult Per year	£65	£66	Increased by 2% inflation, rounded to the nearest £.
				Season ticket - Junior per year	£38	£39	Increased by 2% inflation, rounded to the nearest £.
				HIRE OF PARKS			
				Charitable Use (per Day)	£82	£84	Increased by 2% inflation, rounded to the nearest £.
				Non Charitable Use (per Day)	£102	£104	Increased by 2% inflation, rounded to the nearest £.
				Funfairs Initial 4 Opening Days	£678	£692	Increased by 2% inflation, rounded to the nearest £.
				Funfairs Additional Daily Rate	£202	£206	Increased by 2% inflation, rounded to the nearest £.
				Wedding Photographs within parks	£39	£40	Increased by 2% inflation, rounded to the nearest £.

APPENDIX C

CHARGING DIGEST - Environment department

Car Parking Charges

Sunday charging introduced from the 28/08/2014

	Charges Levied 2019/20 (from 1st of January 2014 or as otherwise stated)							
	SEASON TICKETS (£)			*Pay & Display Charges (£)*				
				up to 1 hr	up to 2 hr	up to 3 hr	up to 4 hr	up to 10 hr
Ammanford	3 months	6 months	12 months					
Carregamman (Mon-Sat & from 12pm Sun)				0.70	-	-	1.00	1.50
Margaret Street (All Days)				0.70	-	-	1.00	1.50
Lloyd Street (All Days)	*92.50*	*185.00*	*370.00*	0.70	-	-	1.00	1.50
Wind Street (Mon- Sat)				0.70	-	-	1.00	1.50
Baltic (Mon- Sat)				0.70	-	-	1.00	1.50
Hall Street - short stay only (All days)	*NO SEASON TICKETS FOR SHORT STAY*			0.70	-	-	1.00	-
Llandeilo								
Crescent Road (All Days)	*92.50*	*185.00*	*370.00*	0.70	-	-	1.00	1.50
Llandovery								
Castle (All Days)	*92.50*	*185.00*	*370.00*	0.70	-	-	1.00	1.50
Newcastle Emlyn								
Mart (All days)				0.70	-	-	1.00	1.50
Castle Street (Mon- Sat)	*92.50*	*185.00*	*370.00*	0.70	-	-	1.00	1.50
Cawdor (All Days)				0.70	-	-	1.00	1.50
St Clears								
St Clears (Mon- Sat)	*92.50*	*185.00*	*370.00*	0.70	-	-	1.00	1.50
Llanelli								
Thomas/Edgar Street - long stay (Mon - Sat)	*105.00*	*210.00*	*420.00*	-	-	-	-	1.70
Murray Street, Multi-Storey (All Days)				*1.20*	1.60	1.80	2.00	2.20
Church Street (Mon- Sat & from 12pm Sun)				*1.20*	1.60	1.80	2.00	2.20
Vauxhall Road - long stay (Mon- Sat & from 12pm Sun)	*137.50*	*275.00*	*550.00*	-	-	-	-	2.20
Leisure Centre, Llanelli - All days (from January 2018)				**First 3 hours free**			2.00	2.20
You may also use Thomas/Edgar Street								
East Gate (All days)	Not available - Short Stay only			*1.20*	1.60	1.80	2.00	

APPENDIX C

CHARGING DIGEST - Environment department

Car Parking Charges

Sunday charging introduced from the 28/08/2014

	Charges Levied 2019/20 (from 1st of January 2014 or as otherwise stated)							
				Pay & Display Charges (£)				
Carmarthen - long stay								
Priory Street (Mon- Sat)	***97.50***	***195.00***	***390.00***	**-**	**-**	**-**	**-**	**1.60**
St Peters (long stay only) - white Bays (Mon- Sat & from 12pm Sun)	***142.50***	***285.00***	***570.00***	**-**	**-**	**-**	**-**	**2.30**
Station Approach Car Park (All days)				**-**	**-**	**-**	**-**	**2.30**
John Street (long stay only) - blue bays (All days)				**-**	**-**	**-**	**-**	**2.30**
You may also use Priory Street								
Carmarthen - short stay	**3 months**	**6 months**	**12 months**					
St Peters (short stay only) - red bays (Mon- Sat & from 12pm Sun)	***NO SEASON TICKETS FOR SHORT STAY***			**0.50**	**1.60**	**2.20**	**3.40**	**-**
John Street (short stay only) - white bays (All Days)				**-**	**1.60**	**2.20**	**3.40**	**-**
Quayside (All Days)				**-**	**1.60**	**2.20**	**3.40**	**-**
Lammas Street (All Days)				**-**	**1.60**	**2.20**	**3.40**	**-**
Friars Park (All Days)				**-**	**1.60**	**2.20**	**3.40**	**-**
Blue Street (All Days)				**-**	**1.60**	**2.20**	**3.40**	**-**
Saturdays and Sundays								
County Hall (Sat & Sun)	***NO SEASON TICKETS FOR SHORT STAY***			**-**	**1.60**	**2.20**	**3.40**	**-**
3 Spilman Street (Sat & Sun)				**-**	**1.60**	**2.20**	**3.40**	**-**
Parc Myrddin (Sat & Sun)	***23.00***	***46.00***	***92.00***	**-**	**-**	**-**	**-**	**2.30**
Coach/Bus Park								
Station Approach (All Days)	***NO SEASON TICKETS***			**-**	**-**	**-**	**-**	**5.00**

Disabled Badge charges from 28/08/2014 - extra hour free once paid

Review of parking charges currently being undertaken

APPENDIX C

CHARGING DIGEST - Environment department

Environmental Enforcement

			Offence	2019/20 Charge Levied			2020/21 Proposed charge			Comments
				Amount Paid within 10 days		Full Amount of Penalty	Amount Paid within 10 days		Full Amount of Penalty	
			Fixed Penalty Notices:	£		£	£		£	
			Public Space Protection Orders	50		100	50		100	Dog Offences
			Litter	50		75	50		75	
			Community Protection Orders	50		100	50		100	Replacing Street Litter control notices
			Fly tipping fixed penalty	180		350	180		350	New fpn for small scale fly tipping
			Failure to Provide Waste Documents	180		300	180		300	
			Failure to Produce Authority to transfer waste	180		300	180		300	
			Unauthorised distribution of free printed matter	50		75	50		75	
			Failure to Comply with a waste receptacles notice	60		100	60		100	
			Leaving two or more vehicles for sale on the road	60		100	60		100	
			For Abandonment of a vehicle	120		200	120		200	
			Graffiti, Fly Posting and other defacement	50		75	50		75	
			Householder Duty of Care	150		300	150		300	New power of being able to deal with the offence through fixed penalty

APPENDIX C

CHARGING DIGEST - Environment department

Environmental Enforcement

		Proposed charges 2020/21 (No change from 2019/20)						
Charges in relation to the removal of vehicles : MAM: Maximum authorised mass	**Vehicle position and condition**	**Vehicle equal to or less than 3.5 tonnes MAM** **£**		**Vehicle exceeding 3.5 tonnes MAM but equal to or less than 7.5 tonnes MAM** **£**	**Vehicle exceeding 7.5 tonnes MAM but equal to or less than 18 tonnes MAM** **£**		**Vehicle exceeding 18 tonnes MAM** **£**	
	Vehicle on road, upright and not substantially damaged or any two wheeled vehicle whatever its condition or position on or off the road.	150		200	350		350	
	Vehicle, excluding a two wheeled vehicle, on road but either not upright or substantially damaged or both.	250		650	Unladen £2,000; Laden £3,000		Unladen £3,000; Laden £4,500	
	Vehicle, excluding a two wheeled vehicle, off road, upright and not substantially damaged.	200		400	Unladen £1,000; Laden £1,500		Unladen £1,500; Laden £2,000	
	Vehicle, excluding a two wheeled vehicle, off road but either not upright or substantially damaged or both.	300		850	Unladen £3,000; Laden £4,500		Unladen £4,500; Laden £6,000	

Charges in relation to the storage of vehicles :		**Two wheeled vehicle** **£**		**Vehicle, not including a two wheeled vehicle, equal to or less than 3.5 tonnes MAM** **£**	**Vehicle exceeding 3.5 tonnes MAM but equal to or less than 7.5 tonnes MAM** **£**		**Vehicle exceeding 7.5 tonnes MAM but equal to or less than 18 tonnes MAM** **£**	**Vehicle exceeding 18 tonnes MAM** **£**
	Each period of 24 hours or a part thereof during which the vehicle is in the custody of the local authority.	10		20	25		30	35

Charges in relation to the disposal of vehicles :		**Two wheeled vehicle** **£**		**Vehicle, not including a two wheeled vehicle, equal to or less than 3.5 tonnes MAM** **£**	**Vehicle exceeding 3.5 tonnes MAM but equal to or less than 7.5 tonnes MAM** **£**		**Vehicle exceeding 7.5 tonnes MAM but equal to or less than 18 tonnes MAM** **£**	**Vehicle exceeding 18 tonnes MAM** **£**
		50		75	100		125	150

APPENDIX C

CHARGING DIGEST - Public Protection

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied £	2020/21 Proposed Charge £	Comments
	17,336	17,683	**Stray Dogs**				Charges to be reviewed during 2020/21
				For the 1st day or part day	80.00	80.00	
				Day2	95.00	95.00	
				Day3	110.00	110.00	
				Day4	125.00	125.00	
				Day5	140.00	140.00	
				Day6	155.00	155.00	
				Day7	170.00	170.00	
				Day8	185.00	185.00	
				Day9	200.00	200.00	
4,101	4,101	4,183	**Private Water Supplies**				No fee is payable where a sample is taken and analysed solely to confirm or clarify the results of the analysis of a previous sample
				Risk assessment (each assessment)	n/a		
				regulation 9 supply	700.00	700.00	
				regulation 10 and 11 supplies	300.00	300.00	
				Sampling (each visit)	100.00	100.00	
				Investigation (each supply)	250.00	250.00	
				Granting an authorisation for temporary exemption from certain limits on impurities	100.00	100.00	
				Analysing a sample:			
				Taken under regulation 10 or 11	25.00	25.00	
				Taken during monitoring for Group A parameters	110.00	110.00	
				Taken during monitoring for Group B parameters	600.00	600.00	
79,102	79,102	80,684	**Dog Breeding Establishments**				
				New:			
				Up to 10 bitches	448.00	448.00	
				11-25 bitches	541.00	541.00	
				26-50 bitches	607.00	607.00	Inclusive of vets fees
				51-80 bitches	723.00	723.00	
				over 80 bitches	763.00	763.00	
				Renewal:			
				Up to 10 bitches	267.00	267.00	
				11-25 bitches	292.00	292.00	
				26-50 bitches	347.00	347.00	Inclusive of vets fees
				51-80 bitches	397.00	397.00	
				over 80 bitches	426.00	426.00	

APPENDIX C

CHARGING DIGEST - Public Protection

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied £	2020/21 Proposed Charge £	Comments
			Riding Establishments	New and Renewal: Up to 10 horses 11 to 20 horses 21-50 horses Over 50 horses	188.00 363.00 374.00 387.00 410.00	188.00 363.00 374.00 387.00 410.00	Inclusive of vets fees
			Pet Shops	Pet Shops - New Pet Shops - Renewal	420.00 420.00	420.00 420.00	
			Dangerous Wild Animals	New and Renewal: Dangerous Wild Animals	1023.00	1023.00	Excluding vet fees
			Boarding Establishments	Home Boarder - New Single Species - New Double Species - New Home Boarder - Renewal Single Species - Renewal Double Species - Renewal	247.00 236.00 251.00 144.00 236.00 251.00	247.00 236.00 251.00 144.00 236.00 251.00	Home Boarder Renewal to be reviewed before December 2020
			Zoo Licence	Zoo Licence excluding vets fees	306.00	306.00	
-103,718	120,733	123,148	**Hackney Carriage & Private Hire Licensing**	Hackney Carriage Vehicles Renewal Private Hire Vehicles Renewal Hackney Carriage Vehicles Renewal Private Hire Vehicles Renewal Hackney Carriage New Application Hackney Carriage New Application	130.00 135.00 142.00 147.00 146.00 158.00	130.00 135.00 142.00 147.00 146.00 158.00	Inclusive of initial test, one retest and licence plate without MOT Inclusive of initial test, one retest and license plate and MOT Inclusive of initial test, one retest and licence plate, door stickers and roof sign without MOT

APPENDIX C

CHARGING DIGEST - Public Protection

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied £	2020/21 Proposed Charge £	Comments
				Private Hire Vehicles New Application	148.00	148.00	Inclusive of initial test, one retest and licence plate, door stickers without MOT
				Private Hire Vehicles New Application	160.00	160.00	
				Vehicle Retest	26.00	26.00	If vehicle retest fails, each subsequent retest
				Replacement Plate	10.00	10.00	
				Replacement Door Sticker	9.00	9.00	
				Meter Test	14.00	14.00	
				Roof roof sign sticker	2.00	2.00	
				Replacement drivers badge	7.00	7.00	
				Replacement licence	11.00	11.00	
				Transfer of Vehicle Private Hire/Hackney Carriage	24.00	24.00	
				Private hire operators licence New Application	145.00	145.00	1 year
				Private hire operators licence New Application	639.00	639.00	5 year
				Private hire operators licence Renewal	138.00	138.00	1 year
				Private hire operators licence Renewal	631.00	631.00	5 year
				Dual drivers licence Renewal	38.00	38.00	1 year
				Dual drivers licence Renewal	101.00	101.00	3 year
				Dual drivers licence New Application	75.00	75.00	1 year
				Dual drivers licence New Application	137.00	137.00	3 year
				Knowledge test	19.00	19.00	
			Disclosure & Barring Service (previously CRB)		44.00	40.00	Prescribed
6,750	7,638	7,791	**Lotteries Fees (Prescribed)**	Grant	40.00	40.00	Prescribed
				Renewal	20.00	20.00	

APPENDIX C

CHARGING DIGEST - Public Protection

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied £	2020/21 Proposed Charge £	Comments
			Gaming and Gambling Fees (Prescribed)				
15,506	16,404	16,732		**Premises**			
				Bingo Club			
				Transitional Fast Track Application	202.00	202.00	
				Transitional Non Fast Track Application	842.00	842.00	
				New application	1648.00	1648.00	
				Annual fee	480.00	480.00	
				Betting Premises (excluding tracks)			
				Transitional Fast Track Application	198.00	198.00	
				Transitional Non Fast Track Application	721.00	721.00	
				New application	1415.00	1415.00	
				Annual fee	302.00	302.00	
				Tracks			
				Transitional Fast Track Application	144.00	144.00	
				Transitional Non Fast Track Application	600.00	600.00	
				New application	1200.00	1200.00	
				Annual fee	480.00	480.00	
				Family Entertainment Centres			
				Transitional Fast Track Application	207.00	207.00	
				Transitional Non Fast Track Application	600.00	648.00	
				New application	1200.00	1237.00	
				Annual fee	480.00	480.00	
				Adult Gaming Centre			
				Transitional Fast Track Application	202.00	202.00	
				Transitional Non Fast Track Application	645.00	645.00	
				New application	1236.00	1236.00	
				Annual fee	623.00	623.00	
				Bingo Club			
				Application to vary	840.00	840.00	
				Applcation to transfer	576.00	576.00	
				Application for Re-instatement	576.00	576.00	
				Application for Provisional Statement	1680.00	1680.00	

APPENDIX C

CHARGING DIGEST - Public Protection

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied £	2020/21 Proposed Charge £	Comments
				Betting Premises (excluding tracks)			
				Application to vary	720.00	720.00	
				Applcation to transfer	576.00	576.00	
				Application for Re-instatement	576.00	576.00	
				Application for Provisional Statement	1440.00	1440.00	
				Tracks			
				Application to vary	600.00	600.00	
				Applcation to transfer	456.00	456.00	
				Application for Re-instatement	456.00	456.00	
				Application for Provisional Statement	1200.00	1200.00	
				Family Entertainment Centres			
				Application to vary	640.00	640.00	
				Applcation to transfer	608.00	608.00	
				Application for Re-instatement	608.00	608.00	
				Application for Provisional Statement	1280.00	1280.00	
				Adult Gaming Centres			
				Application to vary	640.00	640.00	
				Applcation to transfer	768.00	768.00	
				Application for Re-instatement	768.00	768.00	
				Application for Provisional Statement	1280.00	1280.00	
				Bingo club			
				Licence application (provisional statement holders)	576.00	576.00	
				Copy Licence	25.00	25.00	
				Notification of Change	50.00	50.00	
				Betting premises (excluding tracks)			
				Licence application (provisional statement holders)	576.00	576.00	
				Copy Licence	25.00	25.00	
				Notification of Change	50.00	50.00	
				Tracks			
				Licence application (provisional statement holders)	456.00	456.00	
				Copy Licence	25.00	25.00	
				Notification of Change	50.00	50.00	

APPENDIX C

CHARGING DIGEST - Public Protection

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied £	2020/21 Proposed Charge £	Comments
				Family Entertainment Centres			
				Licence application (provisional statement holders)	608.00	608.00	
				Copy Licence	25.00	25.00	
				Notification of Change	50.00	50.00	
				Adult Gaming Centres			
				Licence application (provisional statement holders)	768.00	768.00	
				Copy Licence	25.00	25.00	
				Notification of Change	50.00	50.00	
				Permits			
				FEC Gaming Machine			
				Application fee	300.00	300.00	
				Annual Fee	N/A	N/A	
				Renewal Fee	300.00	300.00	
				Transitional Application Fee	100.00	100.00	
				Change of name	25.00	25.00	
				Copy of permit	15.00	15.00	
				Prize Gaming			
				Application fee	300.00	300.00	
				Annual Fee	N/A	N/A	
				Renewal Fee	300.00	300.00	
				Transitional Application Fee	100.00	100.00	
				Change of name	25.00	25.00	
				Copy of permit	15.00	15.00	
				Alcohol Licensed Premises - Notification of 2 or less machines			
				Application fee	50.00	50.00	
				Annual Fee	N/A	N/A	
				Renewal Fee	N/A	N/A	
				Transitional Application Fee	N/A	N/A	

APPENDIX C

CHARGING DIGEST - Public Protection

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied £	2020/21 Proposed Charge £	Comments
				Alcohol Licensed Premises Gaming machine Permit - More than 2 machines			
				Application fee	150.00	150.00	
				Annual Fee	50.00	50.00	
				Renewal Fee	N/A	N/A	
				Transitional Application Fee	100.00	100.00	
				Change of name	25.00	25.00	
				Copy of permit	15.00	15.00	
				Variation	100.00	100.00	
				Transfer	25.00	25.00	
				Club Gaming Permit			
				Application fee	200.00	200.00	
				Annual Fee	50.00	50.00	
				Renewal Fee	200.00	200.00	
				Transitional Application Fee	100.00	100.00	
				Copy of permit	15.00	15.00	
				Variation	100.00	100.00	
				Club Gaming Machine Permit			
				Application fee	200.00	200.00	
				Annual Fee	50.00	50.00	
				Renewal Fee	200.00	200.00	
				Transitional Application Fee	100.00	100.00	
				Copy of permit	15.00	15.00	
				Variation	100.00	100.00	
				Club Fast track for Gaming Permit or Gaming machine permit			
				Application fee	100.00	100.00	
				Annual Fee	50.00	50.00	
				Renewal Fee	N/A	N/A	
				Transitional Application Fee	100.00	100.00	
				Small Society Lottery Registration			
				Application fee	40.00	40.00	
				Annual Fee	20.00	20.00	

APPENDIX C

CHARGING DIGEST - Public Protection

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied £	2020/21 Proposed Charge £	Comments
			Street Collections	Street Collections	No fee	No fee	
			House to House Collections	House to House Collections	No fee	No fee	
			Boatmen	Boatmans Licence	60.00	60.00	Fee not set by legislation and can be set by individual council
			Pleasure Craft	Pleasure Craft Licence	120.00	120.00	Fee not set by legislation and can be set by individual council
158,535	153,156	156,219	**Licensing Act 2003 (Prescribed) Premises**				Prescribed
				Rateable Value			
				No Rateable Value to £4,300	A	A	
				£4,301 to £33,000	B	B	Prems & club application & annual fees are calculated on the rateable value band
				£33,001 to £87,000	C	C	
				£87,001 to £125,000	D	D	
				£125,000 and above	E	E	
				Band			
				A	70.00	70.00	
				B	180.00	180.00	Each band attracts a different level of annual fee payable one yr after the grant of licence
				C	295.00	295.00	
				D	320.00	320.00	
				E	350.00	350.00	
			Exceptionally Large Events	No. in attendance at any one time	(Additional Fee)	(Additional Fee)	
				5000 to 9999	1,000.00	1,000.00	
				10000 to 14999	2,000.00	2,000.00	
				15000 to 19999	4,000.00	4,000.00	
				20000 to 29999	8,000.00	8,000.00	
				30000 to 39999	16,000.00	16,000.00	
				40000 to 49999	24,000.00	24,000.00	Prescribed
				50000 to 59999	32,000.00	32,000.00	
				60000 to 69999	40,000.00	40,000.00	
				70000 to 79999	48,000.00	48,000.00	
				80000 to 89999	56,000.00	56,000.00	
				90000 and over	64,000.00	64,000.00	

APPENDIX C

CHARGING DIGEST - Public Protection

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied £	2020/21 Proposed Charge £	Comments
4,952	5,442	5,551	**Personal Licences, Temporary Events and Other Fees**				
9,282	8,061	8,222		Application for a grant or renewal of personal licence	37.00	37.00	
0	467	477		Temporary event notice	21.00	21.00	
				Theft, loss etc of premises licence or summary	10.50	10.50	
				Application for a provisional statement where premises being built etc	315.00	315.00	
				Notification of change of name or address	10.50	10.50	
				Application to vary licence to specify individual as premises supervisor	23.00	23.00	
				Application to transfer premises licence	23.00	23.00	
				Interim authority notice following death etc of licence holder	23.00	23.00	Prescribed
				Theft, loss etc of certificate or summary	10.50	10.50	
				Notification of change of name or alteration of rules of club	10.50	10.50	
				Change of relevant registered address of club	10.50	10.50	
				Theft, loss etc of temporary event notice	10.50	10.50	
				Theft, loss etc of personal licence	10.50	10.50	
				Duty to notify change of name or address	10.50	10.50	
				Right of freeholder etc to be notified of licensing matters	21.00	21.00	
			Tattooing, Skin Piercing and Colouring				
970	2,186	2,230		Registration fee	160.00	160.00	Inflation + average 3 hour work at £45 per hour
				Personal registration fee	60.00	60.00	Inflation + rounded figure
				Amendment of personal registration fee	22.50	22.50	Introduced fee due to increase in demand coupled with drain on resources

APPENDIX C

CHARGING DIGEST - Public Protection

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied £	2020/21 Proposed Charge £	Comments
			Sex Establishments				
				Sex establishment new	975.00	975.00	
				Sex establishment renewal	750.00	750.00	No set fee in legislation
				Sex establishment transfer	180.00	180.00	
				Sex establishment replacement of licence	21.00	21.00	
			Safety at Sports Grounds				
-	934	953		Safety certificate new and review	955.00	955.00	No set fee in legislation
			Food Hygiene Rescore Request	Food hygiene rating rescore request	180.00	180.00	The current fee for FHRS Rescore should be 160.00 - this was missed at the last opportunity to increase. Arrangements are now in place to increase this fee to £180.00 on an all Wales basis. CCC will need to mirror this fee for consistency. Both levels should be considered in this instance.
			Export Certificates - (Assessment and Issue / Refusal)	Initial Request for Export Certificates – Assessment and issue of an initial application (per certificate))	90.00	90.00	Charge introduced for non-statutory function as requested by businesses intending to export from within County - Initial considerations are more onerous than subsequent and will include physical assessment / establishing procedural approach
			PGI Audit Request	Application for assessment / audit for the production and application of Protected Geographical Indications to specified products in accordance with Protected Geographical Indications and protected designations of origin regulations (EU) No 1151/2012	495.00	495.00	Charge introduced for assessment of premises with view to apply PGI commercial status. Fee applicable to in County. (Based on 10 hours at £45 per hour. Out of County assessments to be supplemented with mileage, travelling time and accomodation costs where applicable

APPENDIX C

CHARGING DIGEST - Public Protection

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied £	2020/21 Proposed Charge £	Comments
			Food Hygiene Advisory Visit	Food Hygiene Advisory Visit	£45 / hour	£45 / hour	The food Hygiene advisory service was launched last year priced at £45.00 per hour. Uptake has been minimal, therefore the suggestion is that prices remain the same.
			Scrap Metal Dealers				
3,040	2,487	2,536		Site Licence - New	380.00	380.00	
				Site Licence - Renewal	320.00	320.00	
				Site Licence - Variation	60.00	60.00	
				Collectors Licence - New	260.00	260.00	
				Collectors Licence - Renewal	260.00	260.00	
				Collectors Licence - Variation	60.00	60.00	
			Street Trading				
3,100	2,869	2,927		Street trading in markets managed by the Council and where stallholders provide their own stalls			
				3m * 3m pitch	15.00	15.00	Daily rate
				6m * 3m pitch	30.00	30.00	Daily rate
				Street trading in markets managed by the County Council and where stalls are provided by the council in Licensed Streets	46.00	46.00	Daily rate
				Street trading in specialist or themed markets operated or managed privately in Licensed Streets	25.00	25.00	Daily rate
				Street trading in lay-by's in Licensed Streets. Town centre zones - No advance payment available	25.00	25.00	Daily rate
				Street trading in lay-bys in Licensed Streets - Rural zones 3 month advance payments available - 3m * 3m pitch	15.00	15.00	Daily rate
				Street trading in lay-bys in Licensed Streets - Rural zones 3 month advance payments available - 6m * 6m pitch	30.00	30.00	Daily rate
				Street trading in lay-bys in Licensed Streets - Rural zones annual advanced payment - 3m * 3m pitch	1000.00	1000.00	No fee set in legislation
				Street trading in lay-bys in Licensed Streets - Rural zones annual advanced payment - 6m * 6m pitch	2000.00	2000.00	No fee set in legislation

APPENDIX C

CHARGING DIGEST - Public Protection

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied £	2020/21 Proposed Charge £	Comments
13,079	13,079	13,341	**Special Weighing and Measuring Equipment**	Per hour	85.56	85.56	These fee structures were published for the UK in Sept 2017 See above
			Note: Exemptions: 1 - Automatic or totalising weighing machines 2 - Equip designed to weigh loads in motion 3 - Bulk fuel measuring equip tested following a Regulation 65 or 66 occurrence 4 - Weighing or measuring equip tested by means of statistical sampling 5 - The establishment of calibration curves from templates 6 - Templets graduated in millilitres 7 - Testing or other services in pursuance of a Community obligation other than EC initial or partial verification				
			Weights	Weights exceeding 5kg or not exceeding 500mg, 2cm Other weights	£85.56 per hour	£85.56 per hour	These fee structures were published for the UK in Sept 2017 all ex vat
			Measures	Linear Measures not exceeding 3m for each scale	£10.65 each	£10.65 each	all ex vat
				Capacity measures, without divisions not exceeding 1 litre	£7.97 each	£7.97 each	All these fee structures were published for the UK in Sept 2017
				Cubic ballast measures (other than brim measures)	£188.39 each	£188.39 each	
				Liquid capacity measures for making up and checking average quantity packages	£29.78 each	£29.78 each	
				Templates - per scale - first item	£51.78 each	£51.78 each	These fee structures were published for the UK in Sept 2017
				Templates - second and subsequent	£19.59 each	£19.59 each	

APPENDIX C

CHARGING DIGEST - Public Protection

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied £	2020/21 Proposed Charge £	Comments
			Weighing Instruments	**Non-EC (NAWI)**			
				Not exceeding 1 tonne	£67.63 each	£67.63 each	all ex vat
					£109.55 each	£109.55 each	These fee structures were published for the UK in Sept 2017
				Exceeding 1 tonne to 10 tonne			
				Exceeding 10 tonnes	£228.79 each	£228.79 each	
				EC (NAWI)			
				Not exceeding 1 tonne	£112.56 each	£112.56 each	all ex vat
					£174.21 each	£174.21 each	These fee structures were published for the UK in Sept 2017
				Exceeding 1 tonne to 10 tonne			
				Exceeding 10 tonnes	£381.36 each	£381.36 each	
			Note: When testing instruments incorporating remote display or printing facilites, & where completion of test requires a second person or a second series of tests by the same person, an additional fee may be based on the basic fee given above plus a 50% surcharge. Note: When supplying specialist equipment (incl but not limited to weighbridge test unit, van & test weights etc) an additional fee may be charged hourly daily or per appointment, according to circumstance				
			Measuring Instruments for Intoxicating Liquor				These fee structures were published for the UK in Sept 2017
				Not exceeding 150ml	£18.55 each	£18.55 each	all ex vat
				Other	£21.45 each	£21.45 each	
			Measuring Instruments for Liquid Fuel & Lubricants				
				Container Type	£77.75 each	£77.75 each	These fee structures were published for the UK in Sept 2017
				Single/multi outlets 1st nozzle tested per site	£126.83 each	£126.83 each	
				Single/multi outlets - Each additional nozzle tested	£77.91 each	£77.91 each	all ex vat
				Testing of peripheral electronic equipment on a separate visit per site	£85.56 per hour	£85.56 per hour	
				Testing of credit card acceptor	£85.56 per hour	£85.56 per hour	

APPENDIX C

CHARGING DIGEST - Public Protection

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied £	2020/21 Proposed Charge £	Comments
			Road Tanker Fuel Measuring Equipment (above 100litres)				
				Meter measuring systems			
				Wet hose with two testing liquids	£272.22 each	£272.22 each	all ex vat
				Wet hose with three testing liquids	£317.59 each	£317.59 each	
				Dry hose with two testing liquids	£302.43 each	£302.43 each	
				Dry hose with three testing liquids	£347.98 each	£347.98 each	
				Wet/Dry hose with two testing liquids	£423.43 each	£423.43 each	
				Wet/Dry hose with three testing liquids	£452.66 each	£452.66 each	
				Dipstick measuring system - up to 7600 litres for calibration of each compartment and production chart	£185.22 each	£185.22 each	For any compartment over 7600 litres, basic fee plus additional costs @ rate of £85.56 /hr
				Initial Dipstick	£21.43 each	£21.43 each	
				Spare Dipstick	£21.43 each	£21.43 each	
				Replacement Dipstick (incl examination of compartment)	£47.06 each	£47.06 each	
			Certificate of Errors		£55.17 each	£55.17 each	These fee structures were published for the UK in Sept 2017 all ex vat
10,488	5,608	5,720	**Petroleum Storage Certificate**	**Annual Subsistence**			
				Not exceeding 2,500 ltrs of petroleum	44.00	44.00	All fees set by Health and Safety and Nuclear (Fees) Regulations 2016
				Exceeding 2,500 ltrs but not exceeding 50,000 ltrs of petroleum	60.00	60.00	
				Exceeding 50,000 ltrs of petroleum	125.00	125.00	
5,686	4,051	4,132	**Mixed Explosives Storage Certificate**	Initial Licence to store explosives where a minimum separation distance of greater than 0 metres is required:			
				1 year	185.00	185.00	All fees set by Health and Safety and Nuclear (Fees) Regulations 2016
				2 years	243.00	243.00	
				3 years	304.00	304.00	
				4 years	374.00	374.00	
				5 years	423.00	423.00	

APPENDIX C

CHARGING DIGEST - Public Protection

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied £	2020/21 Proposed Charge £	Comments
				Renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is required:			
				1 year	86.00	86.00	
				2 years	147.00	147.00	
				3 years	206.00	206.00	
				4 years	266.00	266.00	
				5 years	326.00	326.00	
				Initial Licence to store explosives where **no** minimum separation distance or a 0 metres separation distance is prescribed:			
				1 year	109.00	109.00	
				2 years	141.00	141.00	
				3 years	173.00	173.00	
				4 years	206.00	206.00	
				5 years	238.00	238.00	
				Renewal of licence to store explosives where **no** minimum separation distance of greater than 0 metres is required:			
				1 year	54.00	54.00	
				2 years	86.00	86.00	
				3 years	120.00	120.00	
				4 years	152.00	152.00	
				5 years	185.00	185.00	
				Variation of name or address of site	36.00	36.00	
				Transfer of licence	36.00	36.00	
				Replacement of lost licence	36.00	36.00	
				Annual Supply Licence	500.00	500.00	

APPENDIX C

CHARGING DIGEST - Public Protection

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied £	2020/21 Proposed Charge £	Comments
			Buy With Confidence Scheme				
				Pre-Audit Application Fee	100.00	100.00	This is a nationwide scheme newly operated in Carmarthenshire under agreed terms from the Lead Authority on the matter. An incentive package has been agreed to encourage new membership in the opening year of the scheme with a 50% discount on the usual BWC fees. Fees will revert to the higher nationwide charge at an agreed date in the future once the scheme is fully established.
				Annual Registration fee:			
				Trader with 0-5 employees	125.00	125.00	
				Trader with 6-20 employees	187.50	187.50	
				Trader with 21-49 employees	250.00	250.00	
				Trader with 50+ employees	POA	POA	

PWYLLGOR CRAFFU
DIOGELU'R CYHOEDD A'R AMGYLCHEDD
13eg IONAWR 2020

ADRODDIAD MONITRO CYLLIDEB CYFALAF A REFENIW 2019/20

Ystyried y materion canlynol a chyflwyno sylwadau arnynt:

Bod y pwyllgor craffu yn derbyn yr adroddiad monitro'r gyllideb ar gyfer y Gwasanaethau Amgylchedd, Gwasanaethau Diogelu'r Cyhoedd a'r Gwasanaeth Diogelwch Cymunedol, ac yn ystyried y sefyllfa cyllidebol.

Rhesymau:

I ddatgan sefyllfa bresennol y gyllideb i'r Pwyllgor ar y 31ain Hydref 2019, ynghylch blwyddyn ariannol 2019/20.

Angen cyfeirio'r mater at y Bwrdd Gweithredol er mwyn gwneud penderfyniad:
NAC OES

Aelodau'r Bwrdd Gweithredol sy'n gyfrifol am y Portffolio:

- Cyng. Hazel Evans (Amgylchedd)
- Cyng. Philip Hughes (Diogelu'r Cyhoedd)
- Cyng. Cefin Campbell (Diogelwch Cymunedol)
- Cyng. David Jenkins (Adnoddau)

Y Gyfarwyddiaeth:	Swydd:	Rhif Ffôn / Cyfeiriad E-bost:
Gwasanaethau Corfforaethol		
Enw Cyfarwyddwr y Gwasanaeth: Chris Moore	Cyfarwyddwyr y Gwasanaethau Corfforaethol	01267 224120 CMoore@sirgar.gov.uk
Awdur yr adroddiad: Chris Moore		

EXECUTIVE SUMMARY

ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE

13th JANUARY 2020

REVENUE & CAPITAL BUDGET MONITORING REPORT 2019/20

The Financial monitoring Report is presented as follows:

Revenue Budgets

Appendix A
Summary position for the Environment and Public Protection Scrutiny Committee. Services within the Environment & Public Protection Scrutiny remit are forecasting a £261k overspend.

Appendix B
Report on main variances on agreed budgets.

Appendix C
Detail variances for information purposes only.

Capital Budgets
Appendix D
Details the main variances, which shows a forecasted net spend of £9,257k compared with a working net budget of £8,636k giving a £621k variance. The variance will be incorporated into future years' budgets.

Appendix E
Details a full list of schemes.

Savings Report
Appendix F
The savings monitoring report

DETAILED REPORT ATTACHED?	**YES –** ***A list of the main variances is attached to this report***

Cyngor Sir Gâr Carmarthenshire County Council
EICH CYNGOR arleinamdani
www.sirgar.llyw.cymru
YOUR COUNCIL doitonline
www.carmarthenshire.gov.wales

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: Chris Moore Director of Corporate Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	**NONE**	**YES**	**NONE**	**NONE**	**NONE**	**NONE**

3. Finance

Revenue –Overall, the Environment, Public Protection and Community Safety services are projecting to be over the approved budget by £261k.

Capital – The capital programme shows a net variance of £621k against the 2019/20 approved budget.

Savings Report

The expectation is that at year end £781k of Managerial savings against a target of £908k are forecast to be delivered. £472k of Policy savings put forward for 2019-20 against a target of £516k are projected to be delivered.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: Chris Moore Director of Corporate Services

1. Local Member(s) – N/A
2. Community / Town Council – N/A
3. Relevant Partners – N/A
4. Staff Side Representatives and other Organisations – N/A

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
2019/20 Budget	Corporate Services Department, County Hall, Carmarthen

Mae'r dudalen hon yn wag yn fwriadol

Environmental & Public Protection Scrutiny Report

Budget Monitoring as at 31st October 2019 - Summary

Division	Working Budget				Forecasted				Oct 2019 Forecasted Variance for Year £'000	August 2019 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000		
Business Support & Performance	15	-96	146	65	-11	-102	146	34	-31	-43
Waste & Environmental Services	24,294	-4,533	1,264	21,025	24,225	-4,349	1,264	21,140	115	292
Highways & Transportation	58,223	-38,314	9,598	29,507	61,450	-41,382	9,598	29,665	158	251
Property	36,160	-34,105	606	2,662	44,129	-42,048	606	2,687	25	17
Public Protection	3,170	-974	588	2,784	3,036	-847	588	2,777	-7	-70
GRAND TOTAL	**121,862**	**-78,021**	**12,202**	**56,043**	**132,830**	**-88,728**	**12,202**	**56,304**	**261**	**447**

APPENDIX B

Environmental & Public Protection Scrutiny Report

Budget Monitoring as at 31st October 2019 - Main Variances

Division	Working Budget		Forecasted		October 2019	Notes	August 2019
	Expenditure	Income	Expenditure	Income	Actual Variance for Year		Forecasted Variance for Year
	£'000	£'000	£'000	£'000	£'000		£'000
Business Support & Performance							
Business Support	-159	-36	-207	-36	-48	Posts budgeted at top of scale but majority are not at the top of scale yet; a few temporary vacant posts estimated during the year.	-56
Departmental - Core	58	0	73	0	15	Contribution towards the Health and wellbeing co-ordinators	11
Waste & Environmental Services							
SAB - Sustainable Drainage approval Body Unit	114	-110	113	-38	70	Anticipated income not expected to materialise based on current income trends - Dependent on number of submissions and market buoyancy of development projects	60
Public Conveniences	571	-12	485	-9	-83	Capital repayment element deducted from Danfo final quarter cost due to end of contract term. New contract will be cleansing & management only.	-23
Cleansing Service	2,397	-115	2,456	-111	63	The service cost comprises plant and resource and of course tipping charges for disposal of waste we collect. The current overspend reflects the current resource levels and increased cost of disposal of collected waste. In order to address the budget position it will mean reviewing the service. This work is underway but will not be complete before the end of the financial year.	59
Green Waste Collection	496	-336	428	-212	56	The green waste collection service is not yet self-financing. We did not anticipate to break even this financial year, as per the original business plan, but we are on track with growing the service as anticipated, with a view to being break even in future years. A third vehicle has now been introduced to cater for potential additional customers.	56
Highways & Transportation							
Transport Strategic Planning	351	0	333	0	-18	The net effect of an increase in consultants fees as a result of temporary vacancies.	-1
School Transport	10,984	-1,102	11,444	-1,264	297	The overspend is mainly due to an increase in the number of Additional Learning Needs pupils transported to Special schools. In addition a number of recent appeals have been successful as well as increased contractor costs, diminishing market supply and increased minimum wage.	214
Traffic Management	529	-40	591	-232	-130	Net increased income of £90k from Traffic Regulation Orders; salary savings of £40k on 2 posts which are both currently out for recruitment.	0
Car Parks	2,187	-3,228	1,733	-2,682	92	Reduction in income due to temporary loss of spaces at St Peter's Car Park and a general reduction in Parking Fees income. Reduction in Penalty Charge Notices income due to vacant Civil Enforcement Officers posts which are currently being recruited.	65
Nant y Ci Park & Ride	79	-32	104	-38	20	Increased maintenance costs	21
Tour of Britain - Environment	0	0	25	0	25	Cost of Womens tour of Britain in June 2019	-0

Environmental & Public Protection Scrutiny Report

Budget Monitoring as at 31st October 2019 - Main Variances

Division	Working Budget		Forecasted		October 2019	Notes	August 2019
	Expenditure	Income	Expenditure	Income	Actual Variance for Year		Forecasted Variance for Year
	£'000	£'000	£'000	£'000	£'000		£'000
Road Safety	178	0	152	-1	-26	Vacant post - Road Safety Manager which is currently being recruited and also a recent temporary vacancy has arisen within the Road Safety Unit. A proportion of staff time is recharged to the Road Safety Revenue Grant.	-0
School Crossing Patrols	116	0	135	0	18	The school crossing patrols section has reviewed all patrols to identify where there is no requirement to provide them according to the National Safety criteria. Vacancies that arise in the sites that do not require school crossing patrols will not be filled as and when they become vacant.	18
Bridge Maintenance	781	0	745	-5	-41	vacant posts - Principle Engineer on hold until Apr 2020 and Structures Engineer vacant for part year hoping to fill by Jan 2020	-0
Street Works and Highway Adoptions	416	-357	410	-433	-82	Additional income from highway adoption agreements	-23
Property							
Facilities Management - Corporate Buildings	358	0	391	0	32	Overspend due to cover sickness absence	15
Public Protection							
PP Business Support unit	149	0	128	0	-22	Underspend due to vacant post -part year	-20
Public Health	276	-14	263	-14	-13	Underspend due to maternity leave	-24
Air Pollution	124	-35	94	-18	-13	Underspend due to vacant post -part year	-3
Animal Welfare	80	-82	64	-51	14	Underachievement of licences income	10
Dog Wardens	96	-28	114	-9	36	Underachievement of fees income and overspend on private sector contracted services	15
Licensing	341	-324	339	-339	-17	Overachiement of income target	-23
Food Safety & Communicable Diseases	481	-38	443	-38	-38	Underspend due to two vacant post - part year	-27
Fair Trading	143	-64	137	-3	55	Underachievement of fees income	12
Other Public Protection	1,479	-390	1,454	-375	-10		-10
Other Variances					8		100
Grand Total					**261**		**447**

Environmental & Public Protection Scrutiny Report

Budget Monitoring as at 31st October 2019 - Detail Monitoring

Division	Working Budget				Forecasted				October 2019	Notes	August 2019
	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000	Actual Variance for Year £'000		Forecasted Variance for Year £'000
Business Support & Performance											
Emergency Planning	72	0	11	**83**	78	0	11	**89**	**6**		**5**
Business Support	-159	-36	176	**-19**	-207	-36	176	**-67**	**-48**	Posts budgeted at top of scale but majority are not at the top of scale yet; a few temporary vacant posts estimated during the year.	**-56**
Operational Training	44	-60	16	**-0**	40	-56	16	**-0**	**-0**		**0**
Departmental - Core	58	0	-58	**0**	73	0	-58	**15**	**15**	Contribution towards the Health and wellbeing co-ordinators	**11**
Departmental - Policy	-1	0	1	**-0**	-4	0	1	**-2**	**-2**		**-3**
Rechargable Works	0	0	0	**0**	10	-10	0	**0**	**0**		**0**
Business Support & Performance Total	**15**	**-96**	**146**	**65**	**-11**	**-102**	**146**	**34**	**-31**		**-43**
Waste & Environmental Services											
Waste & Environmental Services Unit	-4	0	4	**0**	-4	-0	4	**0**	**0**		**-0**
Flood Defence & Land Drainage	523	-1	16	**538**	523	-0	16	**538**	**0**		**-4**
WG-Flood & Coastal Erosion Risk Managem	70	-70	0	**0**	88	-88	0	**-0**	**-0**		**-0**
SAB - Sustainable Drainage approval Body Unit	114	-110	0	**5**	113	-38	0	**75**	**70**	Anticipated income not expected to materialise based on current income trends - Dependent on number of submissions and market buoyancy of development projects	**60**
Environmental Enforcement	542	-18	53	**577**	542	-19	53	**576**	**-1**		**-3**
Ammanford Cemetery	25	-8	0	**17**	20	-9	0	**11**	**-6**		**-6**
Child Burial & Cremation Grant Scheme	0	0	0	**0**	0	0	0	**0**	**0**		**0**
Public Conveniences	571	-12	54	**614**	485	-9	54	**531**	**-83**	Capital repayment element deducted from Danfo final quarter cost due to end of contract term. New contract will be cleansing & management only.	**-23**
Cleansing Service	2,397	-115	81	**2,363**	2,456	-111	81	**2,426**	**63**	The service cost comprises plant and resource and of course tipping charges for disposal of waste we collect. The current overspend reflects the current resource levels and increased cost of disposal of collected waste. In order to address the budget position it will mean reviewing the service. This work is underway but will not be complete before the end of the financial year.	**59**
Waste Services	15,408	-1,293	788	**14,902**	15,408	-1,293	788	**14,903**	**0**		**118**
Green Waste Collection	496	-336	1	**161**	428	-212	1	**218**	**56**	The green waste collection service is not yet self-financing. We did not anticipate to break even this financial year, as per the original business plan, but we are on track with growing the service as anticipated, with a view to being break even in future years. A third vehicle has now been introduced to cater for potential additional customers.	**56**
ESD Revenue grant - Local Env Quality	86	-32	1	**54**	86	-26	1	**61**	**6**		**1**
Grounds Maintenance Service and urban par	3,749	-2,539	254	**1,464**	3,758	-2,545	254	**1,467**	**3**		**31**
Closed Landfill Sites	236	0	8	**244**	234	0	8	**242**	**-2**		**-5**
Landfill sites	0	0	0	**0**	8	0	0	**8**	**8**		**7**
Coastal Protection	81	0	5	**86**	81	0	5	**86**	**0**		**0**
GT Caru Cymru	0	0	0	**0**	-0	0	0	**-0**	**-0**		**0**
Waste & Environmental Services Total	**24,294**	**-4,533**	**1,264**	**21,025**	**24,225**	**-4,349**	**1,264**	**21,140**	**115**		**292**
Highways & Transportation											
Departmental - Transport	8	0	-12	**-4**	7	0	-12	**-4**	**-0**		**0**
Departmental Pooled Vehicles	0	0	6	**6**	1	0	6	**7**	**1**		**-0**
Engineering Sub-Contractors	0	0	0		11	-11	0	**0**	**0**		**-0**
Sec 278 HT Agreements	0	0	0	**0**	151	-151	0	**-0**	**-0**		**-30**

Environmental & Public Protection Scrutiny Report

Budget Monitoring as at 31st October 2019 - Detail Monitoring

Division	Working Budget				Forecasted				October 2019	Notes	August 2019
	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000	Actual Variance for Year £'000		Forecasted Variance for Year £'000
Civil Design	1,066	-1,647	115	-466	1,010	-1,598	115	-472	-6		-19
Transport Strategic Planning	351	0	55	406	333	0	55	388	-18	The net effect of an increase in consultants fees as a result of temporary vacancies.	-1
Fleet Management	6,331	-7,861	1,676	147	5,983	-7,513	1,676	147	-0		-0
Passenger Transport	4,511	-2,866	137	1,781	4,930	-3,285	137	1,782	0		-0
School Transport	10,984	-1,102	135	10,017	11,444	-1,264	135	10,314	297	The overspend is mainly due to an increase in the number of Additional Learning Needs pupils transported to Special schools. In addition a number of recent appeals have been successful as well as increased contractor costs, diminishing market supply and increased minimum wage.	214
GT LINC - Local Integrated Network Collaboration	476	-475	24	24	567	-567	24	24	-0		0
Traffic Management	529	-40	63	552	591	-232	63	421	-130	Net increased income of £90k from Traffic Regulation Orders; salary savings of £40k on 2 posts which are both currently out for recruitment.	0
Car Parks	2,187	-3,228	159	-882	1,733	-2,682	159	-790	92	Reduction in income due to temporary loss of spaces at St Peter's Car Park and a general reduction in Parking Fees income. Reduction in Penalty Charge Notices income due to vacant Civil Enforcement Officers posts which are currently being recruited.	65
Nant y Ci Park & Ride	79	-32	1	47	104	-38	1	67	20	Increased maintenance costs	21
Tour of Britain - Environment	0	0	0	0	25	0	0	25	25	Cost of Womens tour of Britain in June 2019	-0
Flooding Oct 2018 - Environment	0	0	0	0	2,434	-2,434	0	-0	-0		-0
Road Safety Revenue Grant	131	-129	0	2	134	-129	0	5	2		2
Road Safety	178	0	31	209	152	-1	31	183	-26	Vacant post - Road Safety Manager which is currently being recruited and also a recent temporary vacancy has arisen within the Road Safety Unit. A proportion of staff time is recharged to the Road Safety Revenue Grant.	-0
School Crossing Patrols	116	0	32	148	135	0	32	166	18	The school crossing patrols section has reviewed all patrols to identify where there is no requirement to provide them according to the National Safety criteria. Vacancies that arise in the sites that do not require school crossing patrols will not be filled as and when they become vacant.	18
Bridge Maintenance	781	0	31	811	745	-5	31	770	-41	vacant posts - Principle Engineer on hold until Apr 2020 and Structures Engineer vacant for part year hoping to fill by Jan 2020	-0
Remedial Earthworks	317	0	6	323	323	-5	6	323	-0		0
Street Works and Highway Adoptions	416	-357	38	97	410	-433	38	16	-82	Additional income from highway adoption agreements	-23
Technical Surveys	432	0	26	458	438	0	26	464	7		4
Highway Maintenance	18,380	-11,255	518	7,644	21,771	-14,645	518	7,644	0		-0
Capital Charges	0	0	6,409	6,409	0	0	6,409	6,409	0		0
Western Area Works Partnership	8,114	-8,111	66	69	5,359	-5,356	66	69	-0		-0
Highway Lighting	2,412	-1,190	65	1,287	2,234	-1,012	65	1,287	-0		0
Public Rights Of Way	425	-20	17	422	426	-21	17	422	-0		0
Highways & Transportation Total	**58,223**	**-38,314**	**9,598**	**29,507**	**61,450**	**-41,382**	**9,598**	**29,665**	**158**		**251**

Environmental & Public Protection Scrutiny Report

Budget Monitoring as at 31st October 2019 - Detail Monitoring

Division	Working Budget				Forecasted				October 2019	Notes	August 2019
	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non-controllable £'000	Net £'000	Actual Variance for Year £'000		Forecasted Variance for Year £'000
Property											
Property Division Business Unit	193	0	0	**194**	195	0	0	**195**	**1**		**2**
Property Maintenance Business Unit	1,966	-1,692	-491	**-218**	2,406	-2,133	-491	**-218**	**0**		**-0**
Property Maintenance Operational	23,889	-25,416	463	**-1,064**	31,411	-32,951	463	**-1,077**	**-13**		**0**
Property Maintenance - Notional Allocation	2,599	0	12	**2,612**	2,650	-51	12	**2,612**	**0**		**0**
Mechanical and Electrical Schools & other LEA SLA	334	-333	0	**1**	440	-439	0	**1**	**0**		**0**
Pumping Stations	41	0	0	**41**	45	0	0	**46**	**5**		**-0**
Property Design - Business Unit	2,693	-2,986	234	**-59**	2,369	-2,662	234	**-59**	**-0**		**-0**
Design & Professional Services Frameworks	0	0	0	**0**	269	-269	0	**-0**	**-0**		**0**
Facilities Management - Building Cleaning	4,087	-3,677	386	**796**	3,954	-3,544	386	**796**	**0**		**0**
Facilities Management - Corporate Buildings	358	0	1	**359**	391	0	1	**392**	**32**	Overspend due to cover sickness absence	**15**
Property Total	**36,160**	**-34,105**	**606**	**2,662**	**44,129**	**-42,048**	**606**	**2,687**	**25**		**17**
Public Protection											
PP Management support	101	-8	132	**225**	91	-4	132	**219**	**-6**		**-7**
PP Business Support unit	149	0	4	**154**	128	0	4	**132**	**-22**	Underspend due to vacant post -part year	**-20**
Public Health	276	-14	29	**291**	263	-14	29	**278**	**-13**	Underspend due to maternity leave	**-24**
Noise Control	209	0	8	**217**	210	0	8	**218**	**1**		**-3**
Air Pollution	124	-35	6	**95**	94	-18	6	**82**	**-13**	Underspend due to vacant post -part year	**-3**
Other Pollution	27	0	3	**30**	25	0	3	**28**	**-2**		**-1**
Water - Drinking Quality	44	-4	3	**43**	45	-3	3	**44**	**1**		**2**
Stray Horses	5	0	0	**5**	1	0	0	**1**	**-4**		**-4**
Animal Welfare	80	-82	7	**5**	64	-51	7	**19**	**14**	Underachievement of licences income	**10**
Diseases Of Animals	49	-39	3	**12**	48	-42	3	**8**	**-4**		**-3**
Dog Wardens	96	-28	29	**98**	114	-9	29	**134**	**36**	Underachievement of fees income and overspend on private sector contracted services	**15**
Animal Safety	154	0	36	**190**	154	0	36	**190**	**0**		**-0**
Public Health Services Management	106	-108	79	**77**	101	-108	79	**72**	**-6**		**-2**
Licensing	341	-324	95	**113**	339	-339	95	**95**	**-17**	Overachiement of income target	**-23**
Food Safety & Communicable Diseases	481	-38	23	**467**	443	-38	23	**429**	**-38**	Underspend due to two vacant post - part year	**-27**
Occupational Health	131	-2	8	**137**	130	-1	8	**137**	**0**		**0**
Trading Standards Services Management	117	-38	85	**165**	117	-37	85	**165**	**0**		**8**
Metrology	121	-14	6	**113**	116	-5	6	**116**	**3**		**3**
Safeguarding, Licensing & Financial Investigation	90	0	6	**95**	85	0	6	**91**	**-5**		**-5**
Civil Law	227	-2	13	**237**	230	0	13	**243**	**6**		**6**
Fair Trading	143	-64	8	**87**	137	-3	8	**142**	**55**	Underachievement of fees income	**12**
Safety	68	-10	3	**61**	72	-10	3	**65**	**4**		**-0**
Financial Investigator	30	-165	3	**-133**	28	-164	3	**-133**	**-0**		**-2**
Public Protection Total	**3,170**	**-974**	**588**	**2,784**	**3,036**	**-847**	**588**	**2,777**	**-7**		**-70**
TOTAL FOR ENVIRONMENTAL AND PUBLIC PROTECTION	**121,862**	**-78,021**	**12,202**	**56,043**	**132,830**	**-88,728**	**12,202**	**56,304**	**261**		**447**

APPENDIX D

Capital Programme 2019/20

Capital Budget Monitoring - Report for October 2019 - Main Variances

	Working Budget			Forecasted				
DEPARTMENT/SCHEMES	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000	Variance for Year £'000	Comment
ENVIRONMENT	**15,943**	**-7,307**	**8,636**	**16,534**	**-7,277**	**9,257**	**621**	
Ammanford Highway Infrastructure	112	0	**112**	525	0	**525**	**413**	Unexpected additional costs on Wind Street/Tirydail Lane Junction, exploring various options for funding by means of external income.
Carmarthen Western Link Road	251	0	**251**	448	0	**448**	**197**	To be funded from future S106 receipts.
Other Projects with Minor Variances	15,580	-7,307	**8,273**	15,561	-7,277	**8,284**	**11**	

Mae'r dudalen hon yn wag yn fwriadol

APPENDIX E

Environment

Capital Budget Monitoring - Scrutiny Report for October 2019

		Working Budget			Forecasted				
Scheme	Target Date for Completion	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000	Variance for year £'000	Comment
Coastal Protection & Flood Defence Works	Ongoing	49	0	49	49	0	49	0	
Fleet Replacement	Ongoing	609	0	609	609	0	609	0	
Technical	Ongoing	196	0	196	162	0	162	-34	
Bridge Strengthening & Replacement	Ongoing	890	0	890	886	0	886	-4	
Road Safety Improvement Schemes	Ongoing	225	0	225	225	0	225	0	
HIghways Infrastructure	Ongoing	3,568	-2,993	575	3,568	-2,993	575	0	
Road Safety Projects	Mar-20	548	-498	50	597	-498	99	49	
Pantyglyn Retaining Wall, Llanybydder	Completed	58	0	58	58	0	58	0	
Junction Improvements	Ongoing	766	-550	216	766	-550	216	0	
Ammanford Highway Infrastructure	Ongoing	112	0	112	525	0	525	413	Unexpected additional costs on Wind Street/Tirydail Lane Junction, exploring various options for funding by means of external income.
Walking & Cycling	Ongoing	453	-316	137	453	-316	137	0	
Cross Hands ELR	Ongoing	1,984	-1,300	684	1,984	-1,300	684	0	
Public Transport Infrastructure	Ongoing	458	-450	8	458	-450	8	0	
Towy Valley Path	Ongoing	530	-30	500	500	0	500	0	
Carmarthen Western Link Road	Completed	251	0	251	448	0	448	197	To be funded from future S106 receipts.
Safe Routes in Communities (SRiC)	Mar-20	878	-850	28	878	-850	28	0	
Electric Vehicle Infrastucture	Mar-20	320	-320	0	320	-320	0	0	
Storm Callum Projects	Mar-20	10	0	10	10	0	10	0	

APPENDIX E

Environment

Capital Budget Monitoring - Scrutiny Report for October 2019

Scheme	Target Date for Completion	Working Budget Expenditure £'000	Working Budget Income £'000	Working Budget Net £'000	Forecasted Expenditure £'000	Forecasted Income £'000	Forecasted Net £'000	Variance for year £'000	Comment
Capital maintenance	Ongoing	3,397	0	3,397	3,397	0	3,397	0	
Agile Working	Ongoing	641	0	641	641	0	641	0	
NET BUDGET		15,943	-7,307	8,636	16,534	-7,277	9,257	621	

2019-20 Savings Monitoring Report
Environmental & Public Protection Scrutiny Committee
13th January 2020

1 Summary position as at : 31st October 2019 £171 k variance from delivery target

	2019-20 Savings monitoring		
	2019-20 Target £'000	2019-20 Delivered £'000	2019-20 Variance £'000
Communities (Public Protection)	100	100	0
Environment (excluding Planning)	1,324	1,153	171
	1,424	**1,253**	**171**

2 Analysis of delivery against target for managerial and policy decisions:

Managerial	£127 k	Off delivery target
Policy	£44 k	Off delivery target

	MANAGERIAL			POLICY		
	2019-20 Target £'000	2019-20 Delivered £'000	2019-20 Variance £'000	2019-20 Target £'000	2019-20 Delivered £'000	2019-20 Variance £'000
Communities (Public Protection)	100	100	0	0	0	0
Environment (excluding Planning)	808	681	127	516	472	44
	908	**781**	**127**	**516**	**472**	**44**

3 **Appendix F(i)** : Savings proposals not on target

Appendix F(ii) : Savings proposals on target (for information)

MANAGERIAL - OFF TARGET

Environment

Business Support and Performance

Department	2018-19 Budget £'000	FACT FILE	'2019-20 Proposed £'000	'2019-20 Delivered £'000	'2019-20 Variance £'000	EFFICIENCY DESCRIPTION	REASON FOR VARIANCE
Business Support review	1,662	A further review of the departmental business support function will be undertaken during the next 3 years but this is dependant on system developments to enable more efficient processes.	22	0	22	Potential reduction of 1 Business Support Assistant post - dependant on system developments to enable more efficient processes.	Unfortunately this efficiency target will remain unachievable in the short term. The BSU is currently working with systems development and other colleagues to progress the developments within our IT system. The department is also working very closely with Total (software provider) to address the pace of development and effect on efficiencies. Once the IT system is working at the required functionality, we will be in a position to realise this efficiency, as planned. The BSU is currently showing an underspend due to posts being at the top of grade but the officers aren't and temporary vacancies.
Total Business Support and Performance division			**22**	**0**	**22**		

Waste & Environmental Services

Waste Operational - vehicle cleaning	2,615	The refuse collection vehicles are required to change their rounds weekly from a black bag route to a blue bag recycling route. It is therefore necessary to cleanse the refuse vehicles after they return to the depot on a Friday afternoon to ensure the cleanliness of the vehicles for Monday morning. Any contamination from the black bag collection will affect the quality of recycling, thus impacting on our recycling targets.	70	0	70	A vehicle washing service is created within the council's Waste Services Department by the employment of two additional part-time members of staff and therefore terminate the external contract.	This has been delayed due to infrastructure difficulties with regard to water supply arrangements at the depots. Delivery will be delayed until the end of this financial year and will be delivered in full in the next financial year. The overspend is offset against underspends within the waste services section.
Bring site - operational	301	Bring sites are located across the County to provide recycling facilities within communities.. They currently cater for glass, paper and cans in the main.	35	0	35	By rationalising bin types and converting all sites to glass only (with the exception of textiles and small electrical items at some sites) we can make collection rounds more efficient.	Not delivered due to increased cost of third party transportation meaning that this is the most efficient way of delivering the service until glass is introduced as a separate collection. The overspend is offset against underspends within the waste services section.
Total Waste & Environmental Services division			**105**	**0**	**105**		

Environment Total	**127**	**0**	**127**

POLICY - OFF TARGET

Environment
Highways & Transport

Department	18-19 Budget £'000	FACT FILE	'2019-20 Proposed £'000	'2019-20 Delivered £'000	'2019-20 Variance £'000	EFFICIENCY DESCRIPTION	REASON FOR VARIANCE
School Crossing Patrols	147	Manage and maintain an efficient , effective and safe school crossing patrol service.	38	23	15	The Council currently provides School Crossing Patrols both where the National Safety Criteria requires them, plus at other locations where the criteria do not indicate a Patrol is required (around 50%). The proposal is to retain Patrols where they are required but phase out patrols where there is no requirement according to the criteria.	The school crossing patrols section has reviewed all patrols to identify where there is a requirement to provide them according to the National Safety criteria. Vacancies that arise in the sites that do not require school crossing patrols will not be filled, as and when they become vacant.
Total Highways & Transport division			**38**	**23**	**15**		

Waste & Environmental Services

Trade Waste	129	The collection of trade waste from commercial premises.	129	100	29	The current service is running at a loss. If the collection service is transferred to CWM i.e. the client list only. The existing plant can be sold/offhired and operatives will be placed within vacancies within the department. This loss would then be negated and CWM could provide the service at more attractive commercial rates in line with their wider business model.	Partial delivery of £100k due to complication with trade waste bag customers which will be resolved by the end of the financial year. The overspend is offset against underspends within the waste services section.
Total Waste & Environmental Services division			**129**	**100**	**29**		

Environment Total	**167**	**123**	**44**

Department	2018-19 Budget £'000	FACT FILE	'2019-20 Proposed £'000	'2019-20 Delivered £'000	'2019-20 Variance £'000	EFFICIENCY DESCRIPTION
MANAGERIAL - ON TARGET						
Communities						
Public Protection						
Financial Investigator	-24	Trading Standards enforce around 40 Acts of Parliament and over 1,000 associated regulations, which impact on all aspects of life, from the safety of children's toys, to the honesty of property descriptions when buying a home. It is responsible for ensuring that sales are carried out within the law. Trading Standards list a number of local handypersons and gardeners on the Registered Traders Scheme.	100	100	0	Proceeds of Crime Act (POCA) - Utilisation of POCA income to support current service provision
Total - Public Protection			**100**	**100**	**0**	
Communities Total			**100**	**100**	**0**	
Environment						
Business Support and Performance						
Additional training income	-51	Alcamus is a training records software package	2	2	0	Income from neighbouring authorities (Pembrokeshire & Ceredigion CC) for use of Alcamus and managing their operational training database.
Total Business Support and Performance division			**2**	**2**	**0**	
Highways & Transport						
Highways	7,281	The County Council maintains 3,371 km of highway in Carmarthenshire. It is the second largest length of highway network in Wales. The Authority has a statutory duty to maintain the network to a safe standard to facilitate the safe movement of goods and people. Over fifty five percent of the Gross Expenditure relates to supplies and services.	120	120	0	Improving the efficiency across the supply chain from supplies and services, programme management and works delivery.
Highways	as above	----------"----------	80	80	0	Commuted sums
Civil Design	-488	The Engineering Design Unit is responsible for the design and delivery of infrastructure Projects. Projects are diverse and range from small traffic management and passenger transport schemes through to new road constructions projects such as the Cross Hands Link Road. Engineering Design provides Engineering advice corporately across all departments of the Authority. It also manages the 'Gateway' function for Regional frameworks for both Engineering Design and Engineering Contractors Frameworks.	80	80	0	We currently do not have capacity within the team to deliver all work , we are therefore having to pay externally for this work. We intend to employ a Structural Engineer and CAD technicians to improve capacity to generate income.
Public Rights of Way	292	The Countryside Access Team has responsibility for the Definitive Map and Statement of Public Rights of Way in Carmarthenshire which is the conclusive legal record. Public Rights of Way include footpaths, bridleways, restricted byways and byways open to all traffic. There are urban and semi-urban routes in towns and villages but much of the 1,500 mile network is out in the countryside crossing fields, farmland and open country. It's a fantastic leisure and recreational resource for the people of Carmarthenshire and visitors to the County with the Wales Coast Path and numerous other walking/riding and cycling routes on offer.Enforcement and legal issues associated with the implementation of the Rights of way Improvement plan.	8	8	0	PROW Increased Income from Path Orders (Increase in number of Orders Processed).
Total Highways & Transport division			**288**	**288**	**0**	
Waste & Environmental Services						
Grounds - Plant rationalisation	1,316	The Grounds Maintenace Section incorporates the direct responsibility of managing and maintaining parks and playgrounds, inland water areas and a large number of public open spaces within Carmarthenshire. It also maintains grounds for many other departments of the County Council such as Social Care and Housing, Cultural Services, Education and many individual schools. The Section also has numerous external clients such as Town and Community Councils and private sports clubs.	15	15	0	Review of Fleet Replacement Programme - due to the success of the Community Asset Transfer programme and resulting rationalisation of plant, some items of plant due for renewal within the Fleet Renewal Programme can be disposed of instead of replaced.
Asset Transfers - Parks	as above	Transfer of Parks, Playgrounds and Amenity areas to Town Councils, Community Councils or Sports organisations.	179	179	0	Reduction in maintenance costs following the transfer of assets to Town/Community Councils or sports organisations.
Waste Operational - collection rounds	as above	Following the assessment of resources within the Waste Operational Team the new levels of resource requirements has been identified. Following this an assessment of current usage of agency staffing for leave, sickness and absence cover has been undertaken.	83	83	0	Adjustments to resources (agency) as a result of amendments to existing collection rounds.
Waste Operational - Plant	as above	Following the assessment of resources within the Waste Operational Team the new levels of resource requirements has been identified.	99	99	0	Adjustments to fleet requiirements resources as a result of amendments to existing collection rounds.
Bring sites - glass collection	as above	----------"----------	15	15	0	Increased income through renegotiated contract.
Total Waste & Environmental Services division			**391**	**391**	**0**	
Environment Total			**681**	**681**	**0**	

Department	2018-19 Budget £'000	FACT FILE	'2019-20 Proposed £'000	'2019-20 Delivered £'000	'2019-20 Variance £'000	EFFICIENCY DESCRIPTION
POLICY - ON TARGET						
Environment						
Highways & Transport						
Parking Services	-1,441	The County Council provides off street car parking facilities in towns and villages to support the expeditious movement of traffic to enable town centres to function. Parking supports these wider transport policy objectives and enables the authority to maintain highway and public transport services. There are 57 car parks across the county.	100	100	0	Increase charges to allow investment in new parking technology and payment systems and to support investment in transportation and highway related services.
Highways	7,281	The County Council maintains 3,371 km of highway in Carmarthenshire. It is the second largest length of highway network in Wales. The Authority has a statutory duty to maintain the network to a safe standard to facilitate the safe movement of goods and people.	25	25	0	Reduction in frequency of verge mowing
Highways - Grounds Maintenance	Highways Budget: 8,871	The Grounds Maintenance Unit undertake maintenance of the flower beds in Carmarthen town centre. These areas will consist of beds and planters with both spring and summer bedding plants provided annually. Maintenance will also include weeding of the beds and planters.	38	38	0	Review maintenance of Flower Beds and Shrubbery in town centres. The proposal is to cease town centre planting or transfer to town councils as we are aware that some town councils have expressed an interest in undertaking this work.
Highways - Rural Road Sweeping	as above	Sweeping of rural roads is undertaken on a demand / ad-hoc basis and is generally concentrated on rural class 3 and 4 roads. There are no regular programmes or prioritised zones associated with highway sweeping. Sweeping demands will generally be identified following routine highway safety inspections carried out by our Highway Inspectors or following complaints / requests from the public or police. The operation primarily concerns removal of earth, mud, stones, leaves and other organic type matter from the road surface. We do not undertake sweeping of any litter.	96	96	0	Cease scheduled mechanical sweeping on rural roads. The proposal is that Highways will not continue to undertake ad hoc sweeping and will respond on a reactive basis to emergencies by hiring if there is a safety issue. Highways will also procure brush attachments to support the patch planing operation.
			259	**259**	**0**	
Waste & Environmental Services						
Clinical Waste Collections	221	The collection of hygiene waste is currently undertaken by a third party contractor. The contract comes to an end in November 2019. Hygiene waste includes the following types of waste: Items used to dispose of urine, faeces and other bodily secretions or excretions including: Disposable bed pans Bed pan liners Incontinence pads Stoma bags Urine containers This type of waste can be placed in black bags.	10	10	0	The current contract has provision within it to re-negotiate the contractual terms at the end of Nov 2018. It is predicted that a reduction in costs will be achieved through this process.
Grounds at Llanelli Town Hall	included in Grounds budgets	The Maintenance of the grounds surrounding the Town Hall	10	10	0	We propose to review the supply and planting of Spring Bedding, leaving the bed fallow. Non planting of spring bedding will result in colourful flower displays through the summer months only.
Household Waste recycling centres	as above	There are currently four HWRCs located across the County that serve all communities. The HWRCs are open 7 days a week. The waste recycled at the sites account for a significant proportion of Carmarthenshire's overall recycling performance.	70	70	0	HWRC-review future provision in the north of the County
Waste & Environmental Services Total			**90**	**90**	**0**	
Environment Total			**349**	**349**	**0**	

Y PWYLLGOR CRAFFU
DIOGELU'R CYHOEDD A'R AMGYLCHEDD

13 LONAWR 2020

CYNLLUN BUSNES ADRANNOL YR AMGYLCHEDD 2020/2023

(**Dyfyniadau** sy'n berthnasol i faes gorchwyl y Pwyllgor Craffu – Diogelu'r Cyhoedd a'r Amgylchedd)

Pwrpas:

Rhoi cyfle i'r aelodau adolygu cynllun busnes yr Adran ochr yn ochr â'r gyllideb.

Ystyried y materion canlynol a chyflwyno sylwadau arnynt:

Elfennau o'r cynllun busnes sy'n gysylltiedig â:-

- Priffyrdd a Thrafnidiaeth
- Gwasanaethau Amgylcheddol a Gwastraff
- Gwella Busnes

Rhesymau:

Integreiddio cynllunio ariannol a busnes.

(Roedd hyn hefyd yn cynnig ar gyfer gwella gan Swyddfa Archwilio Cymru)

Angen cyfeirio'r mater at y Bwrdd Gweithredol / Cyngor er mwyn gwneud penderfyniad:
NAC OES

YR AELOD O'R BWRDD GWEITHREDOL SY'N GYFRIFOL AM Y PORTFFOLIO: -
Cyng. Hazel Evans (Amgylchedd); Cyng. Philip Hughes (Diogelu'r Cyhoedd);
Cyng. Cefin Campbell (Cymunedau a Materion Gwledig)

Y Gyfarwyddiaeth Amgylchedd	**Swyddi:**	**Rhifau ffôn:** **Cyfeiriadau E-bost:**
Ruth Mullen	Cyfarwyddwr Amgylchedd	01267 224647 RMullen@sirgar.gov.uk
Awdur yr Adroddiad: **Dyfyniadau ar gyfer:**		
Stephen Pilliner	Pennaeth Priffyrdd a Thrafnidiaeth	01267 228150 SGPilliner@sirgar.gov.uk
Ainsley Williams	Pennaeth y Gwasanaethau Amgylcheddol a Gwastraff	01267 224500 AiWilliams@sirgar.gov.uk
Jackie M Edwards	Rheolwr Gwelliant Busnes	01267 228142 JMEdwards@sirgar.gov.uk

ENVIRONMENT AND PUBLIC PROTECTION SCRUTINY
13TH JANUARY 2020

ENVIRONMENT DEPARTMENTAL BUSINESS PLAN 2020/2023

(**Extracts** relevant to Environment & Public Protection Scrutiny)

BRIEF SUMMARY OF PURPOSE OF REPORT.

The full business plan outlines the priorities for the department during 2020/ 2023.

The version below is an extract of the aspects relevant to the Environmental and Public Protection Scrutiny and identifies the elements of the business plan relating to:

- Highways & Transport
- Waste & Environmental Services
- Business Improvement

DETAILED REPORT ATTACHED?	YES

Cyngor Sir Gâr Carmarthenshire County Council
EICH CYNGOR arleinamdani
www.sirgar.llyw.cymru
YOUR COUNCIL doitonline
www.carmarthenshire.gov.wales

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: Stephen Pilliner — **Head of Highways & Transport**
Ainsley Williams — **Head of Waste & Environmental Services**
Jackie M Edwards — **Business Improvement Manager**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	**YES**	**YES**	**NO**	**YES**	**YES**	**YES**

1. Policy, Crime & Disorder and Equalities

The Well-being Future Generations Act (2015) requires that functions of the council should maximise their contributions the Well-being Objectives set by the Council.

(Our Well-being Objectives maximise our contribution to the seven Well-being Goals of the Act and demonstrate the five ways of working.)

2. Legal

See 1. above

3. Finance

The Well-being Future Generations Act (2015) requires that we ensure that resources are allocated annually to meet our objectives.

5. Risk Management Issues

Key risks are identified for each department and mitigating actions are outlined

6. Staffing Implication

See Workforce Planning section of the Business Plan (Section 4)

7. Physical Assets

See resources section of each Business Plan (Section 4)

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Stephen Pilliner	**Head of Highways & Transport**
Ainsley Williams	**Head of Waste & Environmental Services**
Jackie M Edwards	**Business Improvement Manager**

1.Local Member(s) - None

2.Community / Town Council - None

3.Relevant Partners - None

4.Staff Side Representatives and other Organisations - None

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Well-being of Future Generations Act		Well-being of Future Generations (Wales) Act 2015
New Corporate Strategy 2018-2023 (Incorporating Carmarthenshire's Well-being Objectives and Improvement Objectives)		New Corporate Strategy 2018-2023

Cyngor Sir Gâr Carmarthenshire County Council
EICH CYNGOR arleinamdani
www.sirgar.llyw.cymru
YOUR COUNCIL doitonline
www.carmarthenshire.gov.wales

Environment Department

Draft Business Plan 2020 – 2023

(Extract for Environmental & Public Protection Scrutiny Committee)

'Life is for living, let's start, live and age well in a healthy, safe and prosperous environment'

Date

Cyngor Sir Gâr Carmarthenshire County Council

EICH CYNGOR arleinamdani
www.sirgar.gov.uk

YOUR COUNCIL doitonline
www.carmarthenshire.gov.uk

The Sustainable Development Principle

The Well-being of Future Generations (Wales) Act 2015 states that, we must carry out sustainable development, improving the economic, social, environmental and cultural well-being of Wales. The ***sustainable development principle*** is….

> ***'... the public body must act in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs."***

To show that we have applied the sustainable development principle we must demonstrate…….

The 5 Ways of Working (see Appendix 1)

Contents

Page

Executive Board Member Foreword

1. Departmental Overview 5
2. Strategic Context 6
3. Summary Divisional Plans 10
4. Department Resources 31
5. Departmental Key Measures 33

Appendix 35

The Purpose of this Plan

This Departmental Business Plan has been produced to give staff, customers, and elected members and partners a guide to the services provided by the department. It translates strategic objectives, to service objectives, to individual staff targets. It provides an open and transparent way of showing what is to be achieved and how we plan to do this.

It shows how resources will be used to achieve objectives and the service implications of budgetary increases or reductions. It shows what we get for what we spend and if we are making the most of what we have. The plan also aims to demonstrate and provide assurance on service standards so that the service can be held to account.

Executive Board Member/s Foreword

By Councillor(s)

We have great pleasure in introducing the new Department for Environment Summary Business Plan for 2019/20. We are satisfied that this Business Plan provides a comprehensive overview of the Departmental performance over the past year. It also provides the Department's aims and objectives for 2019/20.

Cllr. Hazel Evans

Executive Board Member - Environment

Sign off ……

Cllr. David Jenkins

Executive Board Member – Resources

Sign off …….

DRAFT

Cllr. Mair Stephens

Executive Board Member - Human Resources, Efficiencies and Collaboration

Sign off …….

Cllr. Philip Hughes

Executive Board Member - Public Protection

Sign off ……

Cllr. Linda Evans

Executive Board Member - Housing

Sign off ……

Cllr. Cefin Cambell

Executive Board Member – Communities and Rural Affairs

Sign off …….

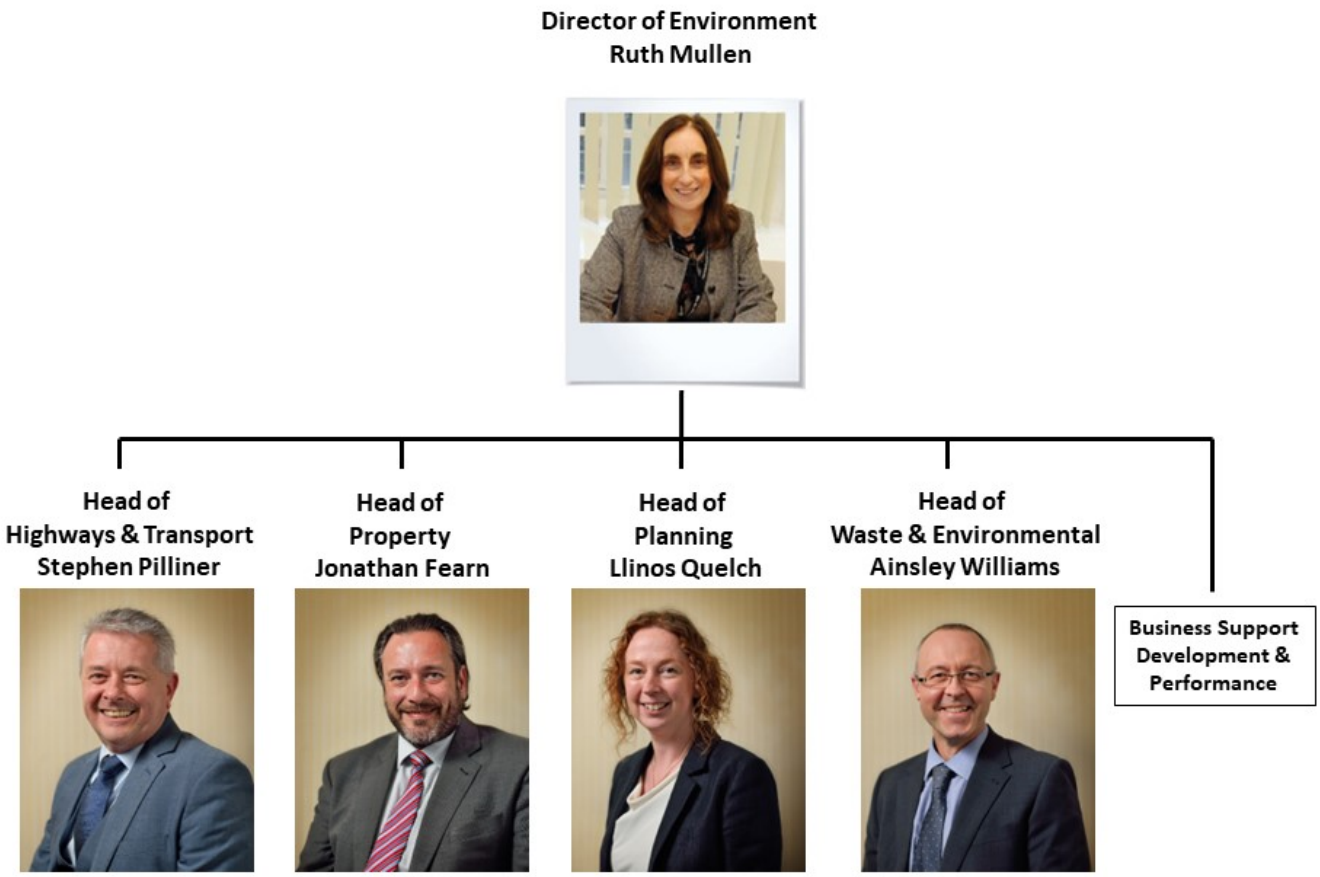
DRAFT

1. Departmental Overview

Introduction by Director

I am pleased with the progress that has been made in the delivery of service throughout the Environment Department in 2019/20. This has been against a background of organisational change and significant resource challenges. Our Business Plans for 2020-2023 set out an exciting programme of service activity and development. The main headlines of our ambition are summarised here in this departmental overview, with more detailed actions and objectives set out in more detailed plans at divisional and service level.

Departmental Senior Management Structure



2. Strategic Context

2.1 National Well-being Goals

For the first time in Wales, the Well-being of Future Generations (Wales) Act 2015, provides a shared vision for all public bodies to work towards. See **Appendix 1** for an ABC guide to the Act. Our well-being objectives, which are incorporated in our Corporate Strategy, are designed to maximise our contribution to the national shared vision goals.

2.2 The Council's Corporate Strategy 2018-23 (incorporating Our Well-being Objectives 2019/20)

- Bringing Plans Together**:** the Corporate Strategy consolidates four plans into one document
- In particular the Department supports the following Well-being Objectives :-

Well- Being Objective	Steve Pilliner	Jonathan Fearn	Ainsley Williams	Llinos Quelch
Start Well				
1. Help to give every child the best start in life and improve their early life experiences	✓			
2. Help children live healthy lifestyles	✓		✓	✓
3. Support and improve progress and achievement for all learners	✓	✓		
4. Ensure all young people are in Education, Employment or Training (EET) and are following productive learning and career pathways				
Live Well				
5. Tackle poverty by doing all we can to prevent it, helping people into work and improving the lives of those living in poverty	✓			
6. Creating more jobs and growth throughout the county	✓	✓		✓
7. Increase the availability of rented and affordable homes		✓		✓
8. Help people live healthy lives (tackling risky behaviour and obesity	✓	✓		✓
9. Supporting good connections with friends, family and safer communities	✓			
Age Well				
10. Support the growing numbers of older people to maintain dignity and independence in their later years	✓			
11. A Council wide approach to supporting Ageing Well in Carmarthenshire	✓	✓	✓	✓
In a Healthy and Safe Environment				
12. Looking after the environment now and for the future	✓		✓	✓
13. Improving the highway and transport infrastructure and connectivity	✓			
14. Promoting Welsh Language and Culture		✓		
In addition a Corporate Objective				
15. Better Governance and Use of Resources	✓	✓	✓	✓

DRAFT

2.3 The County of Carmarthenshire Well-being Plan - The Carmarthenshire We Want (2018-23)

How is the Department contributing to the Public Sector Board's Well-being Plan?

The Well-being Objectives of the Carmarthenshire PSB are not intended to address the core services and provision of the individual partners, rather they are to enhance and add value through collective action. The statutory partners of the PSB (Council, Health Board, Fire & Rescue Service and Natural Resources Wales) each have to publish their own Well-being Objectives

Healthy Habits: people have a good quality of life, and make healthy choices about their lives and environment

Early Intervention: to make sure that people have the right help at the right time; as and when they need it

Strong Connections: strongly connected people, places and organisations that are able to adapt to change

Prosperous People and Places: to maximise opportunities for people and places in both urban and rural parts of our county

2.4 Department Specific Acts

Department Specific Acts	Annual Report /Action Plan? (Add Link to it)
FG Compliant • The Well-being of Future Generations (Wales) Act 2015 • Environment (Wales) Act 2016 •	
Pre FG Compliant • Welsh Language Standards under s 44 Welsh Language (Wales) measure 2011 • Freedom of Information Act 2000 (FOIA) • Data Protection Act 1998 • Equalities Act 2010 • The Employment Act 2008 and Employee Acts • Health & Safety at Work Act 1974 and subsequent respective legislation **Highways and Transport** • Highways Act 1980 • Road Traffic Act 1991 • Traffic Management Act 2004 • Flood and Water Management Act 2010 • New Roads and Street Works Act 1991 • Land Drainage Act 1991 • Local Authorities' Cemeteries Order 1977	

DRAFT

• Environmental Protection Act 1990 • Anti-Social Behaviour (Crime and Policing) Act 2014 • Police & Crime Act 2009 **Property** • Landlord and Tenant Act 1954 • Occupier's Liability Act 1984 **Waste & Environmental** • Clean Neighbourhood Act & Environment Act 2005 **Planning** • Carmarthenshire Local Development Plan 2014 • Town and Country Planning Act 1990 • Planning (Wales) Act 2015, including various secondary legislation published post-January 2016 • Historic Environment (Wales) Act 2015	

NOTE: When Strategies/Plans are refreshed or Annual Reports are published you should address the FG Act/5WOW requirements so that they are compliant with the Act.

2.5 Department Specific Strategies

Department Specific Strategy	Annual Report /Action Plan? (Add Link to it)
FG Compliant • Carmarthenshire County Council Corporate Strategy 2018 – 2023	
Pre FG Compliant • Swansea Bay City Region Economic Regeneration Strategy 2013 -2030 • Ageing Well in Wales Plan • Strategic Regeneration Plan for Carmarthenshire • Carmarthenshire's Vision for Sustainable Services for Older People for the Next Decade • Digital Transformation Strategy • Divisional Business Plans • Moving Forward in Carmarthenshire: the next 5-years • Transformations: Strategic Regeneration Plan for Carmarthenshire – 2015-2030 • Affordable Homes Delivery Plan 2016 - 20 • Wildlife And Countryside Act 1981	

DRAFT

Highways and Transport • One Wales Connecting the Nation, The Wales Transport Strategy • The National Transport Plan • All Wales Road Safety Framework 2013 • The Local Transport Plan • Regional Bus Network Strategy • Integrated Parking Strategy • Walking and Cycling Strategy • National Parking Standards • Fleet Strategy & Fleet Road Risk Strategy • The Learner Travel (Wales) Measure • Guidance for Local Authorities on Public Rights of Way 2016 • Carmarthenshire Rights of Way Improvement Plan **Property** • Corporate Asset Management Plan • Office Accommodation Programme • Affordable Homes Delivery Plan 2016 - 20 • Digital Transformation Strategy 2017 - 2020 • RICS Guidance Notes • RICS Practice Statements • RICS Rules of Conduct • RICS Valuation - Professional Standards (Red Book) • MEP Programme. **Waste & Environmental** • EU revised Waste Framework Directive 2008/98/EC • Waste (England and Wales) (Amended) Regulations 2012. • Towards Zero Waste (WG's overarching waste strategy document). • Sustainable Drainage Systems (SuDS) **Planning** • Carmarthenshire Local Development Plan 2014 • Planning Policy Wales • All Technical Advice Notes (TANs) and various circulars • Air Quality Management Areas (AQMAs)	

NOTE: When Strategies/Plans are refreshed or Annual Reports are published you should address the FG Act/5WOW requirements so that they are compliant with the Act.

DRAFT

3. Summary Divisional Plans

The Environment Department has four Divisions providing front line services to the people of Carmarthenshire and a Business Support Unit and Performance, Analysis & Systems Team that assist and provide support to the four divisions in delivering their services.

Each division has full business plans containing full details within each service area.

The Division Profiles included are as follows:

- Highways & Transport Division
- Property Division
- Waste & Environmental Division
- Planning Division

Departmental Key Risks		
	RISK DESCRIPTION	RESPONSIBLE OFFICER
Risk 1	Non-compliance with Contract Procedure Rules. Our Contract Procedure Rules have been written to set clear rules for the procurement of goods, services and works, so that we can obtain best value for money, whilst ensuring a system of openness, transparency and non-discrimination where the accountability of the procurement process is beyond reproach.	Ruth Mullen
Risk 2	Marketing high standards of governance in relation to Information Management.	Ruth Mullen
Risk 3	IT Development/ investment and a system that is fit for purpose, that enables access to management information to inform business decisions.	Ruth Mullen
Risk 4	Fee income levels not meeting budget targets.	Ruth Mullen
Risk 5	Reduction in Welsh Government grant funding	Ruth Mullen
Risk 6	Demographic growth increasing pressure and costs for all front line services.	Ruth Mullen

DRAFT

Risk 7	Succession/ workforce planning and staff retention	Ruth Mullen
Risk 8	Reduction in resources resulting in not meeting stakeholder expectations.	Ruth Mullen
Risk 9	Ability to plan and react to increase in incidents and effect of climate change, within available and limited resources.	Ruth Mullen
Risk 10	Increased demands from new statutory requirements without required revenue support.	Ruth Mullen

DRAFT

Highways & Transport Summary Divisional Plan – HOS: Steve Pilliner

The Transportation & Highways Division helps facilitate the safe movement of goods and people through the development of transport policy, transport strategy, transportation delivery and infrastructure enhancements. The Division business units consist of Strategic Planning & Infrastructure, Passenger Transport, Traffic Management, Parking & Road Safety, Fleet Services, Engineering Design, Highways Services, Network Services and Countryside Access. The Division also delivers a number of essential services that enable the wider population, people living in Carmarthenshire communities and the City Region to access and receive services every day.

- Our Strategic Planning and Infrastructure Unit is responsible for the development of the Local Transport Plan and wider transport policy in conjunction with neighbouring Authorities in South West Wales. It is responsible for planning our investment and strategic interventions for the development of the highway network within Carmarthenshire.
- Passenger Transport Business Unit develops and supports the movement of circa 3.25 million passenger journeys on the school/college transport, public transport and community transport network every year.
- Our Traffic Management and Road Safety Business Unit investigates and strives to prevent road accidents by utilising a mix of engineering education and enforcement interventions across Carmarthenshire.
- Parking Business Unit is responsible for patrolling and enforcing parking restrictions of our very extensive highway network.
- Fleet Services Business Unit supplies and manages our fleet of 504 vehicles and 396 items of plant to the Council's front line services. The unit manages fleet risk, ensuring compliance and provides support to enable the front line services to function.

Our Engineering Design Unit is responsible for the design and delivery of infrastructure Projects.

- The Highways Business Unit maintains the Carmarthenshire highway network, bridges and other highway structures.
- The Countryside Access Team has responsibility for the Definitive Map and Statement of Public Rights of Way for Carmarthenshire which is the conclusive legal record. The team also has a duty to assert and protect public rights of way for the public to enjoy freely and unobstructed. Public Rights of Way include footpaths, bridleways, restricted byways and byways open to all traffic.
- Street Works and Highway Adoptions Section. The aim of the **Street Works** service is to minimise the impact of approximately 19,000 works notices on the highway. This requires the coordination of a range of works which take place such as utility works, highway maintenance works, transport improvements, building works and drainage works. The **Highway Adoption** service ensures that developers who wish to have the roads in their development adopted as public highway construct those roads to an agreed standard.

DRAFT

Major Current Strengths

Transportation and Highways play a key role in sustaining our communities. Our Transportation and Highway related services support the safe movement of goods and people. Enabling access to raw commodities and markets as well as providing opportunities for people to gain access to employment, education, health, leisure and social activities.

Reducing speeding and number of road traffic accidents

- We have revised and implemented a model to prioritise traffic management measures. (WOW 1)
- We have implemented the latest state of the art mapping and accident software to improve our use of accident data. (WOW 1)
- In 2019 we introduced a Camera Enforcement Vehicle which has been deployed to successfully enforce the pedestrian zones of Nott Square, Guildhall Square in Carmarthen and school keep clear areas. (WOW 2)
- We continue to work with the Mid and West Wales Fire Service to implement a range of training courses for young people and motorcyclists. We are also actively working with partners to engage motorcyclist to encourage take up of the training. (WOW 2 & 4)
- Our work with older drivers has been shared through the Wales Government All Wales Road Safety Group and with Road Safety Wales. (WOW 2 & 4)
- Comprehensive analysis of Road Traffic Accidents has been undertaken and will inform our interventions as we move forward. (WOW 1 & 2)

Developing resilient and sustainable communities

- We continue to develope our ambitious Tywi Valley Path. (WOW 1)
- The Bwcabus service has secured continuated grant funding and has now evolved to become a wider project known as "LINC". The Bwcabus service now covers 5 areas of Carmarthenshire, Ceredigion, and Pembrokeshire.
- The Bwcabus service has secured continuation grant funding and is now part of the LINC project, which is the 5th area for this scheme.
- Implemented an efficiency programme which provided a 30% reduction in fuel usage across the Council fleet. (WOW 1)
- The refuse collection fleet has been replaced which consists of one of the cleanest CO2 emitting trucks on the market. (WOW 1)
- The highways fleet of tipper and gritter swap bodies has reduced the fleet number from 35 vehicles to 21. (WOW 1 & 3)
- We continue to develop walking and cycling "Active Travel Routes" (WOW 1 & 2)
- We have implemented a new Rights of Way Improvement Plan (ROWIP) for Carmarthenshire which contains Policies and Actions aimed at making the public rights of way network easier to access and more enjoyable for all, improving access opportunities for all abilities, improving promotional tools and developing partnerships to help deliver the aspirations of a small team.
- E.V. Charging.
- We have continued to invest in Community Lighting.

DRAFT

- Highway Asset Management Plan has been produced. First HAMP Annual statement prepared in September 2019, reporting of current highways asset condition with the implications of future funding scenarios.

Key Areas for Improvement

(including Regulatory Report (WAO/FG), Member T&F, TIC and Consultation Findings; addressing bottom quartile results, etc.)

- We along with the Welsh Government are committed to improving road safety and reducing the number of people killed and seriously injured on our road and the Wales Road Safety Framework along with our own Road Safety Strategy will guide us to deliver. We will use the computer software we have invested in to improve the quality of management information that we will use to target education, engineering or enforcement interventions. We have improved road safety on the B4297, Halfway to Talyclun and B4297 Tycroes to Gorslas as part of our Route Treatment Programme. We have continued to invest in road safety education programmes for young persons and motorcyclists who are the road user groups at the highest risk of sustaining injury. As part of the programme we provide older and young driver training, Kerbcraft, Pass Plus Cymru and National Standards Cycle Training. We also focus on reducing inappropriate and illegal road user behaviour including speeding, drink and drug driving, and careless and dangerous driving. (WOW 1 & 2)
- Continuing pressures on funding for local bus services will inevitable see slippage in the percentage of adults aged 60+ who hold a Concessionary Travel Pass, adversely affecting our targets of 75%. Ongoing uncertainty over the level of Welsh Government reimbursement for journeys is also a potential challenge for the future. Potential future lack of service suppliers may further adversely affect this figure.
- Highway (carriageway and footway) maintenance/backlog of £54 million. This sum has been calculated on the basis of restoring the highway network of carriageway and footway to an optimum condition thereby addressing all highway pavement defects. Clearly low levels of funding will not address the long term aspirations of improving the serviceability, availability and safety of the network. To date the service has met the challenge of delivering services in line with budget reductions without a noticeable decrease in standards. However, it is widely acknowledged that the proposed PBBs over the coming years for the highways service will inevitably affect service standards and that any further cuts are not sustainable in the long term. In order to achieve the savings we will need to plan for a reduction in service standards on a network hierarchy basis. Resources will be increasingly be allocated based on needs assessment and network priority. (WOW 1 & 2)
- In response to continued and significant reductions in revenue funding combined with increasing energy charges and carbon emission taxes, the highway lighting service will implement further cost saving measures that will enhance operating efficiency and satisfy the financial challenges, while mitigating the impact upon statutory obligations and key agendas such as safety in the community and road safety. (WOW 1 & 2)
- Introduce new pay & display machines in our charged car parks to improve customer experience and allow electronic payments.

DRAFT

5 Ways of Working (Self-Assessment Review Scorecard / FG Framework)

1. Long Term	*The importance of balancing short-term needs with the need to safeguard the ability to also meet **long term** needs*
How good are we at this?	**Strong**
Self-Assessment Review:	Our Transportation and Highway related services facilitate the safe movement of goods and People. Enabling access to raw commodities and markets as well as providing opportunities for People to gain access to employment, education, health, leisure and social activities. We have continued to develop sustainable travel by investing in shared paths and cycle paths, improved the road infrastructure to encourage economic activity in the county and maintained a rural bus service through our Bwcabus and country cars service. • The Swansea Bay Regeneration Strategy is set for a 2013-30 timespan & Swansea Bay City Region City Deal 2016-35. • Continue to work with the community, Ceredigion and Pembrokeshire county councils to help sustain the delivery of the Bwcabus integrated transport services & Key strategic Services. • Continue to Invest in more efficient LED lamps in our Public lighting Stock.
What difference have we made? (as a result of WFG Act)	• The Swansea Bay Regeneration Strategy is set for a 2013-30 timespan & Swansea Bay City Region City Deal 2016-35. • Continue to work with the community, Ceredigion and Pembrokeshire county councils to help sustain the delivery of the Bwcabus integrated transport services & Key strategic Services. • Continue to Invest in more efficient LED lamps in our Public lighting Stock.
Planned Improvement for 20/21 - we will: (link to action plan)	• We will continue to invest in strategic transport infrastructure links to support economic development.
2. Prevention	*How acting to **prevent** problems occurring or getting worse may help public bodies meet their objectives*
How good are we at this?	**Strong**
Self-Assessment Review:	• We have implemented a Road Safety Strategy to improve road safety and prevent future accidents. • The key actions outlined within the Road Safety Strategy relate to Education, Engineering and Enforcement. The following specific activities are being delivered. 1. Education: • Participant Education programmes for older drivers have been delivered through 6 x 1day course • 36 people have completed Young drivers and 63 pupils complete National Standards Cycle. • 51 participants completed Motorcyclists Dragon Rider & Biker down courses Road Safety Officers are working in conjunction with the Roads Policing Unit and Rescue Service to deliver the older and younger driver programme. • The Road Safety kerbcraft Coordinators are delivering the young persons' kerbside safety training to 250 children • The Road safety Officers are developing a new young persons' road safety initiative and delivering an equestrian users road safety initiative in association with Coleg Sir Gar.

DRAFT

	• Multi Agency Speed Awareness initiative have been delivered at 9 Schools. 2. Engineering: • Route treatments projects are being delivered in Church Street and Station Road, Llanelli. Design work is ongoing and consultation with stakeholders. 3. Enforcement: • Joint enforcement activities have been conducted with our partners Dyfed Powys Police, Go Safe, NWWFS at the follow location: Bigyn, Llanelli, Crosshands (twice),Ysgol Y Ddwylan, Newcastle Emlyn, Llangunnor,Ysgol Cae`r Felin, Pencader Dafen, Llanelli, Pembrey, Drefach.
What difference have we made? (as a result of WFG Act)	• We have implemented a Road Safety Strategy to improve road safety and prevent future accidents. • The key actions outlined within the Road Safety Strategy relate to Education, Engineering and Enforcement. The following specific activities are being delivered. 1. Education: o Participant Education programmes for older drivers have been delivered through 6 x 1day course o 36 people have completed Young drivers and 63 pupils complete National Standards Cycle. o 51 participants completed Motorcyclists Dragon Rider & Biker down courses Road Safety Officers are working in conjunction with the Roads Policing Unit and Rescue Service to deliver the older and younger driver programme. o The Road Safety kerbcraft Coordinators are delivering the young persons' kerbside safety training to 250 children The Road safety Officers are developing a new young persons' road safety initiative and delivering an equestrian users road safety initiative in association with Coleg Sir Gar. Multi Agency Speed Awareness initiative have been delivered at 9 Schools. 2. Engineering: o Route treatments projects are being delivered in Church Street and Station Road, Llanelli. Design work is ongoing and consultation with stakeholders. 3. Enforcement: o Joint enforcement activities have been conducted with our partners Dyfed Powys Police, Go Safe, NWWFS at the follow location: Bigyn, Llanelli, Crosshands (twice),Ysgol Y Ddwylan, Newcastle Emlyn, Llangunnor,Ysgol Cae`r Felin, Pencader Dafen, Llanelli, Pembrey, Drefach.
Planned Improvement for 20/21 - we will: (link to action plan)	• We will establish Carmarthenshire as the Cycling Hub of Wales by delivering key projects the Tywi Valley Path.
3. Integration	*Considering how well-being objectives may **impact** upon each of the well-being goals, on their other objectives, or on the objectives of other public bodies*
How good are we at this?	**Strong**
Self-Assessment Review:	• We will work with neighbouring Councils to provide an integrated transport service. • We will continue to invest in strategic transport infrastructure links to support economic development.

DRAFT

What difference have we made? (as a result of WFG Act)	• We will work with neighbouring Councils to provide an integrated transport service.
Planned Improvement for 20/21 - we will: (link to action plan)	• We will continue to invest in strategic transport infrastructure links to support economic development
4. Collaboration	*Acting in **collaboration** with any other person (or different parts of the body itself) that could help the body meet its well-being objectives*
How good are we at this?	**Strong**
Self-Assessment Review:	• The Council is leading on several collaborative workstreams for the Public Services Board, including Property and Transport, in conjunction with a range of public sector partners. • Working with other South West Wales Local Authorities on collaborative and sustainable transport initiatives with strong links to the emerging Swansea Bay City Deal. • We work with the community, Ceredigion and Pembrokeshire county councils to help sustain the delivery of the Bwcabus integrated transport services & Key strategic Services. We engage with service users and stakeholders by means of Bus User surgeries, on-bus and online surveys, and individual consultations • We provide joint administration for the Bus Service Support Grant for the South West Wales Integrated Transport Consortium. • Highways Operational Services work closely with Emergency services in attending to Emergencies on a 365day/24hr basis.
What difference have we made? (as a result of WFG Act)	• The Council is leading on several collaborative workstreams for the Public Services Board, including Property and Transport, in conjunction with a range of public sector partners. • Working with other South West Wales Local Authorities on collaborative and sustainable transport initiatives with strong links to the emerging Swansea Bay City Deal. • We work with the community, Ceredigion and Pembrokeshire county councils to help sustain the delivery of the Bwcabus integrated transport services & Key strategic Services. We engage with service users and stakeholders by means of Bus User surgeries, on-bus and online surveys, and individual consultations • We provide joint administration for the Bus Service Support Grant for the South West Wales Integrated Transport Consortium. • Highways Operational Services work closely with Emergency services in attending to Emergencies on a 365day/24hr basis.
Planned Improvement for 20/21 - we will: (link to action plan)	• We will work towards improving integration of the public transport network including rail services in Carmarthenshire in order to better serve the needs of our residents.
5. Involvement	*Importance of **involving** people with an interest in achieving the well-being goals, and ensuring that those people reflect the diversity of the area*
How good are we at this?	**Strong**

DRAFT

Self-Assessment Review:	• Continue to ensure community involvement in developing highway and transportation infrastructure projects. Our Road Safety business Unit work with Schools, Colleges and the local community to improve road safety in county.
What difference have we made? (as a result of WFG Act)	Our road safety Education programmes have worked with older drivers, young drivers, Motorcyclists Dragon Rider and Biker down, as well as delivering the young persons' kerbside safety training to 250 children Our Road safety Officers are developing a new young persons' road safety initiative and delivering an equestrian users road safety initiative in association with Coleg Sir Gar.
Planned Improvement for 20/21 - we will: (link to action plan)	• We shall lobby Welsh Government to increase funding to enable the development of Safer Routes in Communities ensuring more communities can have new pavements and walking routes.

DRAFT

Divisional Summary Action Plan

Ref #	Key Actions and Measures	By When#1	By Who	WBO Ref	5WOW (LT/P/Int/C/Inv)
1	We will continue to invest in strategic transport infrastructure links to support economic development. b. We will connect to Phase 2 of the Cross Hands Economic Link Road.	31/03/2021	Stephen Pilliner	WBO13 & MF5.2	
2	We will establish Carmarthenshire as the Cycling Hub of Wales by delivering key projects the Tywi Valley Path.	31/03/2021	Stephen Pilliner	WBO13 & MF5.1	
3	We will develop active travel routes for key settlements	31/03/2021	Simon Charles		
4	We will update **Highways Asset Management Plan** to provide a strategy for managing and maintaining the county's highways infrastructure.	31/03/2021	Darren King	WBO13	
5	We will develop, maintain and deliver a 3 year capital maintenance programme of **Highway Maintenance** on a prioritised basis to ensure the most effective use of limited funding.	31/03/2021	Darren king	WBO13	
6	Develop, maintain and deliver a 3 year capital maintenance programme of **highway bridge strengthening and replacement schemes**. Prioritising delivery of schemes with the resources available	31/03/2021	Chris Nelson	WBO13	
7	We will work towards improving integration of the public transport network including rail services in Carmarthenshire in order to better serve the needs of our residents.	31/03/2021	Stephen Pilliner	WBO13 & MF5-6	
8	We will improve the infrastructure for the use of electric vehicles especially in rural areas.	31/03/2021	Simon Charles	WBo13 & MF5-6	
9	We will work with Welsh Government to develop the County's highways infrastructure in order to improve air quality particularly in Llandeilo.	31/03/2021	Stephen Pilliner	WBO13 & MF5-4	
11	Continue to implement the **Invest to Save** LED dimmable lantern project across the county street lighting infrastructure.	31/03/2021	Arwel Price	WBO13	
12	We will complete our investment into vehicle replacements during 2020/21 in accordance with our strategic fleet replacement programme.	31/03/2021	Antonia Jones	WBO13	
13	We will work with the community, Ceredigion and Pembrokeshire County Councils and Welsh Government to help sustain the delivery of the LINC/ Bwcabus integrated transport services & Key strategic Services.	31/03/2021	Alwyn Evans/ Kelly Phillips	WBO13	
14	Work towards improving integration of the public transport network including rail services in Carmarthenshire in order to better serve the needs of our residents and improve the infrastructure for the use of electric vehicles especially in rural areas. Isn't this already said elsewhere?	31/03/2022	Stephen Pilliner	MF5.6	
15	We will consider the feasibility of developing an overnight lorry park/s within the County.	31/03/2021	Stephen Pilliner	WBO 13 & MF5-9	

DRAFT

16	We will continue to support the delivery of the Modernising Education Programme – redesigning networks to facilitate the movement of pupils as set out in our home to school transport policy.	31/03/2021	Alwyn Evans	WBO13	
17	We will work with Regional Local Authority Partners to develop plans for a South West Wales Metro.	31/03/2022	Stephen Pilliner	WBO13	
18	We shall lobby Welsh Government to increase funding to enable the development of Safer Routes in Communities ensuring more communities can have new pavements and walking routes.	31/03/2021	Stephen Pilliner	WBO13 & MF5-7	
20	Develop a joint working strategy between the Countryside Access Unit and the Countryside Operations/Ranger Unit to ensure an effective working partnership.	31/03/2021	Stephen Pilliner		

Key Risks & Control Actions		
Strategic Planning and Infrastructure		
Risk 11	Funding gaps to ensure infrastructure supports county and regional ambitious.	Steve Pilliner
Control Action 11	Continue to work closely with Regional and Welsh Government partners to secure and retain necessary funding, and work with Swansea Bay City Deal partners to secure infrastructure funding.	Steve Pilliner
Risk 12	Availability of market to supply services for home to school and college transport, impact of MEP and demographoc changes on service demands, leading to significant financial pressure.	Steve Pilliner
Control Action 12	Continue a dialog with operators and work with Education regarding MEP changes.	Steve Pilliner
	Fleet Services	
RISK 13	New service and technological developments requiring changes to the fleet composition will impact on the current fleet profile potentially causing financial risks.	Steve Pilliner
Control Action 13	Maintain close liaison with departments to determine changing needs.	Steve Pilliner
RISK 14	Climate change impact - protestors may cause risk to fuel supply chain	Steve Pilliner

Highways Services Business Unit		
RISK 15	Ash Die Back	Steve Pilliner

Control Action 15	Action Group set up to develop strategy for managing risk for ash die back for trees adajacent to the highway. The working group will also consider risk where Ash trees are located on Council land. Pilot survey proposed for Higwhays Inspectors to establish the exetent of Ash tree adjacent to the highway.	Steve Pilliner
RISK 16	Continuing deterioration of highway network with on-going budget pressures	Steve Pilliner
Control Action 16	Adoption of risk based asset management to prioritise areas of greatest need.	Steve Pilliner
Highways Structures Business Unit		
RISK 17	All identified sub-standard structures are subject to a monitoring regime in accordance with technical standards. Where necessary control measures such as weight restrictions, propping of the structure or closure can be considered.	Steve Pilliner
Control Action 17	Potential vehicle weight restrictions, lane restrictions, propping of the structure, use of a temporary structure or closure of the structure to ensure safety.	Steve Pilliner
Public Lighting Business Unit		
Risk 18	Non replacement of deteriorated columns may result in column failure with an associated safety risk.	Steve Pilliner
Control Action 18	Inspection regime of columns to prioritise replacement of high risk columns.	Steve Pilliner
Measures		
1	The % of A roads in poor condition ***(PAM/020)*** – Target TBC 2020-21	
2	The % of B roads in poor condition ***(PAM/022)*** – Target TBC 2020-21	
3	The % of C roads in poor condition ***(PAM/022)*** – Target TBC2020-21	
4	We will minimise the % of principal (A) roads, non-principal (B) roads and nonprincipal (C) roads that are in overall poor condition ***(THS/012)*** Target TBC 2020-21	
5	We will work to reduce the number of people killed and seriously injured on the roads to meet the 40% reduction by 2020 ***(5.5.2.21)***	
6	We will work to reduce the number of motorcyclists killed and seriously injured on roads to meet the 25% reduction by 2020 ***(5.5.2.22)***	
7	We will work reduce the number of young people (aged 16-24) killed and seriously injured on roads to meet the 40% reduction by 2020 ***(5.5.2.23***	

DRAFT

Waste & Environmental Summary Divisional Plan - HOS: Ainsley Williams

Divisional Profile

The **Waste & Environmental Services Division** is responsible for delivering front line strategic and operational services that ensure the local environment quality within our communities is maintained and enhanced through delivery of the following principal services:

Waste management - collection, recycling and disposal of the County's municipal waste in order to meet Welsh Government's targets as set out in their Towards Zero Waste strategy. This involves producing strategies and operational plans to deliver kerbside and community based waste collection and recycling services. An important aspect of this service includes the delivery of effective communication campaigns to provide engagement with our public in relation to our recycling schemes, initiatives and facilities.

Environmental enforcement – enforcement and education in relation to environmental blight problems, including non-compliance with waste recycling schemes, litter enforcement, dog fouling, fly-tipping, abandoned vehicles, illegal waste carriers and commercial waste disposal matters.

Street cleansing – provision of services to meet the Council's obligations as a litter authority under the Environmental Protection Act 1990. The service covers provision of street bins, removal of litter, removal and disposal of fly-tipped materials, sweeping and cleansing of our streets, working with local communities to resolve issues that affect them in terms of local environment blight.

Grounds maintenance – provision of direct operational grounds and soft landscape maintenance services relating to public open spaces, parks, playgrounds, housing estates and schools where contracted to do so. Provision of commercial maintenance services to internal clients and partners.

Municipal Services – management and operation of the Council's public convenience stock and the management of activities relating to burials at Ammanford Cemetery.

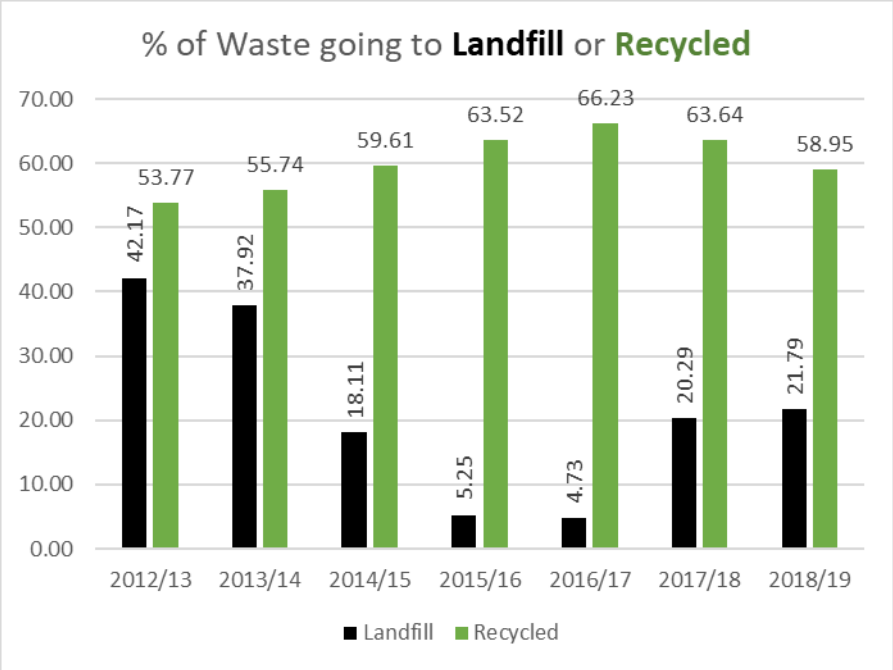
Flood and coastal defence – undertaking lead flood authority activity as part of the Council's obligations under the Flood and Water Management Act 2010, including the production and review of flood management plans. Management and maintenance of the Council's flood defence assets, undertaking responsibilities and obligations under the Land Drainage Act 1991. Providing expert drainage advice on planning applications, including sustainable urban drainage system assessments, including setting up guidance and maintenance arrangements for drainage system adoptions as appropriate. Management and execution of our coastal defence responsibilities in accordance with the principles and guidance set out in our Shoreline Management Plan.

The services provided are highly visible and feature prominently in the priorities of the residents of Carmarthenshire. The services have a significant impact on the way residents, visitors, businesses and other stakeholders perceive the Council as a whole. The Division is a significant contributor to Carmarthenshire's environmental and global responsibility agenda.

DRAFT

Major Current Strengths

- Reccycling - education and awareness work; our Recycling Advice team have visited almost 5000 properties to provide information on the changes associated with the new refuse collection rounds and provide general advice on recycling. (WOW 2)
- The third year of the Garden Waste collection scheme has been delivered with about 4,500 customers signed up with over 1300t of green waste being collected at the kerbside contributing nearly 1.4% to the Councils overall recycling rate.
- We have introduced controls and restrictions at our Household waste Recycling Centres to improve recycling performance.
- We have introduced restrictions at the kerbside to limit residual waste and increase recycling.
- We are in the process of reviewing our waste kerbside collection methodology to establish if an alternative system could yield more recycling and improve performance. The cost of implementation will be a significant factor.
- A collaborative approach to tackling the problem of Fly-tipping and environmental crime and blight within the County has been adopted. Utilising the Fly Mapper application combined with front line teams on the ground and the setting up of an internally formed Local Environment Quality Action Team we endeavour to identify and prioritise areas within the County for action and resource deployment. (WOW 2 & 4)
- We currently meet our statutory 2019/20 landfill allowance targets.
- We continued to use the Public Space Protection Order to allow us to tackle dog related problems in public spaces in the County. The PSPO allows us to deal with dog fouling issues, dealing with unruly dog behaviour by requesting that dogs are placed on leads and banning dogs from enclosed children's play areas.



- In May 2018, Schedule 3 of the Flood & Water Management Act 2010 was implemented. In order to meet the requirements of this Act a new team was formed in early 2019 as a sustainable drainage approval body (SAB) – a statutory responsibility for approving sustainable drainage solutions for new developments within Carmarthenshire.
- Our Flood Risk Management Plan has been completed and published.
- The Public Convenience Strategy has been formulated and published.

DRAFT

In general terms, the above achievements have links to the following Well Being of Future Generations Goals as follows:

- A globally responsible Wales.
- A resilient Wales.
- A Wales of cohesive communities.
- A healthier Wales.

Key Areas for Improvement

(including Regulatory Report (WAO/FG), Member T&F, TIC and Consultation Findings; addressing bottom quartile results, etc.)

- We need to continue with Recycling Participation Surveys (door to door) to continue by Community Recycling Team, with a view to increasing participation in the various recycling schemes. Outcomes to be incorporated into future waste services delivery. (WOW 1 & 2 & 5)
- *The Percentage of waste reused, recycled or composted* is off target. Result (62.43) Q2 against a Target of (64.00) Q2. Carmarthenshire's ranking is 10th out of 22 authorities in 2017/18.
- The *average number of working days taken to clear fly-tipping incidents* is on target. A result of 2.5 days (Q2) against a target of 2.5 day. Carmarthenshire's Ranking is 11th out of 21 authorities for average number of working days taken to clear fly-tipping incidents in 2018/19.
- *The percentage of Streets that are clean* is on target. Result (97.7%) Q2 against a target of (92%). Carmarthenshire's ranking is 18th out of 21 reporting authorities in 2018/19.

5 Ways of Working (Self-Assessment Review Workbook / FG Framework)

1. Long Term	*The importance of balancing short-term needs with the need to safeguard the ability to also meet **long term** needs*
How good are we at this?	**Strong**
Self-Assessment Review:	• Collection of dry recyclate and source segregated food waste at kerbside and community bring sites will enable the Authority's continuation and improvement of our established recycling collection service performance measured against the statutory recycling and landfill diversion targets.
What difference have we made? (as a result of WFG Act)	• Our waste awareness and door-stepping campaigns aims to increase participation in recycling. • Through the delivery of a procurement process it will deliver a solution for the long-term treatment, recycling and disposal of our waste. • Continue to review our waste strategy and implement actions which allow us to meet Welsh Government recycling targets, and European Landfill Directive targets over the next 5-8 years, within the identified budget need. • Deliver new long-term arrangements that will provide a solution to the long-term treatment, recycling and disposal of our waste. Working with the contractor to maximise recycling and environmental performance. Teckal arrangements.

DRAFT

Planned Improvement for 20/21 - we will: (link to action plan)	Action 1 and 3 below
2. Prevention	*How acting to **prevent** problems occurring or getting worse may help public bodies meet their objectives*
How good are we at this?	**Strong**
Self-Assessment Review:	• Our waste awareness and door-stepping campaigns are targeted directly at householders. This approach enables us to understand the barriers to recycling and how to improve performance. It also gives an appreciation of the wider issues relating to housing and community/local environment quality problems e.g. fly-tipping, fly-posting, litter and dog fouling etc. closed loop recycling and circular economy
What difference have we made? (as a result of WFG Act)	• Our waste strategy will need to emphasise the need to prevent waste at source, reduce waste in general with an emphasis thereafter on re-use and recycle. • As Lead Flood Authority we will coordinate investigations into flooding events to understand the root causes and identify potential solutions where appropriate. • Finalise Flood Risk Management Plans as part of the strategy for identifying, managing and mitigating flood risk within our communities. • Assessing the barriers that the public have in accessing services offered by the council and ensuring that we can prevent these barriers in future to maximise our recycling and environmental performance. • Assess the root causes of fly tipping within Carmarthenshire through undertaking public surveys at "hot spot" locations to better understand the issues so that we can work to prevent fly tipping in future • Our waste awareness and door-stepping campaigns are targeted directly at householders. This approach enables us to understand the barriers to recycling and how to improve performance.
Planned Improvement for 20/21 - we will: (link to action plan)	Actions 1 and 7 below
3. Integration	*Considering how well-being objectives may **impact** upon each of the well-being goals, on their other objectives, or on the objectives of other public bodies*
How good are we at this?	**Strong**
Self-Assessment Review:	We continue to work with CWM Environmental to review our waste treatment/disposal arrangements in the immediate term and long term by securing appropriate arrangements for treating and disposing of our waste.
What difference have we made? (as a result of WFG Act)	• Integrated approach as part of our Load Flood Authority role in investigating and identifying flood causes and solutions. Integrated approach to working with internal departments and external partners in jointly tacking local environment quality issues. E.g. Environmental protection, Biodiversity, KWT. • Integrated approach across the Authority to encourage a reduction in use of single use plastics. Integrated approach by working with internal Departments, external partners and communities to improve the quality of their local environment.

DRAFT

	• Integrated approach across the Authority to encourage a reduction in use of single use plastics. • Integrated approach by working with internal Departments, external partners and communities to improve the quality of their local environment.
Planned Improvement for 20/21 - we will: (link to action plan)	Action 2 below.
4. Collaboration	*Acting in **collaboration** with any other person (or different parts of the body itself) that could help the body meet its well-being objectives*
How good are we at this?	**Strong**
Self-Assessment Review:	We continue to work with community groups and volunteers to provide information and advice relating to participation in our recycling schemes and waste campaigns
What difference have we made? (as a result of WFG Act)	• The Well-being of Future Generations (Wales) Act 2015 establishes a statutory board, known as a Public Services Board (PSB), in each local authority area in Wales. Municipal Services • Collaboration is undertaken with Town/Community Councils & other bodies with respect to the assisted transfer of the public convenience stock. • Partnership arrangement with Danfo (UK) for the management and operation of 9 superloos. **Waste Services -** We work in partnership with "Age Cymru" where elderly, disabled and infirm are offered assistance with general recycling. We continue to work with local partners and neighbouring Authorities (Ceredigion, Pembrokeshire, Swansea and Neath Port Talbot) through our Authority and W.D. Company to maximise opportunities that our local facilities can provide. E.g. the purchase of receptacles and a contract for processing/ treatment of dry recyclate and Green Waste Collection and Treatment. Our waste campaigns aim to work with community groups and volunteers to provide information and advice relating to participation in our recycling schemes. • Natural Resources Wales: work in partnership with on environmental issues. • Fly Tipping Action Wales – Welsh Government sponsored initiative with Natural Resources Wales. • LEAMS - provides inspections of highways and public land • Public Service Board • Town and Community Councils: continue to explore partnering arrangements for various activities and functions including public toilets and parks/playgrounds. • CWM Environmental Services/contractor partnerships. • Keep Wales Tidy/community groups • Schools • WLGA /WRAP Cymru • Welsh Government (waste agenda). • Gwyn i Wyrdd • South West Wales Regional Waste Hub Environmental Enforcement • Continue to work with community groups and external bodies to address local environmental blight.

DRAFT

	• Natural Resources Wales: work in partnership with on environmental issues. • Fly Tipping Action Wales – Welsh Government sponsored initiative with Natural Resources Wales. • LEAMS - provides inspections of highways and public land (Keep Wales Tidy). • Other Local Authorities: All Wales Fly Tipping Forum • Town and Community Councils: continue to explore and foster partnering arrangements - (PSPOs) • Community Safety Partnership: Environmental Enforcement and Public Lighting working in partnership with Dyfed Powys Police. • CWM Environmental Services (ANPR) • Keep Wales Tidy • Schools • WLGA/Welsh Government • Continue to work with health professionals to deal with drug related litter issues (needlesticks). • Continue to play an active rolein the LEQ approach of the Division. <u>Grounds Maintenance & Cleansing</u> • Work in partnership with Town and Community Council`s in order to deliver a grounds maintenance service for those who have opted to pursue the option of Asset Transfer. • Green Space Wales – Work in partnership with local authorities across Wales on bench marking of parks and grounds associated issues. • Undertake work on behalf of neighbouring authorities e.g. City of Swansea. • Community Safety Partnership - working with outside agencies such as the police, fire brigade and youth offending team on matters relating to anti-social behaviour. • Collaboration is undertaken with Town/Community Councils & other bodies with respect to the asset transfer of parks and playgrounds. • Local action groups – continue to work with local groups through the Pride in Your Patch initiative. • Continue to work towards completing full detailed SLA Specification for Housing and individual education establishments i.e. schools. (grounds) • Explore the potential partnership with local community third sector companies to improve the performance of the council bulky waste and re-use service. • Continue to work with partner agencies and community groups to tackle fly tipping and environmental blight within the County. • Fast food outlet engagement. Active engagement Continue to develop existing framework of supplies and services.
Planned Improvement for 20/21 - we will: (link to action plan)	Action 3 below
5. Involvement	*Importance of **involving** people with an interest in achieving the well-being goals, and ensuring that those people reflect the diversity of the area*
How good are we at this?	**Strong**
Self-Assessment Review:	We continue to consult with householders through various public engagement activities.

DRAFT

What difference have we made? (as a result of WFG Act)	• Our budget consultation work has been identified as best practice in Wales and we are building on this. We will be further developing the Council's consultation and engagement approaches during 2018 • Our Well-being Assessment consultation had over 2,500 responses for Carmarthenshire residents. • On-going consultation involving each member of staff within the Division to establish opinions and cultivate ideas and suggestions for efficiency savings to be achieved. • Recycling Participation Surveys (door to door) to continue by Community Recycling Team in 2016/17 with a view to increasing participation in the various recycling schemes. Outcomes to be incorporated into future waste services delivery. • LEQ group • Fyfalch • Business engagement (Fast Food outlets) • Coastal Defence • The public and interested bodies will continue to have the opportunity to comment on the Shoreline Management Plan. Any complaints or comments made by the public or other public bodies will be investigated and a respective response prepared. • Flood Defence • Public Consultation on Flood Risk Management Plan • The flood defence section has a lot of direct contact with members of the public regarding flooding and various drainage matters. • Trade Waste Service – all traders to be consulted in relation to proposal for new service provision to include trade waste recycling. • Intense programme of engagement in relation to recycling and waste reduction.
Planned Improvement for 20/21 - we will: (link to action plan)	Action 3 below

DRAFT

Divisional Summary Action Plan

Ref #	Key Actions and Measures	By When#1	By Who	WBO Ref	5WOW (LT/P/Int/C/Inv)
A	WES Division			WBOXX	
1	We will continue to review our waste treatment strategy options and recycling infrastructure needs to ensure that we can continue to meet our statutory recycling targets and landfill diversion targets from April 2019	31/03/2021	Ainsley Williams	WBO 12	
2	We will continue to work with CWM Environmental to review our waste treatment/disposal arrangements in the immediate term and long term by securing appropriate arrangements for treating and disposing of our waste.	31/03/2021	Ainsley Williams	WBO 12	
3	We will continue to review existing household recycling participation rates to maximise landfill diversion and increase recycling. Undertake a programme of door-stepping to advise and encourage householders to participate in our recycling schemes.	31/03/2021	Ainsley Williams	WBO 12	
4	Undertake a full review of our waste collection methodology at the kerbside, with a view to assessing alternative models of delivery on a cost vs performance gain basis. This will include a consultation exercise with a range of stakeholders.	31/03/2021	Ainsley Williams	WBO 12	
5	Continue to target local environment quality issues, including dog fouling, fly-tipping and general litter blight. Review effectiveness of Public Space Protection Order.	31/03/2021	Ainsley Williams	WBO 12	
6	Review and update our Public Convenience Strategy as necessary.	31/03/2021	Ainsley Williams	WBO 12	
7	We will work in accordance with our Flood Risk Management Plan and commence implementation as part of the strategy for identifying, managing and mitigating flood risk within our communities.	31/03/2021	Ainsley Williams	WBO 12	
8	<u>SAB</u> Manage the determination of all SAB applications within the 7 or 12-week deadline Mange the determination of all FDC applications within the 2-calandar month deadline; Establish and implement a process for the adoption of Sustainable Drainage Systems.	31/03/2021	Ainsley Williams	WBO 12	
9	Provide technical advice and support to Town Councils, Community Council`s and Sporting Organisations in relation to transferred assets.	31/03/2021	Ainsley Williams	WBO 12	
10	Review all SLAs with internal clients on an annual basis (schools and Housing)	31/03/2021	Ainsley Williams	WBO 12	
11	We will work with local stakeholders to pilot litter management arrangements across Llanelli with specific attention to the town centre and approach roads, with a view to introducing across the County.	31/03/2021	Ainsley Williams	WBO 12	

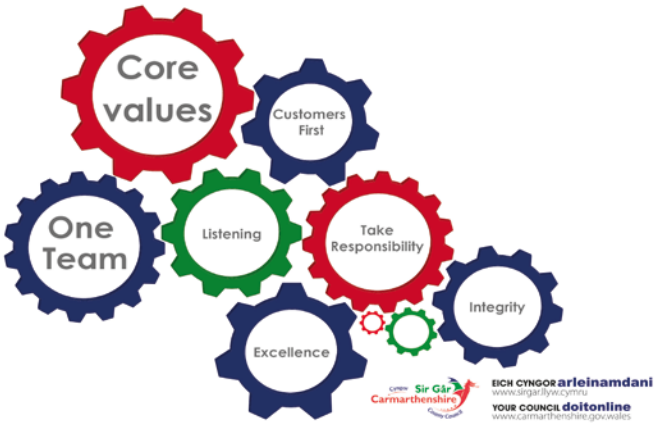
DRAFT

12	Review our operational arrangements for the cleansing service.	31/03/2021	Ainsley Williams	WBO 12	
Risks & Control Actions					
Risk 20	Waste Management (collection and disposal) - there are significant risks associated with a failure to meet Welsh Government and European Landfill Directive targets in terms of financial penalties against the Authority (potentially totalling £400/tonne variance from the set targets) and of course reputational risk. This equates to around a total of £320k per percentage point if both targets are missed.	Ainsley Williams			
Control Action 20	Undertake continual public particpation monitoring and door knocking. Continuallly review the service to ensure recyling services are accessible to all residents to ensure that participation in schemes is improved.	Ainsley Williams			
Risk 21	Requirement to review, idntify and implement a new method of collection and segregation resulting in greater costs and potentially a reduction in participation in our recycling schemes.	Ainsley Williams			
Control Action 21	Work with WG and external and internal partners to ensure our collection, treatment and disposal strategy produces and maximises high quality recyclate, and is sustainable from an environmental, economic and technical perspective. Ensure that the Teckal company service delivery is aligned to these principles.	Ainsley Williams			
Risk 22	Lack of financial investment in facilities that remain under the control of the Council. Deterioration in the infrastructure resulting in excessive costs to repair and could lead to an increase in insurance claims.	Ainsley Williams			
Control Action 22	Ensure regular inspections are undertaken at priority sites,so that fully costed investment plans can be submitted to assess the cost/benefit in undertaking works.	Ainsley Williams			
B	Key Measures				
	PAM/30 - The percentage of municipal waste collected by local authorities and prepared for reuse and/or recycled, including source segregated bio-wastes that are composted or treated biologically in another way – Target 64%.	Ainsley Williams			
	PAM/043 Amount of waste generated that is not recycled, per person. – Target 167.9	Ainsley Williams			
	PAM/010 - Percentage of streets that are clean. Target 92.0	Ainsley Williams			
	PAM/035 Average number of working days taken to clear fly-tipping incidents – Target 2.5	Ainsley Williams			

If a longer-term project, also include a 2020/21 Milestone

4. Department Resources

Core Values



Customers First – we put the needs of our citizens at the heart of everything that we do

Listening – we listen to learn, understand and improve now and in the future

Excellence – we constantly strive for excellence, delivering the highest quality possible every time by being creative, adopting innovative ways of working and taking measured risks

Integrity – we act with integrity and do the right things at all times

Taking Responsibility – we all take personal ownership and accountability for our actions

Budget Summary

To be provided by Finance

Savings and Efficiencies

To be provided by Finance

DRAFT

Key Workforce Planning Issues

Workforce Planning Toolkit to help complete this section

Key Workforce Planning Issues

The New Corporate Strategy (2018 -2023) and the People Strategy (2014 – 2019) define the Council's drive for a flexible organisational structure that will invariably affect the shape of the workforce and alter the skill requirements across the Council. Effective leadership needs to demonstrate the 6 key leadership behaviours in order to engage our workforce to deliver high standards of service. Our People Strategy describes our intentions as we progress towards a period of increasing change, including Local Government re-organisation, and sets out the vision for our staff:
"A workforce that is innovative, skilled, motivated, well informed, high performing, proud to work for Carmarthenshire County Council and committed to delivering high quality services to the public"

Our aim is to identify learning & development activities that are more focused to make sure that staff's knowledge, skills & competencies are developed to meet our future objectives and business goals.

We will prioritise learning and development that staff and managers identify as well as objectives from our business plan. The priority levels in respect of workforce planning and development within our services are:

- Ensure we are able to maintain existing services and to meet the future needs of the service as identified in our business plan.
- Enable individual members of staff the opportunity for development.
- Enable managers to gain skills in mentoring and coaching.
- Ensure workers are equipped in the use of IT and its use to promote agile working.
- Encourage the development of IT skills within our workforce to ensure we can utilise current technology and software to improve our efficiency and our customer experience.

DRAFT

5. Departmental Key Measures

Definition / Measure Reference (abbreviated definition is fine)		2017/18	2018/19				2019/20		2020/21	Cost Measure (£)
				All Wales Comparative data						
		Our Result	Our Result	Quartile * to ****	Welsh Median	Welsh Best Quartile	Target set	Result (when available)	Target set (at EOY)	
Division										
Highways & Transport Division										
	THS/007 - % of adults aged 60+ who hold a concessionary travel pass	80.6%	81.4%	Not applicable			75%		TBC	
	PAM/020 - % of Condition of Principal (A) roads that are in overall poor condition	4.1%	5.2%	*	3.7%	3.0%	5.0%		TBC	
	PAM/021 - % of Non-principal/classified (B) roads that are in overall poor condition	3.1%	4.2%	***	4.4%	3.8%	5.0%		TBC	
	PAM/022 - % of Non-principal/classified (C) roads that are in overall poor condition	11.9%	12.5%	*	7.7%	5.8%	14.0%		TBC	
	THS/012 - % of principal (A) roads, non-principal/classified (B) roads and non-principal/classified (C) roads that are in overall poor condition	9.3%	10.1%	*	5.7%	4.7%	11.2%		TBC	
	5.5.2.21 - Number of people killed and seriously injured on the roads to meet the 40% reduction by 2020	83	97	*	52	35	75		TBC	
	5.5.2.22 - Number of motorcyclists killed and seriously injured on roads to meet the 25% by 2020	19	20	*	11	6	14		TBC	
	5.5.2.23 - Number of young people (aged 16-24) killed and seriously injured on roads to meet the 40% reduction by 2020	24	19	*	10	7	21		TBC	

Waste & Environmental Division										
	STS/005a - The Cleanliness Indicator	77.8	75.7	Not applicable					TBC	

DRAFT

	PAM/010 - % of highways inspected of a high or acceptable standard of cleanliness	98.7%	91.5%	*	95.9%	97.4%	92%		TBC	
	Average number of working days taken to clear fly-tipping incidents. PAM/035	n/a	2.3	***	2.3	1.5	2.5		TBC	
	PAM/030 - % of municipal waste collected by local authorities and prepared for reuse and/or recycled, including source segregated biowastes that are composted or treated biologically in another way	63.64%	58.94 %				64.0%		TBC	
	WMT/004 - % of municipal wastes sent to landfill	20.29%	21.79	Not applicable					TBC	
	Amount of waste generated that is not recycled, per person. PAM/043	n/a	179.7				167.9		TBC	

DRAFT

Well-being of Future Generations Act 2015

This is a new Act introduced by the Welsh Government, which will change aspects of how we work. The general purpose of the Act is to ensure that the governance arrangements of public bodies for improving the well-being of Wales take the needs of future generations into account. The Act is designed to improve the economic, social and environmental well-being of Wales in accordance with sustainable development principles.

A. The Sustainable Development Principle of the Act

The new law states that we must carry out sustainable development, improving the economic, social, environmental and cultural well-being of Wales. **The sustainable development principle** is

> *'... the public body must act in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs."*

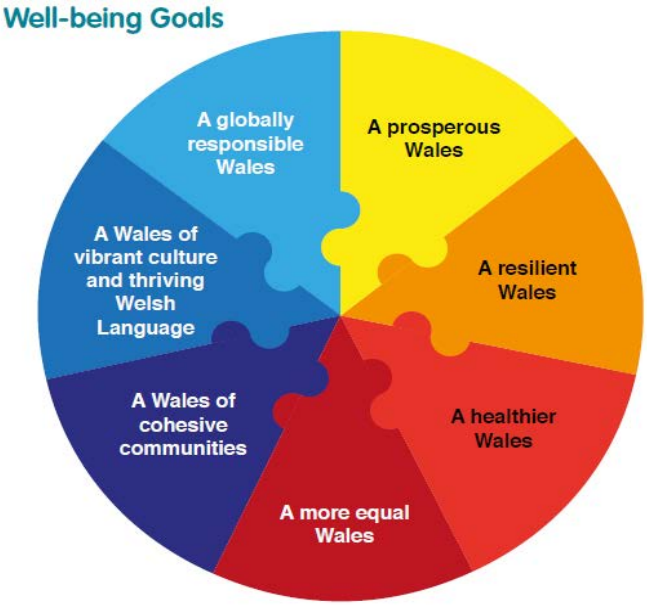
B. The Five Ways of Working required by the Act

To show that we have applied the sustainable development principle we must demonstrate the following 5 ways of working:-

1. Looking to the long term so that we do not compromise the ability of future generations to meet their own needs;
2. Taking an integrated approach so that public bodies look at all the well-being goals in deciding on their priorities;
3. Involving a diversity of the population in the decisions that affect them;
4. Working with others in a collaborative way to find shared sustainable solutions;
5. Understanding the root causes of issues to prevent them from occurring.

C. The Seven Well-being Goals of the Act

There are **7 well-being goals** in the Act. Together they provide a shared vision for public bodies to work towards. We must work towards achieving all of them.



DRAFT

Mae'r dudalen hon yn wag yn fwriadol

Y PWYLLGOR CRAFFU
DIOGELU'R CYHOEDD A'R AMGYLCHEDD

13 IONAWR 2020

CYNLLUN BUSNES ADRAN CYMUNEDAU 2020 – 2023		
Pwrpas: Rhoi cyfle i'r aelodau adolygu cynllun busnes drafft yr Adran ochr yn ochr â'r gyllideb.		
Ystyried y materion canlynol a chyflwyno sylwadau arnynt: Elfennau o'r cynllun busnes sy'n gysylltiedig â:- • Diolgelu'r Cyhoedd (tudalen 29 o'r cynllun)		
Rhesymau: • Integreiddio cynlluniau ariannol a chynlluniau busnes i sicrhau cynaliadwyedd y gwasanaethau • Rhoi cyfle i'r Pwyllgorau Craffu oruchwylio a datblygu'r cynlluniau busnes a gynigir gan aelodau etholedig (Roedd hyn hefyd yn cynnig ar gyfer gwella gan Swyddfa Archwilio Cymru)		
Angen cyfeirio'r mater at y Bwrdd Gweithredol / Cyngor er mwyn gwneud penderfyniad: **NAC OES**		
YR AELOD O'R BWRDD GWEITHREDOL SY'N GYFRIFOL AM Y PORTFFOLIO: - Cyng. Philip Hughes (Diogelu'r Cyhoedd)		
Y Gyfarwyddiaeth Cymunedau **Jake Morgan** **Awdur yr Adroddiad:** **Silvana Sauro** **Dyfyniadau ar gyfer:** **Jonathan Morgan**	**Swyddi:** **Cyfarwyddwr y Gwasanaethau Cymunedol** **Rheolwr Perfformiad, Dadansoddi a Systemau** **Pennaeth Cartrefi a Chymunedau Mwy Diogel**	**Rhifau ffôn /** Cyfeiriadau E-bost: **01267 224697** **jakemorgan@sirgar.gov.uk** **01267 228897** **SSauro@sirgar.gov.uk** **01267 228960** **JMorgan@sirgar.gov.uk**

EXECUTIVE SUMMARY

ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE

13TH JANUARY 2020

COMMUNITIES DEPARTMENTAL DRAFT BUSINESS PLAN 2020 - 2023

BRIEF SUMMARY OF PURPOSE OF REPORT.

Attached is the full Communities departmental business plan which outlines the priorities for the department during 2020 - 2023.

The elements of the plan relevant to the remit of Environmental & Public Protection Scrutiny are detailed as follows:

- Public Protection –
  Environmental Protection and Business and Consumer Affairs on Page 29 of the plan.

Further work will be undertaken by the department following comments and engagement by Scrutiny and Executive Board Members. Feedback from staff group's to date has indicated that greater emphasis on an integrated Wellbeing related actions through the divisional plans would be welcomed. Ensuring the sustainability of services through different methods in the face of growing demand was also considered important by staff.

DETAILED REPORT ATTACHED?	YES

Cyngor Sir Gâr Carmarthenshire County Council
EICH CYNGOR arleinamdani
www.sirgar.llyw.cymru
YOUR COUNCIL doitonline
www.carmarthenshire.gov.wales

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: **Jonathan Morgan** **Head of Homes & Safer Communities**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	**YES**	**YES**	**NONE**	**YES**	**YES**	**YES**

1. Policy, Crime & Disorder and Equalities

The Well-being of Future Generations Act (2015) requires that functions of the council should maximise their contributions to the Well-being Objectives set by the Council.

(Our Well-being Objectives maximise our contribution to the seven Well-being Goals of the Act and demonstrate the five ways of working.)

1. Legal

See 1. Above

2. Finance

The Well-being of Future Generations Act (2015) requires that we ensure that resources are allocated annually to meet our objectives.

5. Risk Management Issues

Key risks are identified for each department and mitigating actions are outlined

6. Staffing Implication

See Workforce Planning section of the Business Plan (Page 58)

7. Physical Assets

See resources section of each Business Plan (Page 57)

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: **Jonathan Morgan** **Head of Homes & Safer Communities**

1.Local Member(s) - None
2.Community / Town Council - None
3.Relevant Partners - None
4.Staff Side Representatives and other Organisations - None

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Well-being of Future Generations Act		http://www.legislation.gov.uk/anaw/2015/2/contents/enacted
Carmarthenshire County Council's Well-being Objectives		https://www.carmarthenshire.gov.wales/media/1214849/corporate-strategy-2018-23.pdf

Mae'r dudalen hon yn wag yn fwriadol

Department for Communities

Departmental Business Plan for 2020/2023

(Draft version to accompany Budget Scrutiny, December 2019)

'Life is for living, let's start, live and age well in a healthy, safe and prosperous environment'

The Sustainable Development Principle

The Well-being of Future Generations (Wales) Act 2015 states that, we must carry out sustainable development, improving the economic, social, environmental and cultural well-being of Wales. The ***sustainable development principle*** is….

> ***'… the public body must act in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs."***

To show that we have applied the sustainable development principle we must demonstrate…….

Cyngor Sir Gâr Carmarthenshire County Council

The 5 Ways of Working (see Appendix 1)

Contents

Purpose of the plan 3
Executive Board Member Foreword 3
Introduction by Director of Community Services 4
The vision for Carmarthenshire…. 11
Well-being of Future Generations Act 11
The Council's New Corporate Strategy 2018-2023 11
The Council's Well-being Objectives 12
Department for Communities Performance Management Framework 13
Welcome to our Department 15
Departmental Priorities 15
Profile for Leisure Services Division 15
Profile for Homes & Safer Communities Division 22
Profile for Mental Health, Learning Disability Services & Safeguarding Division 30
Profile for Integrated Services (Older Persons & Physical Disabilities) Division 34
Profile for Commissioning Services Division 41
Review and Evaluation 46
Demonstrating the 5 ways of working 46
What others say 46
Listening to staff's views 47
Suggestions and Comments 49
Listening to customers' views 50
Further Areas for Improvement 55
Regulatory Recommendations 55
Resources 56
Budget Summary 56
Savings and Efficiencies 57

DRAFT

Workforce Planning 57
Key Departmental Measures 61
Appendix1 66
Appendix 2 Councils Well-being Objectives 67
Appendix 3 - 5 Ways of Working 68

Purpose of the plan

This departmental business plan has been produced to give staff, customers, and elected members and partners a guide to the services provided by the department. It translates strategic objectives, to service objectives, to individual staff targets. It provides an open and transparent way of showing what is to be achieved and how we plan to do this.

It shows how resources will be used to achieve objectives and the service implications of budgetary increases or reductions. It shows what we get for what we spend and if we are making the most of what we have. The plan also aims to demonstrate and provide assurance on service standards so that the service can be held to account.

This plan will be supported by more detailed Divisional Plans and Team Plans.

Executive Board Member Foreword

We have great pleasure in introducing the new Department for Communities Summary Business Plan for 2020/23. We are satisfied that this Business Plan provides a comprehensive overview of the Departmental performance. It also provides the Department's aims and objectives for 2020/23.

Cllr Jane Tremlett
Executive Board Member,
Social Care

Cllr. Peter Hughes Griffiths
Executive Board Member for
Culture, Sport and Tourism

DRAFT

Cllr. Philip Hughes Executive Board Member for Public Protection	Cllr. Linda Evans Executive Board Member for Housing

Sign Off	Cllr. Jane Tremlett Cllr. Linda Evans Cllr. Peter Hughes Griffiths Cllr. Philip Hughes Date:

Introduction by Director of Community Services

The directorate for Communities is one of the largest departments in the Authority employing over 2,000 people with overall spend close to £144 million. It generates nearly £50 million of income. The department is diverse, Adult Social Care, Environmental Health, Housing, Museums, libraries and leisure.

As we enter a new financial year the quality and performance of our whole department goes from a position of strength. Our challenge is to sustain our high levels of performance and to continue to implement policies and programmes that will secure progression in outcomes for the wellbeing of the people of Carmarthenshire.

Our Business Plans for 2020/2023 sets out exciting programmes of service activity and development. The main headlines of our ambition are summarised in this departmental overview, with more detailed actions and objectives in plans at divisional and service level.

Adult Social Care, Learning Disabilities, Mental Health and Safeguarding

I am pleased to be able to report that whilst there is increasing demand for services, Carmarthenshire County Council continues to provide a range of good quality Social Care Services.

In 2019 we faced an unprecedented level of pressure on budgets and services. In the last four years we exceeded all expectations in managing demand across adult social care with budgets underspending over the last two years and only a very small overspend in key pressure points. Despite this the recent inspection of older people found that ***"people routinely told us they were satisfied with the services that helped them".*** CIW 2019.

In adult social care our primary pressure is in containing demographic growth of 3.4% in need and high levels of inflation in the care sector. Most spend is in the residential and domiciliary care sectors. Demographic growth is primarily from a growing population of older people, in particular those over 85 living with chronic illnesses. Despite this demographic growth the number of hours of domiciliary care has reduced by 4.5% since 2015. Had the service provision grown by population demographics we would require an estimated additional funding of £2.5 million a year. When put together with the effect of our

new more efficient commissioning model (introduced in 2015) the service would require an additional 5 million a year were it to commission the same number of hours as it did in January 2015. Beyond this year there are only limited savings to be taken from this area. A priority will be to make our in house service more efficient as its proportion of the overall domiciliary care market grows.

We have been less successful at the reduction in residential care but growth in the last two years of approximately 5.1% compares well against a population growth of 6.8% in the same period. However, inflation costs in the sector remain challenging as minimum wages continue to grow at a high annual rate. My view is that our overall numbers have some scope for further reduction as we improve systems that support people at home. A key priority will be to improve occupancy in our in house services to further contain costs.

We have prided ourselves on our ability to manage data with the Wales Audit Office (WAO) commenting last year that:

"The authority has experienced benefits of making data-led decisions – live modelling of "real time" adult social care activity, costs and service demand within the budget consultation process." Further development of this work will help the authority and extend the benefits of data-led decisions to all service areas."

However, our systems must modernise and in the next year we will fully implement our new software for our domiciliary care service improving the effective deployment of care workers to become more efficient.

Domiciliary care, when delivered efficiently, supports vulnerable adults to live independently at home for as long as possible. This saves money in hospital and residential care costs.

A new framework for domiciliary care provision will be a priority in the next 18 months. As part of this we will have a dialogue within the council as to what proportion of care should be delivered directly by the local authority. A prerequisite to increasing the proportion of care delivered through the local authority is by increasing efficiency.

During 2019-21, our now outdated management information database will be upgraded and implemented across children and adults social care which will deliver a substantial change for us in terms of technology. The new system upgrade, Eclipse will enable increased efficiency for workers and closer integration with our partner agencies. It will also enable us to demonstrate better management oversight of casework and crucially to be able to demonstrate this on the case record. We are not yet implementing the national WCCIS system as our analysis shows key shortfalls in the governance and functionality of this nationally procured system. We will keep a watching brief on this.

A wide range of services, information and advice for carers is now in place. However, feedback from carers indicate that there is much more to be done and this will be a priority in the coming year. The CIW agreed with this view during the recent inspection noting that we should "ensure a sufficient range of services to carers is available across the local authority".

Historically, Carmarthenshire has spent too great a proportion of its budget on residential care for adults with mental health and/or learning disabilities. We have had more than 100 people in residential care placements over many years. We now have a programme in

place to provide tailored community services to the most vulnerable adults with a disability. Through this development of high support levels in the community, we have seen a reduction of 8% amongst the number of adults in a residential care setting. We expect several other high support community-living projects to be developed in the coming year. These will both reduce spend in out of county residential care and release funding for further investment in community support.

I am the Chair of the Mid and West Wales Regional Safeguarding Children's Board (CYSUR). This is a strategic partnership that consists of statutory and non-statutory agencies who have the responsibility to ensure the people and citizens of Mid and West Wales are appropriately safeguarded. The CYSUR Safeguarding Board works very closely with the Mid and West Wales Regional Safeguarding Board for Adults (CWMPAS).

The board has continued to mature in the last year with the all age agenda of adult and child safeguarding now firmly established and embedded into the board's structure and governance processes at an executive and sub group level.

Effective co-operation and challenge are part of everyday business ***"Safeguarding practice across a multi-disciplinary group is collaborative, there are good working relationships at strategic and operational levels".*** CIW 2019. The year has seen the completion and launch of a number of key projects including the regional Violence against Women, Domestic Abuse and Sexual Violence (VAWDASV) strategy Safer Lives, Healthier Relationships, the Regional Threshold Document for Adults at Risk and the Regional Training Strategy. All of these are now starting to directly impact upon safeguarding professional safeguarding practice.

Housing and Public Protection:

One in ten people in Carmarthenshire live in a council house. We are proud that we have been able to invest in these homes over many years so that they exceed the National Home Standard. This has continued through the year with over £10 million being spent on maintaining high quality secure, council owned homes.

Our major Health Impact Study will also shortly be published and demonstrates the significant impact our investment has had in improving people's health and wellbeing and the cost benefit for the health service.

This long term investment has given us the opportunity to invest in growing our housing stock enabling more people to live in secure, affordable homes that are a good standard. This allows for our affordable homes strategy to be ambitious and will increase the number of affordable homes by more than 1000 in the next 5 years.

I am delighted that we have exceeded the target in the last year and am proud that we have been buying homes from the open market back into the public sector at a rate of over one a week. Over 700 additional affordable homes have already been delivered.

Plans to start building homes again are now well advanced on a number of potential sites. A housing company has now been established which will further develop new options to buy, as well as rent. We have also been looking at innovation in terms of how we go

about designing, manufacturing and constructing potential new build homes, in conjunction with key partners.

Changes to the way that welfare benefits are administered and delivered have also been central to our thinking and plans are well advanced to mitigate the impact for our tenants. Our Universal Credit Action Plan will make sure support is in place when it is needed but will also promote some tenants taking more responsibility in managing their accounts and seeking opportunities in terms of training and employment.

There are many of our services that go relatively unseen but have played a significant role in people's lives. Examples include the numerous Moneywise and financial exploitation schemes to protect vulnerable people run by our Trading Standards Division, our Food Hygiene Service delivered by our Food, Safety and Health Team and the proactive way we are delivering homelessness services in the County.

Leisure and Culture:

Four years ago leisure was advancing plans to launch leisure as an arm's length trust. Since the decision was taken not to go down this route the service has gone from strength to strength.

This decision was supported by key capital investment decisions with this administration providing unprecedented capital investment in leisure, sport and culture. Our leisure centres have seen an investment of nearly a million pounds in Gym refurbishments which continues to see user numbers soar and income rising as we offer the best all-round experience in the county. With extended opening hours and family membership now available to children aged 11 and over and it costs less than £1.50 a day for a family to have unlimited access to pools, gyms and classes, this is great value and a real contribution to making Carmarthenshire's population healthy and active. Satisfaction levels are higher than ever and as a result we have more than 1000 extra paying members. This has led to us being shortlisted for the national UK active awards.

Work is needed in facilities in Llanelli and we will be investing more than £20 million for a new leisure centre on the Delta Lakes site. Work is ongoing to secure a development partner to deliver this ambitions scheme as part of the wider Wellness Village development at Delta Lakes. The new leisure centre aims to include Wales' only purpose built diving centre, whilst linking the coast with the town and providing the people of Llanelli with the best leisure facilities in the county. £1 million has also been secured to invest in Ammanford Leisure Centre's all weather pitch and car parking facilities later this year. Preliminary planning is already underway.

We have an ambitious Cycling Strategy supported by real investment in infrastructure, development and events. The Carmarthen Town velodrome has been fully restored to competition standard providing a venue in the county town for national competitions not seen for more than 50 years. The half million pound closed circuit cycle track investment on the edge of Pembrey Country Park in now open. Similarly, work is underway on the

Western end of the new cycle track in the Towy Valley, all of which will act as a catalyst for Carmarthenshire to become the cycling hub of Wales.

The opening of "Yr Orsaf" restaurant in Pembrey Country Park this Summer is part of a new £1.4million investment in facilities at the hugely popular park. Providing hot and cold food and refreshments, the café is in the heart of the park serving thousands of campers and day visitors in fantastic surroundings. It is amongst a host of improvements made as part of a two-year masterplan to develop the park as a major tourism destination within Carmarthenshire and Wales. £1.5million has already been invested in a 320-pitch camping and caravanning site including a new amenity block for guests. A new entrance system operating via number plate recognition and improved wi-fi has been installed, as well as the refurbishment of the main visitor centre. A Changing Places toilet facility has been installed at the Ski Centre, where a range of accessible bikes have also been made available for hire.

Just last year, a new National Closed Road Circuit was launched and has already hosted many major cycling events, including the OVO Energy Women's Tour in June 2019. Still to come is improved bilingual signage and accessible toilets next to the main playground within the Park, funded by the Welsh Government's Tourism Amenity Investment Support programme. Work on a new adventure golf course will also get underway soon, in time for the 2020 season.

We have also concluded the development of Burry Port Harbour with the private sector this year. Burry Port Marina Ltd (part of The Marine Group) take over management and maintenance responsibility for the harbour from the 1st April 2018, with a commitment to invest in new re-fuelling facilities, a new harbour office and café, along with a sustainable dredging solution for the harbour.

I was pleased to support the launch of the Carmarthenshire Culture Awards which attracted in excess of 150 nominations from members of the public for awards across 8 categories of culture and culminated in a celebration of excellence at the Ffwrnes Theatre, Llanelli on 6th April 2018.

Our library service is better used than ever with our new mobile service routes tested, reviewed and fully embedded to provide essential services for our rural areas. Our Libraries now meet all of the Welsh Public Library Standards 18 core entitlements in full, and of all the quality indicators Carmarthenshire fully met 6 and partially met 1. Visits to Carmarthenshire libraries are at an incredible 1,142,357 physical visits, and 273,173 virtual visits. I was proud to see that Llanelli library lends the 3rd highest number of books of any library in the United Kingdom. The new Library 'Makerspace initiative' launched at Ammanford Library, working in partnership with Fusion, Unloved Heritage, Communities 1st, Repair Café and Media and Film Youth workers, has drawn national recognition and praise for its innovative engagement.

A new museums strategy has now been agreed by members and is supported by capital funding to invest at the County Museum in Abergwili (£1m), and Parc Howard in Llanelli (£500k), along with a further £500k for a new Museums Collections store. Substantial

external investment has been secured to replace and enhance the museum of speed in Pendine with work due to start on site late in 2018. The development of the grounds at the county museum in Abergwili (providing a gateway for the new cycle path in the Towy valley) has secured funding for development in 2018 with the lease being finalised with the Tywi Gateway Trust to initiate this exciting scheme imminently.

The new Archive at the rear of Carmarthen Library is under development and the facility is expected to be open to the public in late 2019. This will provide access for the public to visit a state-of-the-art home for heritage documents that reflect the remarkable history of the county. This is a level of investment never seen before in our heritage and will provide a window into the county's history for future generations.

This is a level of investment never seen before in our heritage and will provide a window into the counties history for future generations.

Performance management remains strong with the WAO commenting in 2017

> ***"that the Authority has well established and accessible performance management monitoring arrangement's in place, mainly through its performance management systems PIMS which is used to track and assess service changes and evaluate their impact."***

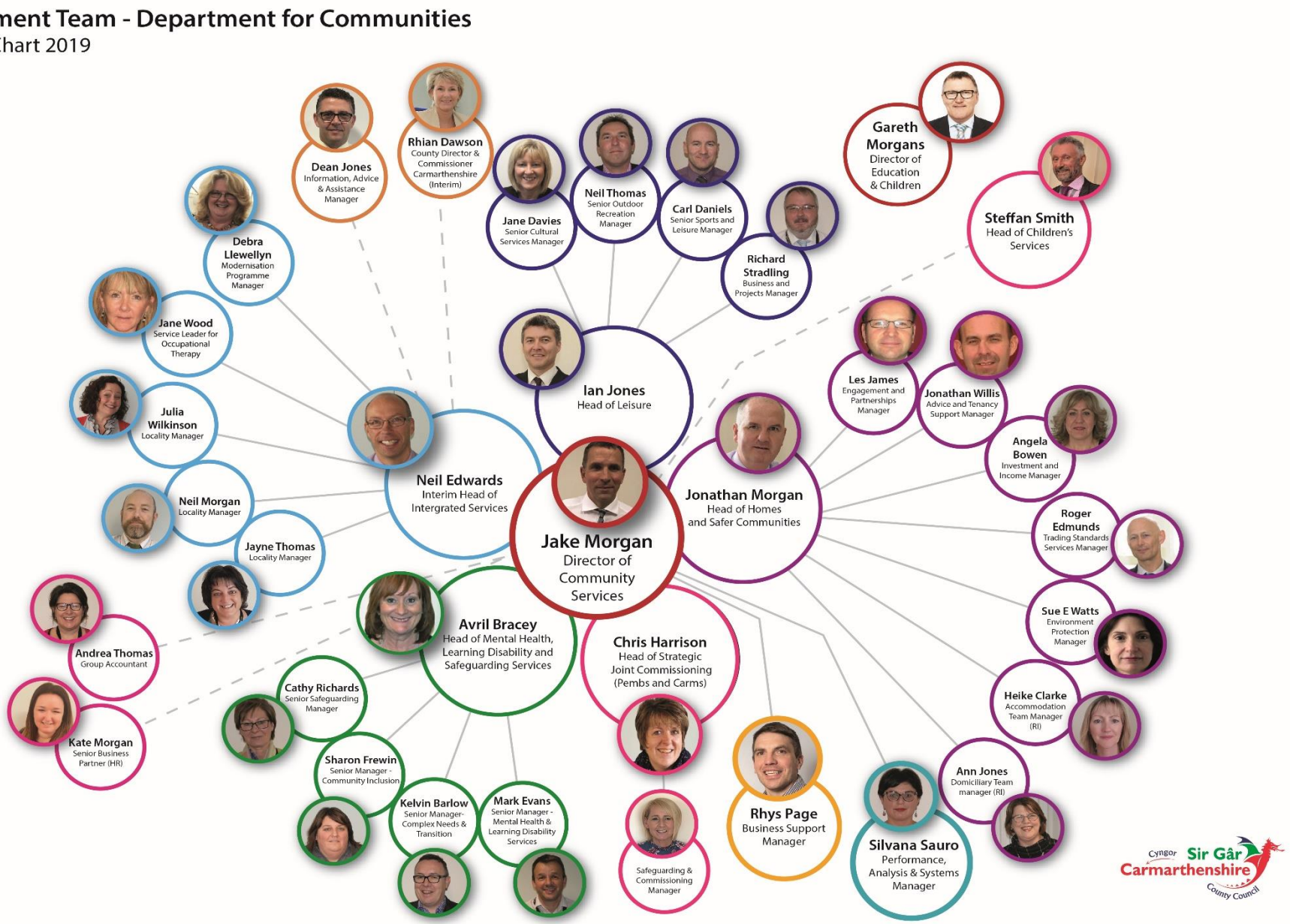
I am proud of our commitment and motivated workforce in particular the findings of the CIW 2019 that our social work practice was:

> ***"characterised by compassionate practitioners working well to identify what matters to the person".***

Finally, I would like to thank all our staff and our partners for their continued hard work, dedication and professionalism, and for the continued support from the political administration. Together I am confident that we are well placed to meet the challenges of 2020-2021 and the years ahead.

Jake Morgan, Director for the Department for Communities

Management Team Structure



The vision for Carmarthenshire…..

'Life is for living, let's start, live and age well in a healthy, safe and prosperous environment'

Well-being of Future Generations Act

This places a well-being duty on specified public bodies across Carmarthenshire to act jointly and establish a statutory Carmarthenshire's Public Services Board (PSB). The Carmarthenshire PSB was established in May 2016 and is tasked with improving the economic, social, environmental and cultural well-being of Carmarthenshire. It must do so by undertaking an assessment of well-being in the County and then preparing a County Well-being Plan to outline its local objectives.

Carmarthenshire PSB's draft well-being objectives are:-

- ***Healthy Habits***: people have a good quality of life, and make healthy choices about their lives and environment;
- ***Early Intervention***: to make sure that people have the right help at the right time, as and when they need it;
- ***Strong Connections***: strongly connected people, places and organisations that are able to adapt to change; and
- ***Prosperous People and Places***: to maximise opportunities for people and places in both urban and rural parts of our County.

The Council's New Corporate Strategy 2018-2023

Our new Corporate Strategy consolidates the following plans into one document and it:

- supersedes the 2015-20 Corporate Strategy;
- incorporates our Improvement Objectives as required by the Local Government Measure 2009;
- includes our Well-being objectives as required by the Well-being of Future Generations (Wales) Act 2015. For the first time in Wales, there is a shared vision and set of goals for all public bodies to work towards, and our Well-being Objectives are set to maximise our contribution to these; and
- includes Carmarthenshire County Council's Executive Board key projects and programmes for the next 5 years as set out in *'Moving Forward in Carmarthenshire: the next 5 years'*.

DRAFT

The Council's Well-being Objectives

Start Well	1. Help to give every child the best start in life and improve their early life experiences 2. Help children live healthy lifestyles 3. Continue to improve learner attainment for all 4. Reduce the number of young adults that are Not in Education, Employment or Training
Live Well	5. Tackle poverty by doing all we can to prevent it, helping people into work and improving the lives of those living in poverty 6. Creating more jobs and growth throughout the county 7. Increase the availability of rented and affordable homes 8. Help people live healthy lives (tackling risky behavior and obesity) 9. Supporting good connections with friends, family and communities
Age Well	10. Support the growing numbers of older people to maintain dignity and independence in their later years 11. A Council wide approach to supporting Ageing Well in Carmarthenshire
In a Healthy and Safe Environment	12. Looking after the environment now and for the future 13. Improving the highway and transport infrastructure and connectivity 14. Promoting Welsh Language and Culture
In addition a Corporate Objective	15. Governance and Use of Resources

We are also committed to meeting the Council's Well-being Objectives. The key ones for the division are:

- Increase the availability of rented and affordable homes
- Help people live healthy lives (tackling risky behaviour and obesity)
- Support the growing numbers of older people to maintain dignity and independence in their later years

The department makes significant contributions to the following Objectives:-

- ❖ Help to give every child the best start in life and improve their early life experiences
- ❖ Help children live healthy lifestyles
- ❖ Reduce the number of young adults that are Not in Education, Employment or Training
- ❖ Tackle poverty by doing all we can to prevent it, helping people into work and improving the lives of those living in poverty
- ❖ Supporting good connections with friends, family and communities
- ❖ A Council wide approach to support Ageing Well in Carmarthenshire
- ❖ Promoting Welsh Language and Culture

Department for Communities Performance Management Framework

To ensure we know how well we are doing in delivering these, the Communities Department has adopted a performance management approach to ensure energy and effort is focused. As a Department we have 6 key themes to prioritise on how we will focus on working towards delivering an excellent service by:

- Supporting independence
- Keeping people safe
- Promoting health and well being
- Providing sustainable and efficient services with information, advice and signposting
- Encouraging people achieve their potential (Workforce and users)
- Delivering well managed, sustainable, efficient services that contribute to a prosperous economy

DRAFT

The Council's Core Values

Customers First – we put the needs of our citizens at the heart of everything that we do
Listening – we listen to learn, understand and improve now and in the future
Excellence – we constantly strive for excellence, delivering the highest quality possible every time by being creative, adopting innovative ways of working and taking measured risks
Integrity – we act with integrity and do the right things at all times
Taking Responsibility – we all take personal ownership and accountability for our actions

DRAFT

Welcome to our Department

The Communities Department has five Divisions providing front line services to the people of Carmarthenshire and a Business Support Unit and Performance, Analysis & Systems Team that assist and provide support to the five divisions in delivering their services.

Each Division has full Business Plans containing full details within each Service Area.
The Business Unit Plans included are as follows:

Leisure Services
Homes and Safer Communities
Mental Health, Learning Disability Services & Safeguarding
Integrated Services (Older Persons & Physical Disabilities)
Commissioning Services Division

Departmental Priorities

Ref	**Department for Communities Priorities** **With Key Actions and Key Outcome Measures**
1	Ensure that robust governance arrangements are in place in order for Llesiant Delta Wellbeing and Cartrefi Croeso (local authority trading companies) to meet their agreed business objectives
2	Reduce sickness within the department
3	Health and Wellbeing Pilot Project to target health and wellbeing interventions in 5 key areas of Communities, as well as DMT
4	Ensure the Welsh Language standards are embedded across the department
5	Support the agile working agenda across the department
6	Develop a health, well-being and sustainability action plan across the department
7	Develop a customer service rating across the department
8	Develop the ‘Calon’ brand for catering provision across the department
9	Delta Lakes Wellness and Life Science Village bringing together health, leisure, business and research

Profile for Leisure Services Division

The Leisure division has a net budget of around £11.5 million and as a whole employs over 400 staff. The division has a key role to play in improving the well-being of our population through early intervention within the health continuum and throughout the life-course. The service aims to ensure that people live healthy, challenged, progressive, and fulfilled lives together. We believe that people:

- Value good health & well-being;
- Value strong families, social interaction and belonging;
- Are always seeking a greater sense of being and purpose; and
- Want to learn and progress.

Our service aims are therefore aligned around these key areas.

The service is non-statutory in the main, although parts of the service are classed as statutory, namely: Library services; elements of Archives and Museums Services, and KS2 swimming provision for primary schools.

Achievements and current strengths

The first six months of 2019/20 has been another busy and productive time for the service. In June, Pembrey Country Park's closed road circuit hosted the finish of the Women's Tour of Britain Cycle race, which bought £350k into the local economy and reached a million people via social media links.

The Park continues to develop and prosper. The opening of 'Yr Orsaf', the new food and beverage facility, has proved to be a huge hit with existing and new users to the park. All food outlets (Yr Orsaf, Ski Café and Beach Café) in the Park achieved the 5 Star Food Hygiene Rating as well as providing a new approach to Food and Beverage provision.

In June 2019, the Park became the first venue in Wales to be the recipient of the Blue Flag Award and, for the first time, the Green Flag Award, the benchmark for parks and green spaces in the UK and beyond. Added to this, the Camping and Caravanning site was awarded a 3 Star Rating for Touring and camping by Visit Wales Grading scheme.

The installation of the new automatic number plate recognition (ANPR) barrier entry and egress system has helped with the visitor experience as has the integration into the day to day working practices and management plans of Pembrey Country Park and the Millennium Coastal Park of the Environment Act (Wales) S6 duty (maintaining and enhancing biodiversity and in so doing promote the resilience of ecosystems).

The re-leasing of the Discovery centre to the private sector has brought in capital investment and a much-improved catering offer for the Eastern end of the MCP, whilst helping improve the revenue position for the division.

Capital projects are underway as part of the improvement masterplan at Carmarthen Leisure Centre, with the replacement all weather pitch due to be re-open in November, whilst in Ammanford the completely re-furbished wet-side changing rooms are planned to be in use from the turn of the year. The re-structure of the service has helped bring additional focus for the Actif

Communities team which will help greatly in supporting our aspirations to regenerate areas of Llanelli with the new Wellness hub as part of wider developments at Delta Lakes, where design and business planning scheme is now almost complete.

In the Cultural Services, we've implemented the new Theatres structure, which is helping with the development of our 'community agenda' and the letting of social enterprise units in the Ffwrnes, with groups such as 'People Speak Up'. The collaboration arrangement with Llanelli Town Council for the management of Parc Howard Museum continues to work well, and good progress is now being made with the re-development of the Museum of Speed in Pendine.

We have again met the same high levels for the Welsh Public Library Standard measures, whilst the refurbishment of the Carmarthen reference library and IT suite has been completed. This will link up well with the new Archive building which has been completed and is now in the 3 month 'drying-out' phase before we return the collection. Our Library Services continue to set new standards across the UK, with the fantastic new 'MakerSpace' facility officially opened by Welsh Government Ministers and CCC members at Ammanford with another 'Makerspace' area on target for opening by the end of 2019 at Carmarthen library. Carmarthenshire Libraries have continued to perform well against the Standards framework, achieving 9 (of 10) quality indicators in full and 1 in part (partially met as we do not meet the target level of staff). All 12 core entitlements set by the library standards framework were met in full.

The Business and Projects Team continue to support the Head of Service, Senior Management Team, service area Managers and their teams in a range of key divisional, departmental and corporate functions. The team provide a full range of support functions from leading on divisional capital projects to assisting with event management and acting as a divisional link to corporate, departmental working groups and associated workflows. Recent key areas of work have included project managing the introduction of a new digital radio system into Pembrey Country Park, along with a new Adventure Golf Course which is due for completion in February 2020 and being part of the project working group overseeing capital projects in Carmarthen and Ammanford Leisure Centres. The team were also heavily involved in the coordination of the successful Women's Tour cycle race which took place within the County back in June 2019, as well as providing project/event management support and guidance on a number of capital schemes and corporate work streams currently ongoing across the three divisional service areas.

Key Areas for Improvement

Our focus for the next 6 months will be to deliver the following:

* Development of Museums infrastructure staffing & buildings
* Completion and opening of Archive
* Phase 2 of Carmarthen LC Capital investment (Track and car parking)
* Securing phased funding for phase 2 of Ammanford LC site masterplan (Track / All-weather pitch and parking)
* Bringing an options appraisal forward for St Clears LC to bid for investment
* Bringing an options appraisal forward for Pendine Outdoor Education Centre
* Further improvements at Pembrey CP to include: Completion of phase 1 of Cycling Hub and BMX pump track; new Adventure Golf course, new toilets by main park playground and steam railway station, improved signage, re-furb of Ski and Activity Centre
* Connecting with health transformation agenda, social prescribing model, place based approach in general and for Glan y Mor / Tyshia area specifically.

* Concluding investment decision in relation to redevelopment of Oriel Myrddin Gallery
* Digital transformation projects, including a mobile app for Actif Sport and Leisure service
* Llandovery £350k refurbishment agreed
* Implementation of catering review, with re-design of Carmarthen Leisure Centre offer specifically.
* Repair of BP Harbour walls to commence in March 2020

Key Divisional Risks

Risk Ref	Identified Risk	Mitigating Action Ref
SS600018	Public staff and participant safety especially around water areas is a key consideration for the service.	
SS600019	Continuing political and public support as to the value and impact of Leisure is essential in order to develop such a critical yet largely non-statutory service such as Leisure.	
SS600020	The service has to deliver what people want. Understanding customer demand and adapting to meet these challenges are a key risk for the service.	
SS600021	Non-controllable external factors such as poor weather or unforeseen increases in utility costs are risks to the business that have to be managed quickly and effectively.	
SS600022	Maintaining a strong and positive public perception of services is essential in income generating areas where there is competition from the private sector.	
SS600023	Buildings infrastructure and environments must be safe and appropriate in order to manage the service effectively.	

✶ Address & cross-reference any actions arising from these sections within the Key Actions section below if applicable

Ref	**Service Priorities** **With Key Actions and Key Outcome Measures**	By When	By Who	Well-being Objective
	Service Head			
1	Invest in the County's leisure centre provision with the development of a new facility in Llanelli as part of the Wellness Village	March 2022	Ian Jones	**MF5- 61 WBO8** (Healthy Lives) **PIMS - 12602**
2	We will implement the Cycling Strategy for Carmarthenshire that will focus on 5 key strategic themes. 1- Education, Development & Training; 2- Infrastructure and Facilities; 3-Marketing & Branding; 4-Tourism and 5 - Events	March 2023	Ian Jones	**MF5 – Part 1 WBO8** (Healthy Lives) **PIMS - 13195**
3	Work with Town & Community Councils and other community organisations to look at ways to invest in upgrading Local leisure provisions	March 2023	Ian Jones	**MF5 - Part 71 WBO2** (Children Healthy)

				PIMS - 13105
4	Assist in developing a departmental catering manual to help standardise operating procedures across the Leisure Division	March 2020	Ian Jones	WBO8 (Healthy Lives) PIMS – 14025
	Business and Project Manager			
1	Customer care review undertaken for the division	March 2020	Richard Stradling	
2	Work alongside Workplace health and wellbeing champion to effect change in physical activity levels of targeted staff within the Communities department.	March 2020	Richard Stradling	WBO8 (healthy lives) PIMS - 14030
3	Work with TIC team and Service managers to effect improvements in service delivery and performance across the Leisure division.	March 2020	Richard Stradling	
	Outdoor Recreation Services			
1	We will deliver a £2million programme to re-develop Burry Port Harbour infrastructure. Repair of Harbour Walls at BP Harbour, and part of wider regeneration masterplan for the area	March 2023	Neil Thomas	MF5- 69 WBO8 (Healthy Lives) PIMS - 13201
2	Improve and develop wider infrastructure and facilities at Pembrey Country Park to enable it to become a first class facility for residents and visitors e.g. Signage; toilet facilities; website; ranger's depot; caravan storage facility; beach water-sports area; crazy golf; development of outdoor adventurous activity facilities	March 2020	Neil Thomas	MF5 – 67 WBO8 (Healthy Lives) PIMS – 13200
3	Work with community organisations to improve access to the network of footpaths and bridleways across the County (check – this unit is due to transfer over to Environment Dept in 2019/2020)	March 2020	Neil Thomas	MF5 – 68 WBO8 (Healthy Lives) PIMS - 14028
4	We will review the physical infrastructure and programming of Pendine Outdoor Education Centre.	March 2020	Neil Thomas	WBO2 PIMS -13945
	Sports and Leisure services			
1	Further improve the customer experience at our facilities through the delivery of a robust 'Service Improvement' strategy using international benchmarking standard 'Net Promoter Score' to monitor customer satisfaction.	March 2020	Carl Daniels	
2	Implement complete pathway of aquatics provision that enables participants to reach their full potential, including unified coaching model.	March 2020	Carl Daniels	WBO8 (Healthy lives) PIMS - 13196
3	We will ensure a range of targeted physical activity interventions are put in place across the life course to increase the activity levels of those who are inactive or at risk of becoming inactive and increase social and community cohesion.	March 2020	Carl Daniels	WBO11 (Ageing Well) PIMS – 14070

4	We will develop Carmarthen Leisure Centre facilities to include refurbishment of athletics facilities and the 3G astro turf pitch with upgrade to traffic infrastructure	March 2020	Carl Daniels	**MFP – 62** **WBO8** **(Healthy Lives)** **PIMS - 14032**
5	We will develop Ammanford Leisure Centre facilities with upgrades to changing facilities, traffic infrastructure and external sports facilities.	March 2020	Carl Daniels	**MFP – 62** **WBO8** **(Healthy Lives)** **PIMS - 14033**
	Cultural Services			
1	We will develop the 'Stordy Digidol' digital project to promote improved mental health in conjunction with show casing Carmarthenshire's heritage collections.	March 2021	Jane Davies	**WBO14** **(Culture)** **PIMS - 13287**
2	Continued implementation of the Libraries Development Plan 2017 – 2022 with continuous improvement review in order to maintain excellent framework standards.	March 2022	Jane Davies	**WBO14** **(Culture)** **PIMS - 13288**
3	We will deliver a transformation plan for the Carmarthenshire Museums service, to include development at Parc Howard, a review of Kidwelly museum and a new Museum of Speed in Pendine to improve the provision for residents and visitors. MF5-64	March 2022	Jane Davies	**MF5 – 64** **WBO14** **(Culture)** **PIMS - 13289**
4	We will further develop Oriel Myrddin to improve the provision for residents and visitors. MF5-64	March 2021	Jane Davies	**MF5 – 64** **WBO14** **(Culture)** **PIMS - 13530**
5	Deliver the plans for the transformation of Carmarthenshire Archive Service and its reinstatement at Carmarthen Library We will deliver a new archive repository and information hub for Carmarthenshire.	March 2023	Jane Davies	**MF5 – 63** **WBO14** **(Culture)** **PIMS -13292**
6	We will review and re-develop the Council's Theatre Services provision	March 2020	Jane Davies	**MF5 – 66** **WBO14** **(Culture)** **PIMS –14103**
7	We will begin the museums transformation plan with the delivery of a £1.2 million redevelopment of the County museum at Abergwili.	March 2023	Jane Davies	**MF5 – 65** **WBO14** **(Culture)** **PIMS - 13290**
8	Celebrate and promote Carmarthenshire's rich cultural and sporting achievements and diversity. Celebrate Carmarthenshire's Culture through the continuation of an annual Cultural Awards event and by supporting the development of the Town & Village of Culture.	March 2020	Jane Davies	**MF5 – 70** **WBO8** **(Healthy Lives)** **PIMS –14037**

This is an intentionally blank page

Profile for Homes & Safer Communities Division

The Homes & Safer Communities Division is made up of around 870 staff and has a turnover of £78 million for the Housing Revenue Account (HRA), £32 million for the Council Fund and a Capital Programme of £20 million. The Division is based in the three main residential areas of Ammanford, Carmarthen and Llanelli and serves a population of 183,000 people, and over 83,000 homes across the county.

As a division, we believe we will deliver a good service when it meets the following criteria:

- Providing accurate and timely housing advice
- Delivering the Carmarthenshire Homes Standard + and increasing the supply of affordable homes
- Protecting individuals from harm and promoting health improvement
- Ensuring the safety and quality of food chain to minimise risk to humans and animals
- Promoting a fair and just trading environment for businesses and citizens
- Improving the local environment to positively influence the quality of life and promote sustainability
- Getting better at what we do
- Delivering effective care and support services

Achievements and current strengths

We have delivered 191 new affordable homes as part of our ambitious five year Affordable Homes Delivery Plan so far in 2019/2020. This brings it to a total of 798. We have developed a 10 year council housing new build programme that will enable us to play a pivotal role in developing additional affordable homes and support wider Council priorities. Nearly £44m has been set aside for the next three years and it is planned to invest nearly £150m and deliver 900 new council homes
over the next ten years, in addition to what is already planned. It will also allow us to not only align with Cartrefi Croeso delivery but significantly contribute to key Council developments and regeneration initiatives to grow the economy across the County.

It is also important that access to existing social housing is as easy as possible. Canfod Cartref/Homefinder is a new system that puts you in control of where you want to live and where applicants 'bid' for properties. This is in place in a number of other councils and gives 'bidders' a real stake in their new home. This does not change the allocation policy in terms of who gets assistance, just how we go about letting the homes.

We have supported over 900 council tenants on to Universal Credit. We have carried out around 1600 Tenancy Support visits and collected £22,468,488.73 in rent, an increase of over a quarter of a million on 2018/19.

Four of our seven Local Authority Care Homes have recently been inspected by Care Inspectorate Wales complying with the Regulation and Inspection of Social Care (Wales) Act. The Inspection Reports clearly state that "the care workers we observed and spoke to demonstrated that they were well supported, knew the needs of the people they cared for and the outcomes for people were being met"

There have been an improvement in occupancy rates. However this continues to fluctuate given the nature of the service. Dependency levels continue to rise within our service – an increase to Dementia Care is evident in all of our homes.

We are in the process of modernising our Domiciliary Care Service. We have introduced smart phone technology and have provided mobile phones to all our Domiciliary Care staff. This means that they will be able to receive their care rotas electronically in the near future.

Over £13m forecast to be spent to maintain the CHS+ in tenants' homes in 2019-20. We have managed improvements and lettings of 338 homes, including new homes added to our stock. A further 110 homes were in the process of having works completed, ensuring that void homes were available for letting as quickly as possible, striving to meet customers' expectations. We have kept the rent increase for 2019/20 at an average of 2.4%.

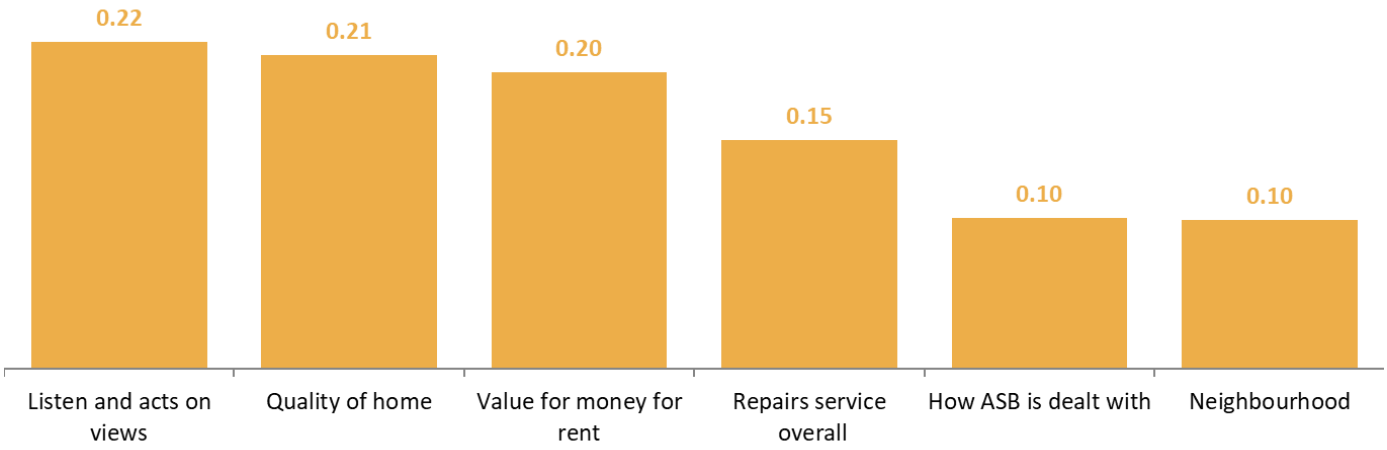
We conducted a STAR tenant satisfaction survey. A questionnaire was sent out to 5000 tenants selected at random by mail, e mail, online and text achieving an impressive 29% response rate. We have developed a 3 year programme of works to be carried out on estates, helping to improve the health and well-being of tenants. All Independent living schemes for over 55 follow rigorous health and safety weekly checks for the safety of the scheme including weekly alarm testing. We have developed a sheltered scheme newsletter with the first publication due Christmas 2019. We are working holistically recognising that the collaboration and input with health and leisure has an impact on the wellbeing of our tenants in sheltered schemes.

Our Taxi Licensing Team are working with taxi drivers regarding the safeguarding of passengers. This is in the news with the withdrawal of the Uber licence in London and again we are one step ahead. After much success in numerous national awards and competitions in 2016, the authorities Financial Exploitation Safeguarding Scheme (FESS) has been adopted and replicated by 36 local authorities nationwide. Authorities have further agreed to provide data for formal academic research into financial abuse in a project run in conjunction with Cardiff University led by Carmarthenshire County Councils Trading Standards Services. Implementation of the Buy with Confidence Scheme which will hopefully help underpin the long term strategy of achieving an equitable trading environment within the County for business and consumer.

Our Pest Control team received a TIC award in October 2018 for their achievements in demonstrating a project which reflected Transformation, Innovation and Change. RHEOLI PLÂU - PEST CONTROL

Key Areas for Improvement

A STAR action plan is being developed to help us understand and improve the overall satisfaction of our tenants.



We will ensure that all outstanding long term voids are issued to contractors. Homes will be brought back into use by the end of year and some programmed for completion during 2020. Measures have been taken to ensure sufficient resources have been identified to make these improvements. Ensure that the collaboration agreement with the Welsh School of Architecture is agreed. To enable works to commence on site for a pilot retrofitting scheme, installing existing homes with innovate technology to alleviate fuel poverty. Identify a potential Gypsy and Traveller site to be included in the deposit Local Development Plan by December 2019.

The Residential Care Home admission process now works alongside the broker. This is currently in its early stages but is working well in some areas. We currently have a working group looking at ways of improving the provision of day services and opportunities for older people across the County by making them more reflective of communities, and how they can help enhance community resilience.

To reinvigorate the Moneywise initiative, ensuring that it is once again utilised in Carmarthenshire schools, also to scope the possible expansion and implementation of the scheme to cater for other age/client groups. To identify areas in which the FESS project can be improved particularly in terms of awareness raising amongst potential partner organisations.

Key Divisional Risks

Risk Ref	Identified Risk	Mitigating Action Ref
SS300033	Maintain the Carmarthenshire Homes Standard (CHS) in the future	
SS300034	Deliver the affordable homes plan	
SS300035	Mitigate the effects of welfare reform and introduction of universal credit	
SS300036	Manage changes in regulatory requirements & new legislation with	

	specific focus in mitigating risk	

✶ Address & cross-reference any actions arising from these sections within the Key Actions section below if applicable

Ref	Service Priorities With Key Actions and Key Outcome Measures	By When	By Who	Well-being Objective
	Care and Support Services			
1	Deliver an investment programme for Care Homes and Sheltered Housing Schemes.	March 2020	Jonathan Morgan	**MFP 54** **WBO10** **(Older People)** **PIMS – 14058**
2	Ensure we fully comply with the Regulation and Inspection of Social Care (Wales) Act	December 2019	Jonathan Morgan	
3	Maintain and further develop a strong and sustainable in-house Council provision for domiciliary and residential care and continuing to make sure the market remains stable	March 2021	Jonathan Morgan	**MFP 55** **WBO10** **(Older People)** **PIMS – 13225**
4	Ensure smooth transition of Allied HealthCare Services into our in house Domiciliary Care delivery	March 2020	Jonathan Morgan	
5	Continue to improve the provision of day opportunities for older people across the County	March 2020	Jonathan Morgan	**MF5 – 53** **WBO10** **(Older People)** **PIMS – 14057**
	Partnership and Engagement Team			
1	We will make it easy and inviting for council tenants to get involved in shaping strategic decisions and improving services, through meaningful involvement and development of relevant tenant skills.	March 2020	Les James	**MF5 48** **WBO7** **PIMS - 14024**
2	We will work with regional partners to ensure community cohesion is co-ordinated throughout the region.	March 2021	Les James	**WBO9** **PIMS - 14041**
3	We will develop a transformational master plan for the Tyisha ward which will address the concerns of residents and provide a sustainable future.	March 2020	Jonathan Willis	**MF5-51&47** **WBO7** **PIMS - 14023**
	Advice and Tenancy Support Team			
1	We shall implement key Homelessness Strategy actions to ensure vulnerable residents are supported appropriately including: • New models of affordable single people accommodation • Remodelling temporary and supported accommodation provision and exploring whether a 'Housing First' approach can be developed to support those with the most complex needs	March 2020	Adele Lodwig	**MF5 - 50** **WBO5** **(Poverty)** **PIMS - 14003**
2	We will support all Council tenants through Welfare Reform changes and deliver a Universal Credit action	March 2021	Adele Lodwig	**MF5 – 49** **WBO7** **(Homes)**

	plan to maximise income and develop new training and employment opportunities			**PIMS - 14022**
	Investment and Income Team			
1	Review and Implement a revised transformational housing development programme that meets Housing Need as well as wider strategic regeneration initiatives including rural areas	March 2020	Jonathan Morgan	
2	Continue develop 1,000 affordable homes in the County based on the concept of localism by both bringing empty properties back into use and undertaking new build. Actions linked to Well-being Objective Plan 7– - Increase the number of homes managed through the Council's Social Lettings Agency - Work with property owners and bring empty homes back into use - Increase the Council Social Housing stock by buying private sector homes - Work with our Housing Association Partners to maximise Welsh Government Grant opportunities and increase the supply of homes where they are most needed - Increase the Council's Housing Stock by building new Council Homes - Maximise the opportunities for increasing the supply for affordable homes through the LDP (Local Development Plan) by providing new homes on site or by the use of commuted sums	March 2021	Rachel Davies	**MF5 - 44 Monitored in the PI – 7.3.2.24 WBO7 (Homes)**
3	We will develop an ambitious new affordable homes plan which will deliver over 900 additional Council homes over the next 5-10 years.	March 2021	Rachel Davies	**MF5-45 WBO7 PIMS - 14020**
4	We will deliver the Swansea Bay City Deal programme to develop 'Homes as Power Stations' to help generate sustainable and affordable homes and address fuel poverty for our residents	March 2021	Jonathan Morgan	**MF5-46 WBO7 PIMS - 13185**
5	We will continue to assess options, and trial new technology to Council homes to better understand the potential for helping tenants to reduce their energy bills, improve the comfort of their homes and reduce carbon emissions to levels set by Welsh Government.	March 2020	Angela Bowen	**WBO5 PIMS - 14002**

	Environmental Protection Team			
1	We will continue to work with the Food Standard Agency to deliver realistic targets to satisfy the memorandum of understanding for animal feed.	March 2020	Sue Watts	**WBO6** **PIMS - 14019**
2	We will continue to monitor air quality (nitrogen dioxide) for the residents of and visitors to the County. This will be carried out by regular assessments and, where necessary, sampling programmes.	March 2020	Sue Watts	**WBO8** **(Healthy Lives)** **PIMS - 14026**
3	We will monitor private water supplies to ensure safety for the residents in Carmarthenshire. The service will explore the possibility of extending the programme to testing for the presence of radon and remediation as necessary.	March 2020	Sue Watts	**WBO8** **PIMS - 14027**
4	We will explore various options for possible delivery of treatment of care for pest control.	March 2020	Sue Watts	**WBO8** **PIMS - 14029**
	Business and Consumer Affairs Team			
1	We will promote financial literacy and protect vulnerable people from financial fraud through the Financial Exploitation Safeguarding Scheme (FESS) and develop further partnership arrangements in respect to financial exploitation	March 2020	Roger Edmunds	**WBO5** **(Poverty)** **PIMS - 14007**
2	We will implement proceeds of crime across regulatory services to protect people	March 2020	Roger Edmunds	**WBO9** **(Good Connections)** **PIMS - 14045**
3	We will continue to develop and deliver safeguarding awareness training sessions to licensed premises staff, in partnership with the Police and Security Industry Authority.	March 2020	Roger Edmunds	**WBO9** **(Good Connections)** **PIMS - 14051**
4	We will continue to develop and deliver safeguarding awareness training to transport drivers, in partnership with the Police and Four Counties.	March 2020	Roger Edmunds	**WBO9** **(Good Connections)** **PIMS - 14052**

This is an intentionally blank page

Profile for Mental Health, Learning Disability Services & Safeguarding Division

The division is made up of 290 staff and has a net budget of around £29.5 million. The division supports adults with learning disabilities, mental health and people with drug and alcohol problems. It also safeguards vulnerable adults and people who lack mental capacity in care homes and hospitals. The service also works with disabled children and young people aged between 16 and 25 as well as providing day services support to people in need of employment, leisure and personal development opportunities. The Community Inclusion provides and develops meaningful day opportunities for adults and young people.

Achievements and current strengths

We have improved services and support for carers by appointing a carers information and assessment officer to raise the profile of carers assessments, work closely with the IAA service and the third sector. The division has been well represented on the health led Mental Health and Learning Disability transformation programmes and fully engaged in these projects and subsequent consultation.

The Mental Health Transformation recently won an NHS award for collaboration. We have contributed to the regional Market Position Statement, Local Commissioning Strategy and the Local Area Plan. We have undertaken an accommodation needs survey which is informing collaborations/projects with housing and supporting people colleagues.

- We have received a TIC award for Learning Disabilities day service review. A framed certificate for our achievement in demonstrating a project which reflected Transformation, Innovation and Change. GWASANAETH DYDD I BOBL AG ANABLEDDAU DYSGU - MHLD DAY SERVICES
- We have established 6 walking and running groups across county, achievements include participating in the run for life and Swansea 10k, reduction in participant's weight, BP and Dress size.
- We have been successful in being chosen as a supplier of pottery to National Trust outlets.
- The pottery group have been commissioned to make figurines representing the Gorsedd Y Beirdd in preparation for the 2018 National Eisteddfod in Cardiff Bay.
- Pembrey Country Park has a new all-inclusive cycle hire scheme, namely '**Cycle For All**'. Thanks to the Integrated Care Fund, Welsh Government funding there are 38 new cycles ranging from hybrid bicycles, wheelchair transporters, twin bikes, tricycles adult and child size, 4 seater family bikes and recumbent's.
- Maes Lliedi Day Service recently applied for and was successful in obtaining a sensory garden located in the grounds of Maes Lliedi. This was secured through the apprenticeship scheme run by Lloyd and Gravell and TRJ building firms.
- The Safeguarding processes have been redesigned to ensure compliance with the SSWB Act's requirements. The Local Operational Group is well establishes and well attended by partner agencies. As a result there is greater confidence in the multi-agency approach to safeguarding.

- All senior managers are engaged in formal management development programmes. All team managers have engaged in a bespoke training programme to develop skills in managing people, performance and resources.

Key Divisional Risks

Risk Ref or New?	Identified Risk	Mitigating Action Ref
SS500022	Outcomes for young people and service capacity will be compromised if we do not have a seamless pathway from transition into adult care	
SS500023	Not delivering on savings will impact on future service provision	
SS500024	Individuals will not be safeguarded and a risk of legal challenge and financial penalty if we do not manage the DOLs referrals	
SS500025	Outcomes for individuals will be compromised and a risk of duplication and loss of funding if we do not collaborate with partner	
SS500026	Individuals will not be safeguarded or independence promoted if assessments and reviews are not completed	
SS500027	The number of adults going into residential care will increase and there will be an impact on financial savings if we do not develop alternative community provision	
SS500028	There will be over provision/poor outcomes for individuals if care/support plans and service delivery plans are not person centred and outcome focussed	
SS500029	A risk exists that the authority(as a key partner)could be liable to repay significant amounts of grant funding to the Area Planning Board for substance misuse with no prospect of recovering those amounts from third parties	

✶ Address & cross-reference any actions arising from these sections within the Key Actions section below if applicable

Ref	Service Priorities With Key Actions and Key Outcome Measures	By When[#1]	By Who	Well-being Objective
1	Develop a strategy and delivery plan to reduce the number of individuals in residential care	March 2020	Mark Evans/Kelvin Barlow	
2	Contribute to health led transformation programmes in mental health and redesign of services within learning disability	December 2019	Avril Bracey	**WBO8** **(Healthy Lives)** **PIMS – 13199** **New Action on PIMS**
3	Embed a person centred approach to safeguarding which ensures the service user is heard and central in decision making	March 2020	Cathy Richards	**WBO9** **(Good Connections)** **WBO11** **(Ageing Well)** **PIMS – 13218** **New Action on PIMS**
4	To implement a robust strategy for successfully managing new and historical DOLS applications	March 2020	Cathy Richards	**SEP** **Directors Annual Report** **DAR14**
5	Ensure that Community resilience, including ensuring vulnerable people have equal access to education, training and employment, will be a key objective of the Learning Disability day service transformation plan. This will include new models for service delivery	March 2022	Sharon Frewin	**MF5 – 37** **WBO4** **(Neet)** **PIMS - 12540** **SEP**
6	Develop core services to support young people (15 – 25 yrs) who experience barriers to learning and employment due to a chronic condition	March 2020	Sharon Frewin	**MF5 – 37** **WBO4** **(Neet)** **PIMS - 12535**
7	To Review and implement updated safeguarding arrangements to ensure a consistent response to Adult at Risk reports both locally and regionally	March 2020	Cathy Richards	
8	Work with partners including Hywel Dda University Health Board and third sector providers to ensure appropriate mental health care services and support are available.	March 2020	Avril Bracey	**MF5 – 57** **WBO10** **(Older People)** **PIMS – 13226** **DAR9** **New Action on PIMS**
9	Develop a response to the increased level of alcohol misuse in the Over 50s and the impact upon their health and wellbeing; including Alcohol related Brain Damage, alcoholic dementia and falls	March 2020	Kelvin Barlow	**WBO9** **(Good Connections)** **PIMS - 13215** **New Action on PIMS**
10	Review our disability service to ensure seamless transition and pathways from children to adults	March 2020	Kelvin Barlow	**WBO9** **(Good Connections)** **PIMS - 13204** **New Action on PIMS**
11	Continue to monitor and improve quality and	March 2020	Kelvin Barlow	**Directors**

	effectiveness of care planning and review processes to ensure Reviews for clients are undertaken to on an annual basis in accordance with regulation requirements			**Annual Report DAR17**

This is an intentionally blank page

Profile for Integrated Services (Older Persons & Physical Disabilities) Division

The division employs 123 Council staff and has a net budget of around £29 million from the Council Fund. The teams are based in the three defined locality areas of the County namely, Tywi /Teifi/Taf (also referred to as the 3Ts) Aman Gwendraeth and Llanelli. The County has an integrated Community Health & Social Care Service 'infrastructure'.

This model aligns with national and local policy direction with reference to delivering Integrated Health and Social Care. The Service supports older people and people with physical disabilities to maintain their independence and wellbeing where and when possible in their own home. The case for integrated care is reinforced by the need to develop whole-system working across health and social care to address the complex needs associated with age related co-morbidity and frailty (including dementia).

Key among this is the vision as endorsed by the Welsh Government's strategic plan "A Healthier Wales":

The vision should be *"of care organised around the individual and their family as close as home as possible, be preventative with easy access and of high quality, in part enabled via digital technology, delivering what users and the wider public say really matters to them. Care and support should be seamless, without artificial barriers between physical and mental health, primary and secondary care, or health and social care"* (Parliamentary Review 2018)

The Plan is seeking "*a seamless whole system approach to health and social care*."

Seamless means *the realisation of services and information which are less complex and better co-ordinated for the individual; close professional integration, joint working and information sharing between services and providers to avoid transitions between services which create uncertainty for the individual*.

It is therefore instructive to note how progressive integrated services division is achieving this vision and meeting the seamless standards, as evidenced below, following the Care Inspectorate Wales (CIW) Inspection of older people services.

Achievements and current strengths

During the first half of 2019/2020, Integrated Services, as the principal division for services to older people, was inspected by the Care Inspectorate Wales (CIW) in collaboration with Healthcare Inspectorate Wales (HIW). The purpose of the inspection (the theme being *Prevention and promotion of independence for older adults (over 65) living in the community*) was to explore how well the local authority with its partners is promoting independence and preventing escalating needs for older adults.

As part of the two weeks Inspection, the Authority prepared a programme of interviews and meetings for the six inspectors. The findings of the detailed and rigorous Inspection are extremely noteworthy and provide an evaluation of the Division's strengths and priorities for improvement, some of which are departmental-wide.

Of particular note and satisfaction to the Division are:

- *Social workers and partners recognise adults are the best people to judge their own well-being*
- *Different professional disciplines work effectively together to support well-being and independence*
- *People who lack mental capacity can be confident assessment and decision making is made in the best interest of the individual*
- *There is an active approach to enabling people to receive a service in the language of their choice*
- *Staff are offered integrated health and social care training*
- *Staff feel supported by the management group*
- *There are many examples of collaborative thinking and working by health and social care managers*
- *Integrated posts provide good opportunity for shared understanding and collaborative working*
- *Health and social care staff work collaboratively towards a shared vision of addressing the needs of people in the community with a developing focus on prevention and the promotion of independence*
- *Some excellent initiatives are being driven to support communities to be more resilient in meeting the increasing needs of older people in the population*

In addition, the Report references evidence that the inspectors found. Some of the comments (not exhaustive) are as follows:

- *We found practice was characterised by compassionate practitioners working well to identify what matters to people. People routinely told us they were satisfied with the services that had helped them*
- *The quality of the assessments and care and support plans we reviewed captured what was important to people, were outcome focussed and strength based.*
- *We found practice was characterised by compassionate practitioners working well to identify what matters to the person. People routinely told us they were satisfied with the services that had helped them.*
- *Most staff we interviewed were positive about their jobs and talked enthusiastically about their work, The CIW staff survey (267 responses) recorded approximately 90% of staff felt supported by their managers and colleagues to do their job.*
- *From file reviews it was evident OT led assessment focussing on double handed support were thorough, balanced and represented people's best interest.*
- *Learning and Development opportunities were highly regarded by staff*
- *We found CCC worked collaboratively with partners*
- *We found CCC embraced relationships with the third sector*

In summary, the Division was very satisfied with the Inspection report and the commitment and compassion shown by our staff to the people of Carmarthenshire. This was conveyed to the Community Resources Team staff both by e mail and three celebratory CRT engagement events in September 2019.

Key Areas for Improvement

The priorities for improvement as identified by the CIW in its Inspection report were noted. Each of these has been considered with an Action plan developed by the Division to address and monitor their progress. These actions are reported through PIMS. Please find attached link to the PIMS report.

Well-being – we identified a need to ensure qualitative performance information is gathered across the directorate and this provides opportunity for learning across the service.
People voice and choice – CCC need to ensure a sufficient range of services is available to carers across the Local Authority.
Partnerships, integration and co-production – we recommend that there should be an equity of services across all areas of the county.
Prevention and early intervention – we identified a need to continue to connect communities to services through engagement with people and partners to help prevent escalation of need.

The link to the Inspection Report is below:-https://careinspectorate.wales/sites/default/files/2019-08/190807-carmarthenshire-en.pdf

In addition to the CIW Inspection Report, Integrated Services has considered the Wales Audit Office Report - The 'Front Door' to Adult Social Care published September 2019.
All WAO recommended actions are reported through PIMS. Please find attached link to the PIMS report.

R1 Part 1 of the report sets out how authorities promote access to the 'front door' and provide information, advice and assistance to help people to improve their wellbeing and prevent their needs from deteriorating. To improve awareness of the front door we recommend that:

- local authorities: review their current approaches, consider their audience, and ensure that good-quality information is made available in a timely manner to avoid needs deteriorating and people presenting for assistance in 'crisis';
- work in partnership with public and third-sector partners to help ensure people accessing via partner referrals, or other avenues, are given the best information to help them;
- ensure that advocacy services are commissioned and proactively offered to those who need them at first point of contact; and
- to take local ownership and lead on the co-ordination and editing of local information published on Dewis Cymru locally.

R2 Part 2 of the report highlights weaknesses in authorities' assurance of the availability and quality of third-sector, preventative, community-based services that they signpost people to. We recommend that:

- local authorities: map the availability of preventative services in their area to better understand current levels of provision and identify gaps and duplication;
- involve third-sector partners in co-producing preventative solutions to meet people's needs and ensure people have equitable access to these services;

- work with third-sector partners to tailor and commission new services where gaps are identified; and
- work with partners to improve data to evaluate the impact of preventative services on individuals and the population more generally.

The link to the Inspection Report is below:-
http://audit.wales/system/files/publications/Front-door-to-adult-social-care-english.pdf

Key Divisional Risks

Risk Ref or New?	Identified Risk	Mitigating Action Ref
SS100021	Not delivering on financial efficiencies will compromise our ability to deliver future services and progress the modernisation a agenda	
SS100023	Failure to respond in a timely manner to "Careline" contact calls could result in compromised client safety	
SS100029	Failure to arrange the provision of a comprehensive Information, Advice and Assistance Service	
SS100030	There is a risk that the ICF grant for 2018/19 will be overspent by up to £650k	
SS100031	Health Board have stopped contributing to S.117 placements in residential care which is not legally compliant and has financial implications for the Local Authority	
SS100032	Failure to provide timely and responsive Domiciliary Care Provision to Adults with care and support needs	

✶ Address & cross-reference any actions arising from these sections within the Key Actions section below if applicable

Ref	Service Priorities With Key Actions and Key Outcome Measures	By When	By Who	Well-being Objective
Improved population health and wellbeing				
1	We will make the IAA service as effective as possible, focussing on prevention and early intervention, working with community and third sector organisations, to achieve better outcomes for individuals. This includes making sure our service model is fit for purpose.	Dean Jones	March 2020	**MF5-52a (Action also in Well-being Objective 9 & 10 & 11) PIMS -**
2	We will improve the population health and well-being across the 3 tiers by continuing to implement a preventative framework with clear outcomes of each tier. Prevention Early intervention Promoting Independent Living	Julia Wilkinson	March 2020	**WBO10 WBO11 PIMS -**
3	We will work with partners to provide more opportunities for vulnerable and older people to socialise in order to reduce loneliness, tackle inequalities and poverty	Julia Wilkinson	March 2020	**MF5-59 WBO11 WBO10 PIMS -**
Better quality and more accessible health and social care services				
1	We will continue to develop and improve an effective re-ablement/rehabilitation service to achieve better personal outcomes.	Jane Wood/Vicky Stevenson	March 2020	**WBO10 PIMS -**
2	We will continue to review and improve our Intermediate Care service model and provision.	Debra Llewellyn/ Sarah Cameron	March 2020	**WBO10 WBO9 PIMS -**
3	We will support people living with dementia and the development of more dementia friendly and supportive communities and provisions across the County.	Neil Morgan	March 2020	**MF5-60 WBO11 WBO10 PIMS -**
Higher value health and social care				
1	We will invest in the quality of our social work decision making and practice by providing appropriate guidance and training to ensure compliance with legislative requirements. This will include auditing case files and strengthening our evidence base to recording our management oversight of casework.	Joel Sven Martin/Jayne Thomas	March 2020	**WBO10**
2	We will further strengthen the provision and use of the Welsh language within social care services to be	Neil Edwards	March 2020	**MF5-56 (Action also**

	able to provide services in the language of service users' choice and ensure compliance with the 'Active Offer'.			**in Well-being Objective 14 & 10)**
3	We will innovate and transform services through a learning culture and best practice approach	Neil Edwards	March 2020	**WBO10**
4	We will review the 10 year Strategic Plan in light of recent Welsh Government Legislation and guidance to ensure our services are aligned and continues improvement of our service models	Neil Edwards	March 2020	**WBO10**
A motivated and sustainable health and social care workforce				
1	We will provide a supportive learning and development culture for our workforce to ensure they are equipped to meet the challenges of ***A Healthier Wales***. This will also include an evaluation of the workforce challenges and the solutions.	Neil Edwards	March 2020	**WBO10**

This is an intentionally blank page

Profile for Commissioning Services Division

Established in 2015, is made up of around 25 staff and has a budget of approximately £1.3 million. Externally, the department commissions over 60 million pounds worth of social care services for adults. This includes care home provision, domiciliary care provision (including community based supported living services) day care and support provision and a range of third sector preventative service contracts. Significant among these are the care home contracts. Services provided under the Supporting People, Carers and Personalisation (direct payments) agendas also fall under the responsibility of the Commissioning Division.

Achievements and current strengths

Despite a number of staff changes, including staff vacancies the commissioning team has continued to progress a challenging work programme.

The commissioning division has actively been seeking the views of people who use the services that we commission. The Strategic Partnership Board for Carers has allowed the division to establish a forum, allowing us to take into account the needs of carers and involving them in the planning of services to achieve wellbeing goals. We have also undertaken a comprehensive engagement with key stakeholders including service users, parents/ carers and service providers to shape our draft Learning Disability Strategy.

The division has been working closing with Health colleagues to develop a joint approach to reviewing commissioned services across older people services; working collaboratively with independent and 3rd sector organisations has gone from strength to strength.

'The Fulfilled Lives' project is an example of a project that has been established through commissioned services, the project focuses on wellbeing outcomes and aims to find an alternative solutions in order to meet people's needs.

Demands and forward planning is now being discussed at a strategic level with intelligence being gathered using Housing Learning Improvement Network (Housing LIN) report and new Accommodation and Support Needs Mapping Form. A more integrated approach is being adopted to meet the immediate and longer term needs of individuals ensuring that commissioned services are delivered more efficiently and effectively. A clear process to audit the existing supported living providers has been developed in order to understand what is available and to identify potential efficiencies and gaps in service delivery. The compliance audits have shown a year on year improvement which sets the Division in good stead for the move to the Housing Support Grant as from April 2020.

We have continued to contribute to the regional commissioning agenda including the development of a pooled budget for care homes, review of advocacy services & the commissioning of Independent Professional Advocacy and taking a co-productive approach to the commissioning of more creative carers respite options.

Key Areas for Improvement

The commissioning division will be focusing on the re design of services to meet a preventative agenda, working collaboratively with Health, Independent Sector and 3rd Sector organisations with an objective of taking a holistic view of an individual's journey to create a pathway for people offering a menu of options providing the right service, at the right time in the right place.

In order for the division to meet future and long terms needs of people with a learning disability it is a priority for the commissioning division is to develop accommodation-based services that have the ethos of a progression model as its core purpose.

The division has planned a review of commissioning services for carers, linking to the regional programme of work to reflect the voice of carers and focusing on the needs of carers in order to capture the key principles around information, advice and assistance.

The move to the Housing Support Grant will require working closer with colleagues in both the Homes and Safer Communities and Education and Children's Services Divisions to ensure that services are developed strategically to deliver the aims of the grant which is to reduce homelessness in Carmarthenshire.

Key Divisional Risks

Risk Ref or New?	Identified Risk	Mitigating Action Ref
SS700016	Review our structures for the new commissioning division to ensure that it is fit for purpose and facilitates the development an and sharing of expertise to ensure the continuity of service provision through joint working arrangements	
SS700021	To deliver savings through right size packaging and analysis of cost providers in the pan disability service areas as part of the Authority's budget management	
SS700022	Ensuring robust systems remain in place to identify early warning signs of market failure in order to avoid or reduce serious risks to service provision and the impact on service users	

✶ Address & cross-reference any actions arising from these sections within the Key Actions section below if applicable

The priorities for the Commissioning Team are set within the context of the Social Services and wellbeing (Wales) Act, the Regulation and Inspection Act and Welsh Government policy guidance.

Ref	Service Priorities With Key Actions and Key Outcome Measures	By When	By Who	Well-being Objective
1	To develop a more strategic approach, to strengthen and develop the preventative network of services & build community resilience, especially in relation to the third sector, housing related support and the wider community, including carers.	March 2020	Alun Jones / Chris Harrison Alison Watkins	**WBO11 (Ageing Well) 14067 MF5-58**
2	To support people to recover so they can live independently as they are able and maximise people's independence where possible. This will include the development of intermediate care services, re-ablement, use of assistive technologies and a range of accommodation to enable people to live as independently as possible.	March 2020	Alison Watkins / Chris Harrison	
3	Commissioning strategy development which includes, older people, dementia, carers, learning disability, mental health, etc reflecting Welsh Government policy guidance and priorities of the Population Needs Assessment and the Area Plan.	March 2020	Alison Watkins / Chris Harrison	
4	To ensure effective and efficient contract management to ensure care & support providers comply with their duty to provide quality, reliable and safe services while securing value for money.	March 2020	Alun Jones / Alison Watkins	
5	To develop joint/ integrated commissioning arrangements in response to policy drivers and to support the transformation programme. (ref Commissioning Business case, IPC regional report-commissioning)	March 2020	Alison Watkins / Chris Harrison	
6	We will bring together a range of local and regional strategies and initiatives into a single county plan for carers	March 2020	Alison Watkins / Chris Harrison	**Directors Annual Report DARA13 PIMS - 14253**
7	Increase Direct Payments and use of citizen directed cooperatives at operational, commissioning and contracting levels	March 2020	Chris Harrison	**Directors Annual Report DAR15 13815**
8	To develop an overarching strategic commissioning document to guide commissioning policy and practice	March 2020	Chris Harrison	**Directors Annual Report DAR16 13816**
9	Ensure a sufficient range of services to carers is available across the local authority	March 2020	Alison Watkins / Chris Harrison	**14476 OP/CIW2019**
10	Ensure carers are aware of available support services	March	Alison	**14477**

		2020	Watkins / Chris Harrison	**OP/CIW2019**
11	Ensure a consistent consideration of the right to formal advocacy	March 2020	Alison Watkins / Chris Harrison	**14478 OP/CIW2019**

This is an intentionally blank page

Review and Evaluation

Demonstrating the 5 ways of working

Case studies on the Well-being of Future Generations Act and our Projects	
Start Well	Aquatics Programme
Live well	ⓘ Carmarthen Cycling Strategy ⓘ Affordable Housing
Age well	ⓘ Financial Exploitation Safeguarding Scheme ⓘ Life Science and Wellness Village Fulfilled Lives Project

What others say

The CSSIW have evaluated our services as being generally effective and that:

> *"The local authority continues to benefit from strong leadership across adults and children's services, with good stability and effective support for its workforce'."*

In our evaluation by the CSSIW for the last year they note that we have made:

> *"Good progress on the implementation of the Social Services and Well-Being (Wales) Act (SSWBA), and has placed significant importance and investment on ensuring new ways of working are understood by staff and partner agencies and embedded into practice. A project board is in place with a clear action plan aligned to the SSWBA, and key milestones have been and continue to be achieved."*

Giving our communities an active offer of language choice in assessment has been a priority and I am pleased that our progress has been recognised by the CSSIW where they judge that

> *"The Welsh Government 'More than Just Words' framework for the use of the Welsh language is being implemented effectively, with measures in place to ensure people have access to the services through their language of choice."*

Carwyn Young a Senior Officer from Sport Wales says:

> *"The benefits of Sport & Leisure being in the Communities Directorate are clearly apparent with the role that sport, and physical recreation can play to wider agendas being supported.*
> *There is therefore a real sense of optimism for the future."*

Listening to staff's views

A staff survey was circulated during September 2017, the theme this year was communication, appraisal and engagement. Office staff were notified via email and hard copies/information distributed to non-office based staff.

There are 1886 staff within the department and the number of responses received were 653. This equates to 35%.

The number of respondents to the survey who have appraisals has increased by 5% from 2016.

Our goal is to ensure that everyone receives an appraisal which will benefit individuals, giving you clarity on performance, goals and support that may be needed. We have improved in the latest survey with over 80% of staff receiving reviews and it is our ambition that all staff will receive an appraisal.

Building on the success and positive feedback from our first Staff Engagement Event held in June 2018. A second Staff Engagement Event was held in the Parc Y Scarlets, Llanelli on the 4th April 2019. A group of approx. 400 non managerial staff were invited to the Event. There were 2 sessions held over a morning and afternoon for a period of 3 hours with a variety of non-managerial/front line staff from each division were in attendance.

The whole event was centred around the focus on staff health and wellbeing and how we all contribute and need to work more closely together in order to achieve this. Our guest speaker Mark Hodder talked about Positive Psychology, the science of happiness at work and home which is all to do with wellbeing and flourishing at work. This included some aspects of body language and emotions on the face and how we can overcome stress by giving people a greater sense of control. He distributed material on psychological safety at work and the sessions were very pictorial and engaging. His session was fully interactive and experiential.

Tudalen 178

Results Breakdown for Rating the Event

Before staff left the event they were asked to rate the event. Below is a breakdown of the results:

Staff Engagement Event 2019	Promoters	Passives	Detractors	Total Number Rated	Net Promoter Score
Morning	111 (87.4%)	15 (11.8%)	1 (0.79%)	127	**87** **Excellent**
Afternoon	98 (77%)	25(20%)	5 (4)	128	**93** **Excellent**
The whole event	209 (82%)	40 (16%)	6 (2%)	255	**80** **Excellent**

Suggestions and Comments

Quote from Mark Hodder

"Life will give us the negative, it's up to us to us to find the positive."

Throughout the day staff were asked to note some of the positive and negative challenges from the session.

We looked at the proven ways to deal with negative events and thinking in life. We then move on to creating more positivity and how we can get the most from those moments.

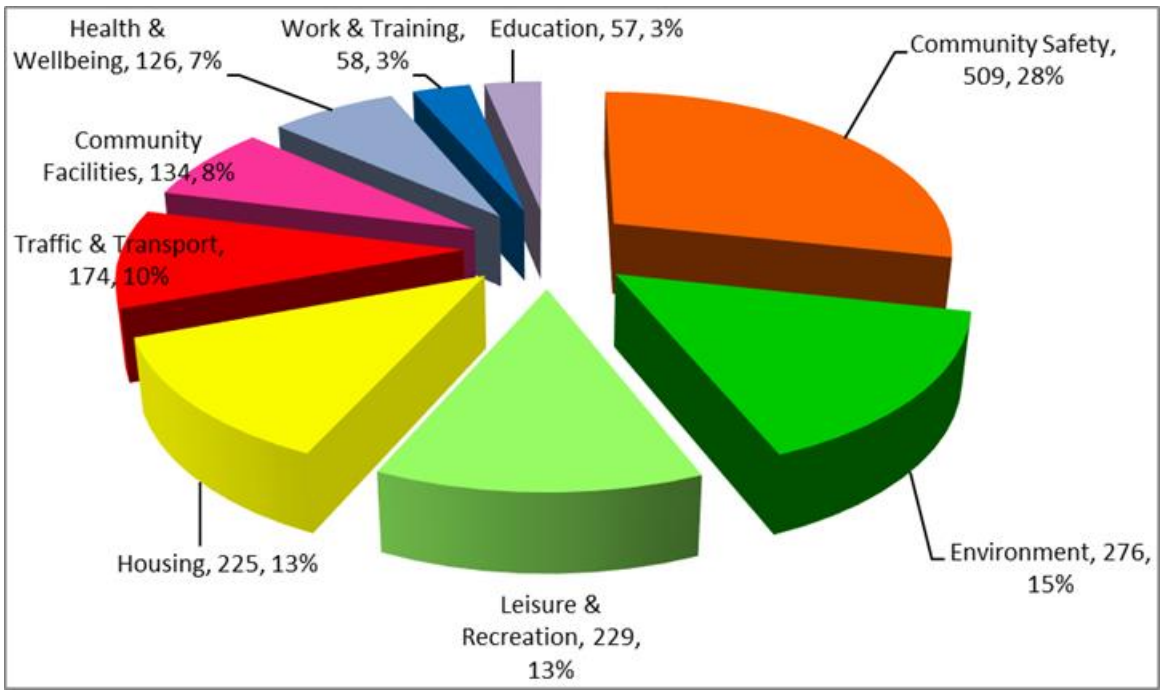
Listening to customers' views

An engagement process provided an opportunity for residents of the Ward of Tyisha to put forward their ideas for how two key housing areas could be regenerated.

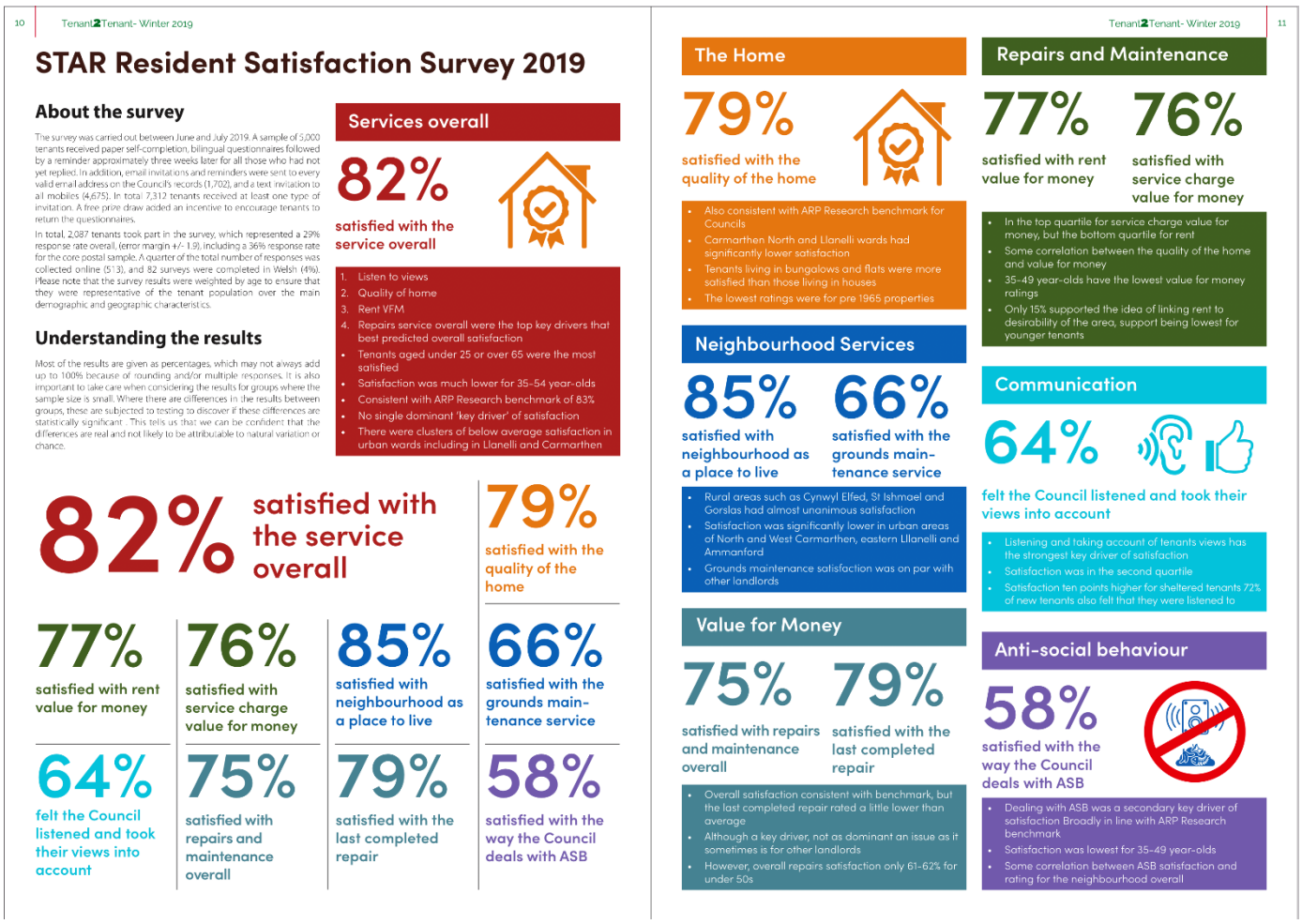
Tyisha has the highest population density in Carmarthenshire, and over a quarter of its housing is social rented, in low demand and difficult to let. There is also a high proportion of maisonettes and flats which do not meet the needs of the community.

"Planning for Real" is a nationally recognised community planning process which uses a 3D model to enable residents to put their views forward under a range of Themes and then to go on to work together to identify priorities, and in partnership with local agencies develop an Action Plan for change. Over the summer months a programme of 15 events was organised with a total of 253 participants were recorded.

A total of 1788 individual suggestions were placed on the 3D model. The top 4 Themes:- Community Safety, Environment, Leisure & Recreation, and Housing, representing 69% of the total.



We conducted a Survey of Tenants and Residents (STAR) satisfaction survey. A questionnaire was sent out to 5000 tenants selected at random by mail, e mail, online and text achieving an impressive 29% response rate.
Satisfaction results:-



10 Tenant2Tenant- Winter 2019

STAR Resident Satisfaction Survey 2019

About the survey

The survey was carried out between June and July 2019. A sample of 5,000 tenants received paper self-completion, bilingual questionnaires followed by a reminder approximately three weeks later for all those who had not yet replied. In addition, email invitations and reminders were sent to every valid email address on the Council's records (1,702), and a text invitation to all mobiles (4,675). In total 7,312 tenants received at least one type of invitation. A free prize draw added an incentive to encourage tenants to return the questionnaires.

In total, 2,087 tenants took part in the survey, which represented a 29% response rate overall, (error margin +/- 1.9), including a 36% response rate for the core postal sample. A quarter of the total number of responses was collected online (51.3), and 82 surveys were completed in Welsh (4%). Please note that the survey results were weighted by age to ensure that they were representative of the tenant population over the main demographic and geographic characteristics.

Understanding the results

Most of the results are given as percentages, which may not always add up to 100% because of rounding and/or multiple responses. It is also important to take care when considering the results for groups where the sample size is small. Where there are differences in the results between groups, these are subjected to testing to discover if these differences are statistically significant . This tells us that we can be confident that the differences are real and not likely to be attributable to natural variation or chance.

Services overall

82%

satisfied with the service overall

1. Listen to views
2. Quality of home
3. Rent VFM
4. Repairs service overall were the top key drivers that best predicted overall satisfaction

- Tenants aged under 25 or over 65 were the most satisfied
- Satisfaction was much lower for 35-54 year-olds
- Consistent with ARP Research benchmark of 83%
- No single dominant 'key driver' of satisfaction
- There were clusters of below average satisfaction in urban wards including in Llanelli and Carmarthen

82% satisfied with the service overall

79% satisfied with the quality of the home

77% satisfied with rent value for money

76% satisfied with service charge value for money

85% satisfied with neighbourhood as a place to live

66% satisfied with the grounds main-tenance service

64% felt the Council listened and took their views into account

75% satisfied with repairs and maintenance overall

79% satisfied with the last completed repair

58% satisfied with the way the Council deals with ASB

Tenant2Tenant- Winter 2019 11

The Home

79%

satisfied with the quality of the home

- Also consistent with ARP Research benchmark for Councils
- Carmarthen North and Llanelli wards had significantly lower satisfaction
- Tenants living in bungalows and flats were more satisfied than those living in houses
- The lowest ratings were for pre 1965 properties

Neighbourhood Services

85% satisfied with neighbourhood as a place to live

66% satisfied with the grounds main-tenance service

- Rural areas such as Cynwyl Elfed, St Ishmael and Gorslas had almost unanimous satisfaction
- Satisfaction was significantly lower in urban areas of North and West Carmarthen, eastern Llanelli and Ammanford
- Grounds maintenance satisfaction was on par with other landlords

Value for Money

75% satisfied with repairs and maintenance overall

79% satisfied with the last completed repair

- Overall satisfaction consistent with benchmark, but the last completed repair rated a little lower than average
- Although a key driver, not as dominant an issue as it sometimes is for other landlords
- However, overall repairs satisfaction only 61-62% for under 50s

Repairs and Maintenance

77% satisfied with rent value for money

76% satisfied with service charge value for money

- In the top quartile for service charge value for money, but the bottom quartile for rent
- Some correlation between the quality of the home and value for money
- 35-49 year-olds have the lowest value for money ratings
- Only 15% supported the idea of linking rent to desirability of the area, support being lowest for younger tenants

Communication

64%

felt the Council listened and took their views into account

- Listening and taking account of tenants views has the strongest key driver of satisfaction
- Satisfaction was in the second quartile
- Satisfaction ten points higher for sheltered tenants 72% of new tenants also felt that they were listened to

Anti-social behaviour

58%

satisfied with the way the Council deals with ASB

- Dealing with ASB was a secondary key driver of satisfaction Broadly in line with ARP Research benchmark
- Satisfaction was lowest for 35-49 year-olds
- Some correlation between ASB satisfaction and rating for the neighbourhood overall

We have consulted with our residents, relatives and staff within care homes in relation to the choice of food offered and have reviewed our choice of menu options as a result.

One of the questions was: Do you have any suggestions on how we can improve the variety, choice, quality, and suitability of food we offer at the Care Home?

Here are some of the responses:

"More variety of menu."

"Soft food, should not only mean mash, scrambled egg and tin tomatoes."

"Milkshakes, snack on fruits"

"On occasions residents say they have eaten enough during the day and a light pudding may suffice eg Jelly and blancmange."

Adult Care Survey Results

Following implementation of the Social Services and Well-being Wales Act, Local Authorities are required to collect information about people who use their Social Care Services via an annual questionnaire.

The survey was conducted between November 2018 and January 2019. Recipients received the questionnaire via post after being randomly selected from our CareFirst system. All recipients had a support plan or were receiving services from the local authority.

The number of responses to the survey was 634. We received 608 surveys in English and 26 responses were received in Welsh.

•89% felt that they live in a home that best supports their well-being

•49% answered 'Yes' they could do the things that were important to them.

•53% felt that they were part of a community.

•86% were happy with the support they received from family, friends and neighbours.

•83% stated they felt safe from any kind of abuse, physical harm or from falling both inside and outside their home.

•79% of people stated they thought they had the right information or advice when needing it.

•78% of respondents were involved in decisions.

•93% felt they were treated with dignity and respect.

•85% were happy with the care and support they had received

•70% made their own decision to live in the Care Home.

Below are some compliments from Leisure Services:

"The facilities are absolutely brilliant and the staff are incredibly helpful and very committed, too. As an over 60 I pay a very small annual fee which gives me a free lunchtime swim & a good discount on what are already very reasonably priced classes. There are other very good membership deals to suit whatever your circumstances. If I miss a week, I get a lovely email asking me if there is anything they can do to help me back into a routine. Can't fault the service provided."

"I have thoroughly enjoyed going through the NERS scheme and I have carried on going because the people there are very professional, supportive and friendly and I feel thoroughly safe there."

"The staff at reception were and are very helpful, and we're only to happy to help. I had a lot of questions which were all answered. I'm still finding my way round things. The staff at the poolside have been very helpful and can see when I need help and when I politely refuse. I also attend the balance class on a Tuesday morning, where I have found staff easy to talk to about some of the exercises."

Developing and supporting our people.

This covers how we recruit, lead, manage, retain, support, communicate and develop our people.

Our Statement of Intent

We want our people to:

- Be professionally well trained and qualified, responsible and accountable for their actions and decisions.
- Be responsive to change and able to challenge and innovate.
- Embrace the culture, values and objectives of the department and the council.
- Have manageable workloads, effective and responsive systems and processes.
- Be empowered to make informed decisions and manage resources.

We believe that an effective service has people that:

- Are valued and respected.
- Are well trained, appropriately supported and competent.
- Have clear roles and responsibilities.
- Maintain manageable workloads.
- Are motivated and committed.
- Communicate and share information and knowledge.
- Are encouraged and supported to make decisions.
- Base their interventions and service improvement on evidence.

To strengthen the engagement within the Department two events have been held with People Managers in order to communicate key messages on our overall performance. Where we are and what our aims are as a Department. Discussions on how Well-being and Sustainability fits within our Department and what the key priorities are for the Department moving forward.

Key themes and feedback has been collated and a Well-Being and Sustainability Plan is being developed which will be embedded within each divisional business plan.

Rate Your Division as an Employer

Following on from the survey and the People Managers Event we asked a question to all staff if they would "Rate Your Division as an Employer" to understand their experience working in the department and Division. Instead of asking hundreds of online survey questions and doing in-depth calculations, we asked one powerful question:

> *How likely would you be to recommend your division as an employer to someone you know? (rate your division by selecting a number of stars. 1 = Not at all likely and 10 = Extremely likely.*

So far we have had over 500 responses. Our aim is to reach 1,000 responses in order to then have a strong benchmark. Once we have reached this our intention is to repeat this exercise every 12 months to provide the core measurement for staff experience and predicts business growth.

Achievements Event

An event was held on the 11th October in the Crochan, Y Ffwrness, Llanelli recognising employees who make a difference in contributing to the health and wellbeing of themselves and others whilst at work. The Communities Departmental Management Team wanted to show appreciation to staff who are passionate, committed, motivational and inspiring to others in creating a positive working environment. Whilst providing excellent services ensuring we are living and working well in Carmarthenshire.

The Department asked staff to nominate colleagues that they thought should be recognised. We received an excellent response, 70 nominations were received in total. There were 5 categories, with 5 staff members receiving recognition within these categories. The achievements were awarded to staff by our motivational speaker Tina Evans, “Human on Wheels” a 32 year old local lady from the Gwendraeth area, who was diagnosed with Friedreich’s Ataxia, a life limiting condition at 16. You can find out more about Tina on her website: http://humanonwheels.com/ .

Further Areas for Improvement

Performance Management Framework has been produced with the involvement of people from across the department, to give a clear and concise guide to:

- Our key objectives and priorities
- What we believe a good service looks like to us
- Our priorities for delivering a good service
- How we will use performance measures to continually improve

We have developed our approach to managing performance to ensure we balance the relationship between service demands, the allocation of resources and service user satisfaction. We will use measures to ensure we do the right thing and drive continuous improvement. Through this guide Managers and staff are clear about where they fit into this approach.

This approach will ultimately drive improvement and result in improved outcomes for service users. It will be managed through a monthly performance meeting chaired by the Director of Community Services.

Regulatory Recommendations

All recommendations are reported through our Performance & Improvement Monitoring System (PIMS) and are monitored and scrutinised by our audit committee. Below is a list of all the Regulatory Reports within our area of work:-

- How Local Government manages demand – Homelessness
- The housing adaptations report looks at whether public bodies, with responsibilities for delivering housing adaptations, have an effective strategic approach that delivers value for money
- Strategic Commissioning of Accommodation Services for Adults with Learning Disabilities
- National review of domiciliary care in Wales
- CIW Inspection of Older Adult Services
- CIW Letter - areas for improvement
- Annual Improvement Report
- The 'front door' to adult social care

Resources

Budget Summary

Base Budget 2019-2020	Expenditure	Income	Net
	£k	£k	£k
Commissioning	922	-19	903
Homes & Safer Communities (Council Fund Housing)	35,891	-17,359	18,532
Integrated Services	47,308	-18,408	28,900
Leisure	19,450	-7,460	11,991
Mental Health, Learning Disability and Safeguarding	49,329	-14,182	35,148
Regional Partnership	1,083	-810	273
Total	**153,985**	**-58,238**	**95,747**

Savings and Efficiencies

Savings and Efficiencies	2019-2020 £k		2020-2021 £k	
	Managerial	Policy	Managerial	Policy
Commissioning				
Integrated Services				
Leisure				
Mental Health, Learning Disability and Safeguarding				
Regional Partnership				
Total				

Workforce Planning

ⓘ **Workforce Planning Toolkit** and **Divisional Profile** to help complete this section

Our aim is to identify learning & development activities that are more focused to make sure that staff's knowledge, skills & competencies are developed to meet our future objectives and business goals.

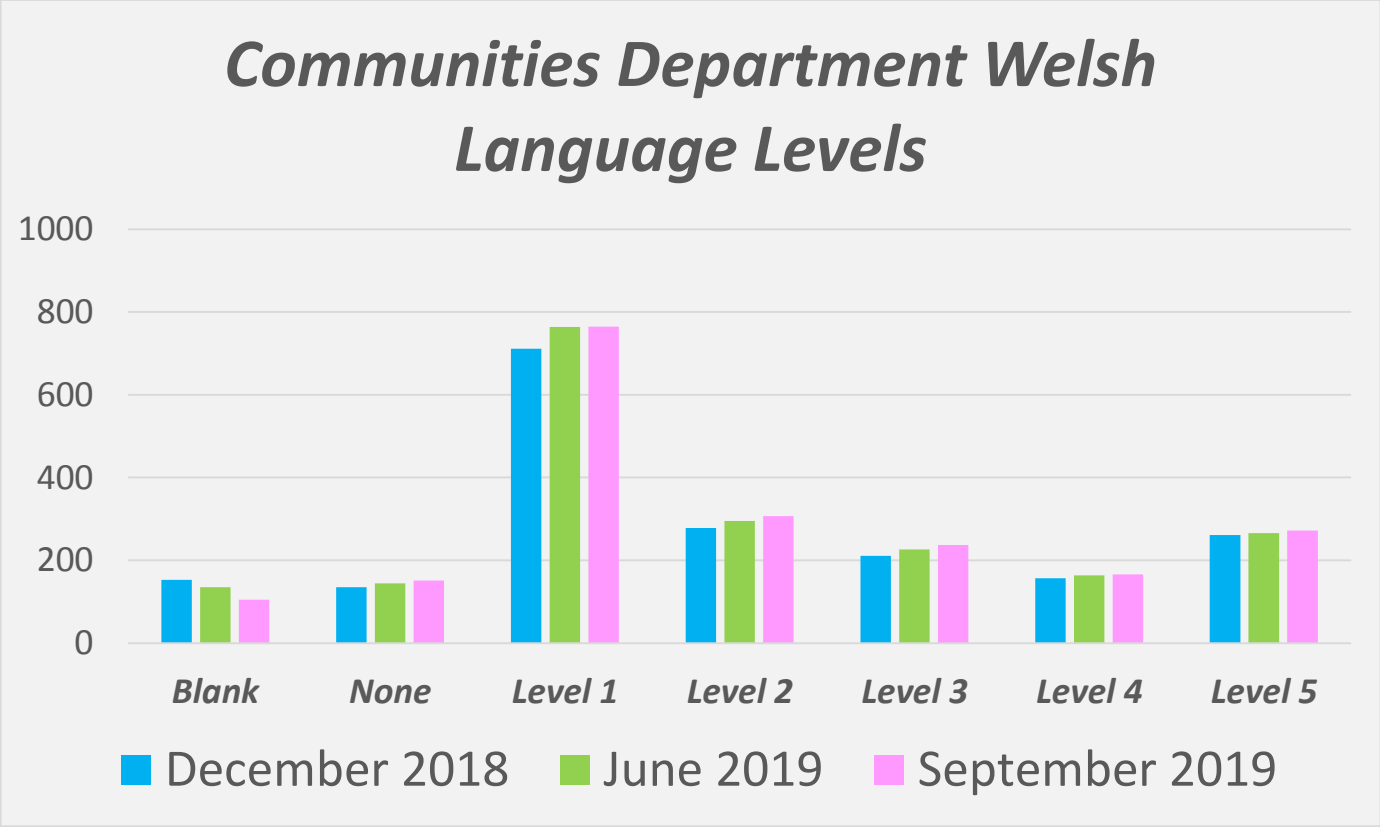
We will prioritise learning and development that staff and managers identify as well as objectives from our business plan. The priority levels in respect of workforce planning and development within our services are:

- Ensure workers receive all the necessary training in relation to the new Social Services and Well-being (Wales) Act 2014, and 'Signs of Safety' model of working. Impact of the implementation of the Social Services and Well-being (Wales) Act (SSWBA), along with 'Signs of Safety'. Training needed to equip staff for these changes.

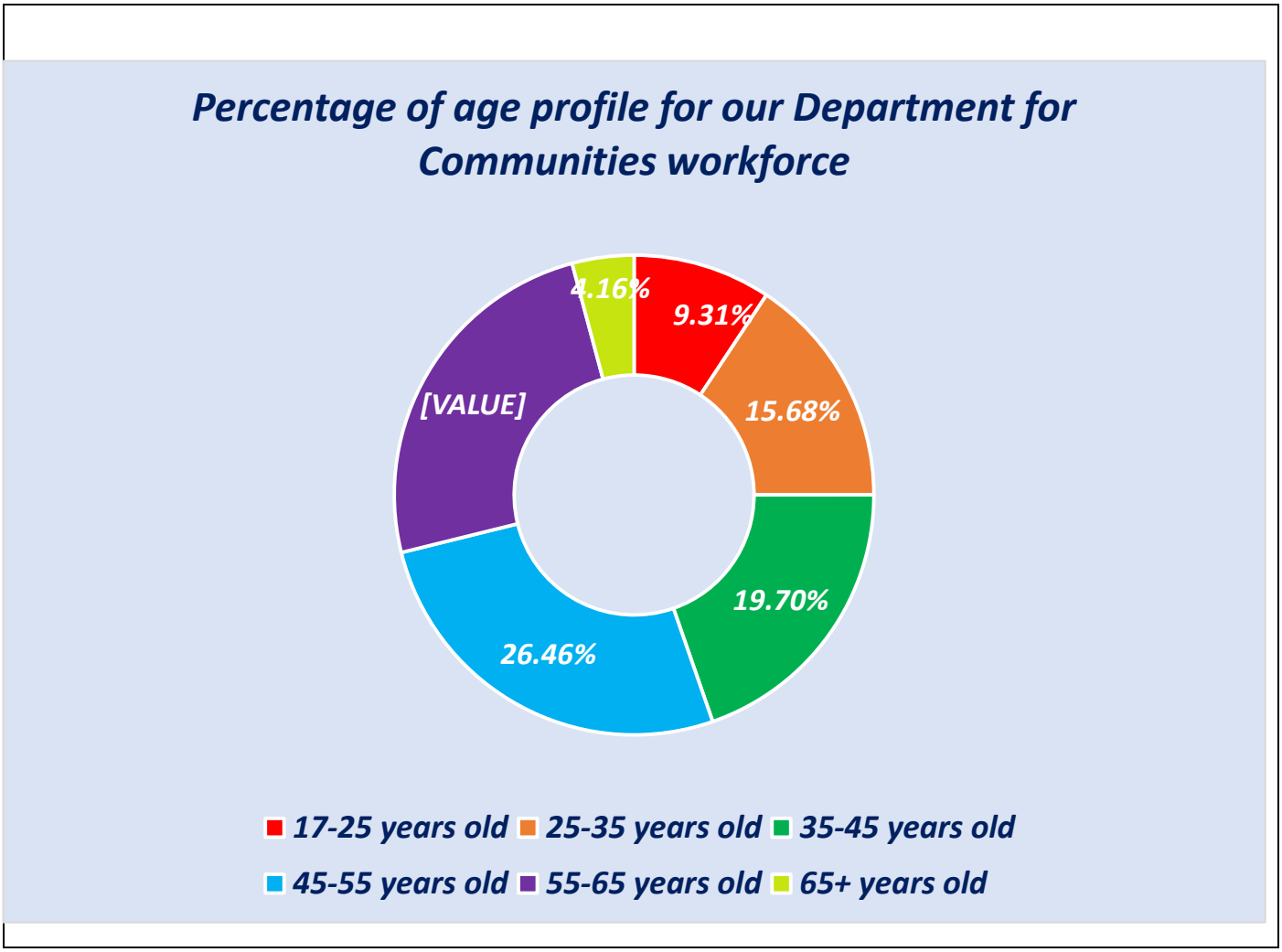
- Ensure workers are equipped to meet our legal requirements to ensure adults are safeguarded and reduce risk

- Ensure we are able to maintain existing services and to meet the future needs of the service as identified in our business plan
- Enable individual members of staff the opportunity for development
- Enable managers to gain skills in mentoring and coaching
- Ensure workers are equipped in the use of IT and recording electronically
- Encourage the development of IT skills within our workforce to ensure we can utilise current technology and software to improve our efficiency and our customer experience
- A new requirement feedback (as part of the SSWBA) for LA's to send out annual questionnaires to all with a care and support plan as at 1st September each year (commencing Sept 2016) to obtain service user feedback which will be used to measure performance. Additional work involved in achieving this, along with revising forms and procedures to ensure they are compliant with the SSWBA.

A Departmental Workforce Plan is being drafted by the Departmental Management Team with support from HR staff.
As noted above, our aim is to identify learning & development activities that are more focused to make sure that staff's knowledge, skills & competencies are developed to meet our future objectives and business goals.
We will prioritise learning and development that staff and managers identify as well as objectives from our business plan.



Tudalen 188



Business Cycle

Action	By When
Draft Department Plans 2019/20 – 21/22 to accompany draft budgets to Scrutiny. As a Council we need to integrate Strategic and Financial Planning, part of this is ensuring that draft budgets and business plans are considered at the same time.	December 2018
Refresh of Corporate Strategy Action Plans	December
2019/20 Divisional Plans	April
2019/20 Divisional Plan challenge programme with Executive Board Members	June

Decision Making

The following structure outlines Leadership and Governance for the Department for Communities and how we operate within the Council's decision making process. All major decisions and policies are made by the County Council.

Carmarthenshire County Council	74 elected members.
Executive Board	10 elected members, the Council's cabinet. Chaired by the leader, Cllr E. Dole
Our Executive Board members	Social Care & Health - Cllr Jane Tremlett (Independent) Public Protection – Cllr Philip Hughes (Independent) Culture, Sport and Tourism – Cllr Peter Hughes-Griffiths (Plaid Cymru) Housing – Cllr Linda Evans (Plaid Cymru)
Scrutiny Committees	The decisions that we make are also scrutinised by elected members. We have the following scrutiny committees:
Corporate Management Team (CMT)	Chaired by the Chief Executive and includes the Assistant Chief Executives and Directors
Departmental Management Team (DMT)	Communities Department, Chaired by the Director
Senior Management Service and Performance Meetings	Chaired by the Head of Services
Team Meetings	Each team within the division has team meetings which feed into the decision making process. Managers update their teams with decisions made through a combination of group meetings and individual 1-2-1's/supervision.

Key Departmental Measures

Leisure Services

Definition / Measure Reference (abbreviated definition is fine)		2017/2016	2018/19				2019/20		2020/21	Cost Measure (£)
				All Wales Comparative data						
		Our Result	Our Result	Quartile * to ****	Welsh Median	Welsh Best Quartile	Target set	Result (when available)	Target set (at EOY)	
LCL/001	The number of visits to Public Libraries during the year, per 1,000 population	7689	8151	****	4666	5422	7727	3838		
PAM/017	The number of visits to local authority sport and leisure centres during the year where the visitor will be participating in physical activity, per 1,000 population	8522	8401	***	9094	10190	8707			
PAM/040	Percentage of Quality Indicators (with targets) achieved by the library service	New	97.5				97.5			
PAM/041	The percentage of people referred to the National Exercise Referral scheme that complete the 16 week programme	45.6	55.1				50.0	56.7		
PAM/042	Percentage of NERS clients whose health had improved on completion of the exercise programme	New					New			

Homes and Safer Communities

Definition / Measure Reference (abbreviated definition is fine)		2017/2018	2018/19				2019/20		2020/21	Cost Measure (£)
				All Wales Comparative data						
		Our Result	Our Result	Quartile * to ****	Welsh Median	Welsh Best Quartile	Target Set	Result (when available)	Target set (at EOY)	Welsh Median
PAM/012	Percentage of households successfully prevented from becoming homeless	65.1	59.5	**	64.8	71.2	62.0	41.0		
PAM/013	Percentage of empty private properties brought back into use	6.90	7.40	****	4.14	7.40	7.46	3.63		
PAM/015	The average number of calendar days taken to deliver a Disabled Facilities Grant	161	157	****	213	189	155	169		
PAM/023	The percentage of food establishments which are 'broadly compliant' with food hygiene standards	97.91	95.77	****	95.49	96.96	93.00			
PAM/036	Number of additional affordable housing units delivered per 10,000	New	15.4				10.5			

Definition / Measure Reference (abbreviated definition is fine)		2017/2018	2018/19				2019/20		2020/21	Cost Measure (£)
				All Wales Comparative data						
		Our Result	Our Result	Quartile * to ****	Welsh Median	Welsh Best Quartile	Target Set	Result (when available)	Target set (at EOY)	Welsh Median
	households									
PAM/038	Percentage of homes that meet the Welsh Housing Quality Standard (WHQS)	New	100.0				100.0			

Integrated Services (Older Persons & Physical Disabilities) Services

Definition / Measure Reference (abbreviated definition is fine)		2017/2018	2018/19				2019/20		2020/21	Cost Measure (£)
				All Wales Comparative data						
		Our Result	Our Result	Quartile * to ****	Welsh Median	Welsh Best Quartile	Target Set	Result (when available)	Target set (at EOY)	Welsh Median
PAM/024	Percentage of adults satisfied with their care and support	86.8	84.6				N/A			
PAM/025	Rate of people kept in hospital while waiting for social care per 1,000 population aged 75+	2.50	4.21			3.32	2.90	3.45		
PAM/026	Percentage of carers that feel supported	69.0	64.4				N/A			

Local Government Performance 2018-19

Annual bulletin on local authority performance. This bulletin contains information on a range of local authority services. The data highlights the overall level and range of performance across Wales. The full data set is available on our website.
http://www.dataunitwales.gov.uk/local-authority-performance-2016-17
There is an interactive tool which allows the public, councillors, officers and partners to easily compare councils' performance across Wales and over time. "MyLocalCouncil" (www.mylocalcouncil.info)

Public Accountability Measures (PAM)

The table below shows the following information on measures that all 22 councils in Wales have to collect:- • Our 2018/19 result and whether it has improved on our 2017/18 result • Our quartile (star rating) compared to other Council's in Wales • Our Rank position for 2018/19 compared to our Rank position for 2017/18

	The measures published by all councils in Wales	Has our result improved from 2017/18 to 2018/19: Our 2018/19 result	Improved ↑ Standstill ←→ Declined ↓	How good is our 2018/19 result? ★ = Bottom (Worst) ★★ = Bottom to Middle ★★★ = Middle to top ★★★★ = Top (Best)	22nd 21st 20th 19th 18th 17th 16th 15th 14th 13th 12th (Worst results)	11th 10th 9th 8th 7th 6th 5th 4th 3rd 2nd 1st (Best Results)
	WBO5 - Tackle poverty by doing all we can to prevent it, helping people into work and improving the lives of those living in poverty					
8	% of households successfully prevented from becoming homeless *(PAM/012)*	59.5	↓	★★	48.9	82.4
	WBO7 - Increase the availability of rented and affordable homes					
9	% Private sector dwellings returned to occupation *(PAM/013)*	7.40	↑	★★★★	0.57	Same 14.07
10	Number of new homes created as a result of bringing empty properties back into use *(PAM/014)*	7	Not applicable	Not applicable	No comparative data available for this measure	
11	Number of additional affordable housing units delivered per 10,000 households *(PAM/036)*	15.4	↑	Due November 2019		
13	% of homes that meet the Welsh Housing Quality Standard (WHQS) *(PAM/038)*	100.00	←→	Due November 2019		
14	% of rent lost due to properties being empty *(PAM/039)*	2.9	↓	★	Comparative data only available for 10 authorities.	
	WBO8 - Help people live healthy lives (Tackling risky behaviour and Adult obesity)					
15	% of Quality Indicators (with targets) achieved by the library service *(PAM/040)*	97.5	↑	Due November 2019		
16	Visits to Sport & Leisure facilities per 1000 population *(PAM/017)*	8,401	↓	★★	5201	13340
17	% of people referred to the National Exercise Referral scheme that complete the 16 week programme *(PAM/041)*	55.1	↑	Due December 2019		

Arrows start from our 2017/18 position to our 2018/19 position

Tudalen 193

Public Accountability Measures (PAM)

The table below shows the following information on measures that all 22 councils in Wales have to collect:- • Our 2018/19 result and whether it has improved on our 2017/18 result • Our quartile (star rating) compared to other Council's in Wales • Our Rank position for 2018/19 compared to our Rank position for 2017/18

	The measures published by all councils in Wales	Has our result improved from 2017/18 to 2018/19		How good is our 2018/19 result?	22nd 21st 20th 19th 18th 17th 16th 15th 14th 13th 12th 11th 10th 9th 8th 7th 6th 5th 4th 3rd 2nd 1st
		Our 2018/19 result	Improved ↑ Standstill ↔ Declined ↓	★ = Bottom (Worst) ★★ = Bottom to Middle ★★★ = Middle to top ★★★★ = Top (Best)	Worst results — Best Results; Arrows start from our 2017/18 position to our 2018/19 position
	WBO8 - Help people live healthy lives (Tackling risky behaviour and Adult obesity)				
18	% of NERS clients whose health had improved on completion of the exercise programme *(PAM/042)*	Result not available	Not applicable	Due December 2019	
19	% Food establishments that meet food hygiene standards *(PAM/023)*	95.77	↓	★★★	92.28 … 99.19
	WBO10 - Support the growing numbers of older people to maintain dignity and independence in their later years				
20	Days taken to deliver a Disabled Facilities Grant *(PAM/015)*	157	↑	★★★	298 … 126
21	Rate of people kept in hospital while waiting for social care per 1,000 population aged 75+ *(PAM/025)*	4.21	↓	Not applicable	No comparative data published for this measure
22	Percentage of adults satisfied with their care and support *(PAM/024)*	84.6	↓	Not applicable	No comparative data published for this measure
23	Percentage of carers that feel supported *(PAM/026)*	64.4	↓	Not applicable	No comparative data published for this measure

Please note that not all Well-being Objectives (WBO) have allocated National Measure(s)
An explantion on all of the above results can be viewed on the relevant Well-being Objective *links to detail progress reports*.

Welsh Government Returns

Significant Strategies, Acts & Guidance

- WG Quantative Performance Date Returns
- WG Aggregate Data Collection Returns
- WG Qualitative Performance Measures
- WG SSDA 900 - Physical Disability Register
- WG SSDA 901 - Learning Disability Register
- WG Adult Safeguarding Return
- CSSIW DoLs Return
- Local Authority Enforcement Monitoring System (LAEMS)
- Noise Return
- Drinking Water Inspectorate
- Licensing Return
- National Fraud Initiative
- Housing Assistance/Housing Grants
- Housing Standards
- Section 70 Return
- Dogs Trust
- Homeless Return
- Rent Agreement SAP
- Rough sleepers
- Stock Rent
- WHQS Part 1
- WHQS Part 2
- Rent Income Excellence Network
- HQN
- Rents, HB, DD, Former/Current Arrears

- Carmarthenshire County Council Corporate Strategy 2018 – 2023
- The Well-being of Future Generations (Wales) Act
- Housing (Wales) Act 2014
- The Social Services and Well-being Act (2014)
- West Wales Area Plan 2018-2023
- The Parliamentary Review
- A Healthier West Wales
- Welsh Language Standards under s 44 Welsh Language (Wales) measure 2011
- Freedom of Information Act 2000 (FOIA)
- Data Protection Act
- Equalities Act 2010
- Disability Acts
- Employment and Employee Acts
- Health & Safety at Work Act 1974 and subsequent respective legislation
- Environmental Protection Act 1990
- Clean Neighbourhood Act & Environment Act 2005
- Anti-Social Behaviour (Crime and Policing) Act 2014
- Police & Crime Act 2009
- One Wales Connecting the Nation, The Wales Transport Strategy
- Swansea Bay City Region Economic Development Strategy
- EU revised Waste Framework Directive 2008/98/EC
- Towards Zero Waste (WG's overarching waste strategy document).
- Ageing Well in Wales Plan
- Divisional Business Plans
- Air Quality Management Areas (AQMAs)

Appendix1

Well-being of Future Generations Act 2015

This is a new Act introduced by the Welsh Government, which will change aspects of how we work. The general purpose of the Act is to ensure that the governance arrangements of public bodies for improving the well-being of Wales take the needs of future generations into account. The Act is designed to improve the economic, social and environmental well-being of Wales in accordance with sustainable development principles.

A. The Sustainable Development Principle of the Act

The new law states that we must carry out sustainable development, improving the economic, social, environmental and cultural well-being of Wales. **The sustainable development principle** is

> *'... the public body must act in a manner which seeks to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs."*

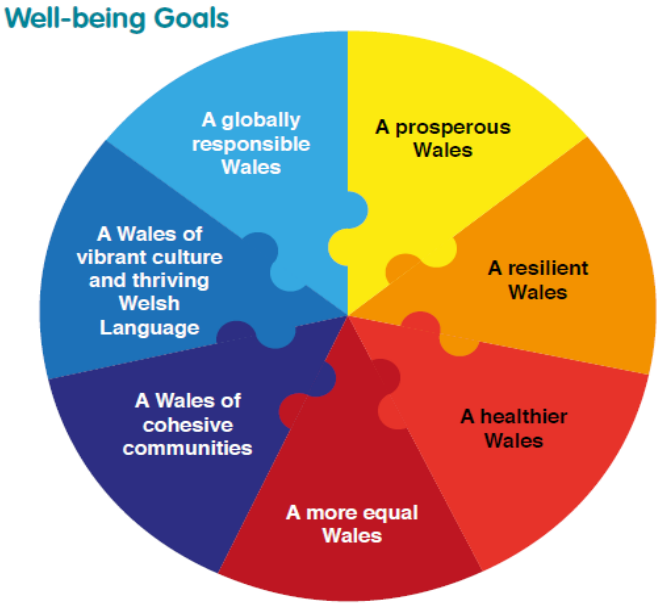
B. The Five Ways of Working required by the Act

To show that we have applied the sustainable development principle we must demonstrate the following 5 ways of working:-

1. Looking to the long term so that we do not compromise the ability of future generations to meet their own needs;
2. Taking an integrated approach so that public bodies look at all the well-being goals in deciding on their priorities;
3. Involving a diversity of the population in the decisions that affect them;
4. Working with others in a collaborative way to find shared sustainable solutions;
5. Understanding the root causes of issues to prevent them from occurring.

C. The Seven Well-being Goals of the Act

There are **7 well-being goals** in the Act. Together they provide a shared vision for public bodies to work towards. We must work towards achieving all of them.



As a public body subject to the Act we had to publish Well-being Objectives by the 31st March 2017

Appendix 2 Councils Well-being Objectives

How Services' join-up' in Carmarthenshire to deliver Well-being Objectives

		Well-being Objectives														
		Start Well				*Live Well*					*Age Well*		*Environment*			*BBC*
		1	***2***	***3***	***4***	***5***	***6***	***7***	***8***	***9***	***10***	***11***	***12***	***13***	***14***	***15***
Department	Head of Service	Best Start	Healthy Kids	Learning	NEET	Anti -Poverty	Jobs	Afford Homes	Healthy Adults	Good Connections	Independence	Age Well	Environment	Highways & Transp	Welsh Lang & Culture	BBBC+MBUR
Chief Executives	Linda Rees Jones															✓
	Paul Thomas						✓									✓
	Noelwyn Daniel									✓				✓		✓
Regeneration Wendy Walters						✓	✓	✓		✓		✓	✓		✓	✓
Corporate Services	Randal Hemmingway															✓
	Helen Pugh					✓	✓									✓
Community	Avril Bracey				✓				✓	✓	✓	✓				
	Chris Harrison										✓	✓				
	Neil Edwards								✓	✓	✓	✓				
	Jonathan Morgan					✓	✓	✓	✓	✓	✓					
	Ian Jones		✓						✓					✓	✓	
Education and Children's Services	Andi Morgan	✓	✓	✓	✓	✓				✓		✓			✓	
	Simon Davies	✓	✓	✓			✓		✓	✓		✓	✓		✓	
	Aeron Rees	✓	✓	✓	✓	✓	✓					✓			✓	
	Steffan Smith	✓	✓	✓	✓	✓				✓		✓				
Environment	Jonathan Fearn			✓			✓	✓	✓			✓				✓
	Llinos Quelch		✓				✓	✓	✓			✓	✓			
	Stephen Pilliner	✓	✓	✓		✓	✓		✓	✓	✓	✓	✓	✓		
	Ainsley Williams		✓									✓	✓			

Key ✓ = **Lead Role** ✓ = **Supporting**

Tudalen 197

Appendix 3 - 5 Ways of Working

Which of the 5 Ways of working have we met?		Strong Partial None	How much work do we still need to do to meet these ways of working?
A	Looking at the **long term** so that we do not compromise the ability of future generations to meet their own needs	Partial	• To manage the health and wellbeing of the population of Carmarthenshire's Localities and maintain the independence of our older adult population for as long as possible, integrated community services provide a wide range of services and interventions across the three 'offer' areas. • We want Carmarthenshire to be a place that is the most active and healthy in the UK by getting More people, More active, More often. Leisure Services aims to deliver 6 key Outcomes for residents and visitors to the County: - Outcome 1: Supporting independence - Outcome 2: Keeping Safe - Outcome 3: Improving Health & Well Being - Outcome 4: Information, Advice and Signposting - Outcome 5: People achieve their potential (Workforce and users) - Outcome 6: Well Managed, sustainable, efficient services that contribute to a prosperous economy • Providing homes suitable to individual needs. Meeting current and future needs. We are building what we need. Creating jobs, training and opportunities and boosting the economy. • Our new assessment process focuses on the five elements of assessment, one of which considers the strengths and assets of the person, their support network and community to meet their own needs, thus preventing people becoming too reliant on statutory services. In addition, we are developing sustainable communities, including spice time credits and social prescription services.
B	Understanding the root causes of the issues to **prevent** them reoccurring	Partial	• Developing a new Homeless Strategy will help to shape and develop services for people who are homeless, threatened with homeless, and those in need of housing advice to prevent Homelessness. • Population needs assessment has been completed which has looked at the needs of those with care and support and carers with support and to consider preventative services to reduce and delay the development of care and support needs. The next stage over the next 12 months is to produce a regional area plan to develop further preventative services to reduce and delay the development of care and support

			needs. • The Swansea Bay Economic Regeneration Strategy and the City Deal 2016-2035 have examined some of the fundamental issues that need to be addressed to ensure economic success in the future. • Our Wellbeing of Future Generations assessment work will help us identify some of the main areas of concern.
C	Taking an **integrated** approach so that we look at all well- being goals and objectives of other services and partners	Strong	• A CSSIW inspection (July 2016) recognised - Multi-agency arrangements should be established to strengthen operational plans to support effective co-ordination of statutory partner's completion of Joint Assessment Frameworks. • Public Services Board • Wales Audit Report • The County has an integrated Community Health & Social Care Service 'infrastructure'. This model aligns with national and local policy direction with reference to delivering Integrated Health and Social Care. • The local authority has set up a regional partnership board made up of three local authorities, and the health board amongst others. The strategic priorities of the board are: - Information, Advice and Assistance - Integration of mental health and learning disabilities - Integrated systems (WCCIS) - Pooled budget arrangements - Integrated commissioning arrangements
D	**Collaboration -** Working with others in a collaborative way to find shared sustainable solutions	Strong	'Wellness and Life Science Village' at Delta Lakes, Llanelli. To enable the Project to achieve its aim a number of core stakeholders have come together to work with Carmarthenshire County Council to maximise joint benefits: Central to the development will be the creation of a Wellness Hub and Community Health Hub. The Wellness Hub will incorporate state of the art leisure and recreation facilities and will provide a welcome point for visitors to the village. The Community Health Hub will comprise business development, research, education and training and community healthcare. In addition to these elements, the proposals also include rehabilitation facilities, Assisted Living accommodation, care facilities and a Wellness Hotel. • The Well-being of Future Generations (Wales) Act 2015 establishes a statutory board, known as a Public Service Board (PSB), in each local authority area in Wales. • The local authority is part of the regional safeguarding board which is made up four local authorities, two health boards and one police

			force amongst others. The board is developing collaborative approaches to safeguarding arrangements, including but not limited to working jointly on safeguarding enquiries and setting threshold on when matters are reported to the safeguarding team within the Authority. • The West Wales Care Partnership was established under the Social Services and Wellbeing (Wales) Act, and the Partnership brings together Carmarthenshire, Ceredigion and Pembrokeshire County Councils, Hywel Dda University Health Board, colleagues from the third and independent sectors and service users and carers with a remit to transform care and support in the region and increase the pace of integration. • Part 9 of the Act required the creation of new Regional Partnership Boards (RPBs) with specific duties to promote the integration of care and support services. The RPBs cover the areas of each of the seven Local Health Boards in Wales. • The RPB has identified 5 strategic priorities and 'pace setter' agencies which will lead on implementation for the region. These are as follows: - Integrated commissioning (focusing on older adults services): (Pace setter: Pembrokeshire County Council) - Pooled funds: (Pace setter: Carmarthenshire County Council) - Remodelling mental health and learning disability services: (Pace setter: Hywel Dda University Health Board) - Information, Advice and Assistance: (Pace setter: Pembrokeshire County Council) - Implementation of the Welsh Community Care Information System (WCCIS) (Pace setter: Ceredigion County Council)
E	**Involvement** a diversity of population in decisions that affect them	Partial	• There is service user representation on both the regional safeguarding board and the regional partnership board. One of the focus for this year will be the development of a citizen panel who can input into changes in practice and process. • Our Well-being Assessment consultation had over 2,500 responses for Carmarthenshire residents. • Continuing a wide scale of consultation with our service users, staff, stakeholders, parents/carers and with the people of Carmarthenshire to meet the current and future needs to make Carmarthenshire a happy, safer, healthier place to live.

Y PWYLLGOR CRAFFU
DIOGELU'R CYHOEDD A'R AMGYLCHEDD

13 IONAWR 2020

CYNLLUN BUSNES ADRANNOL Y PRIF WEITHREDWR 2020/2023 (**Dyfyniad** sy'n berthnasol i faes gorchwyl y Pwyllgor Craffu – Diogelu'r Cyhoedd a'r Amgylchedd)		
Pwrpas: Rhoi cyfle i aelodau adolygu'r detholiad Diogelwch Cymunedol o Gynllun Busnes Adrannol y Prif Weithredwr ochr yn ochr â'r gyllideb. Mae'r detholiad wedi'i atodi isod ar y ddalen glawr hon.		
Ystyried y materion canlynol a chyflwyno sylwadau arnynt: Elfennau o'r cynllun busnes sy'n gysylltiedig â Diogelwch Cymunedol		
Rhesymau: Integreiddio cynllunio ariannol a busnes. (Roedd hyn hefyd yn cynnig ar gyfer gwella gan Swyddfa Archwilio Cymru)		
Angen cyfeirio'r mater at y Bwrdd Gweithredol / Cyngor er mwyn gwneud penderfyniad: **NAC OES**		
YR AELOD O'R BWRDD GWEITHREDOL SY'N GYFRIFOL AM Y PORTFFOLIO: - Cyng. Cefin Campbell (Cymunedau a Materion Gwledig)		
Y Gyfarwyddiaeth Prif Weithredwr **Awdur yr Adroddiad:** **Dyfyniadau ar gyfer:** **Noelwyn Daniel** **Kate Harrop**	**Swyddi:** **Pennaeth TGCH a Pholisi Corfforaethol** **Rheolwr Diogelwch Cymunedol**	 **E-bost - NDaniel@sirgar.gov.uk** **Ffon – 01267 246270** **E-bost – KHHarrop@sirgar.gov.uk** **Ffon - 01267224202**

ENVIRONMENT AND PUBLIC PROTECTION SCRUTINY COMMITTEE

13TH JANUARY 2020

CHIEF EXECUTIVE'S DEPARTMENTAL BUSINESS PLAN 2020/2023

(**Extract** relevant to Environment & Public Protection Scrutiny)

BRIEF SUMMARY OF PURPOSE OF REPORT

The full business plan outlines the priorities for the Department during 2020/21.
Below is an extract relevant to this Scrutiny for Community Safety.

Community Safety Extract - Progress for 2019/20

Work has continued with partners to progress the 5 priorities identified in the Safer Communities Partnership's action plan:-

County Lines

Awareness of County Lines has continued to be raised among staff in public services and other partner organisations such as private landlords and housing associations. Meetings held of the local Serious and Organised Crime Tactical Group to share intelligence and work collaboratively to address individuals of concern relating to County Lines activity.

Violent Crime including domestic abuse

Further 'Safeguarding' training sessions have been held with licensees, bar and door staff. This is a partnership between the Council's licensing department and the police and includes awareness raising on a range of issues including domestic abuse and the 'White Ribbon Campaign' to end male violence against women.
Planning by domestic abuse services, statutory services and the Women Survivors Support Project is ongoing for this year's White Ribbon Day on 25th November and the 16 Days of Action.

Counter-terrorism

206 staff from partners attended multi-agency briefing sessions in March 2019 on County Lines and Counter-Terrorism Prevent and a session was held for County Councillors in June 2019. A number of Prevent Awareness training sessions for public service staff are being arranged with police colleagues. These sessions will aim to help staff to recognise signs of radicalisation, improve awareness of the local Extremism threat and enable staff to raise any concerns. We are waiting for Home Office confirmation of the 'go-live' date for the Dovetail programme across Wales - which is the new proposed approach for administering Channel, part of the Prevent counter-terrorism duty

Cyngor Sir Gâr Carmarthenshire County Council
EICH CYNGOR arleinamdani
www.sirgar.llyw.cymru
YOUR COUNCIL doitonline
www.carmarthenshire.gov.wales

Cyber Crime

Raising awareness of cybercrime amongst the public, schools, local businesses and public service staff is being considered with partners and colleagues in the Police Digital Communications and Cyber Crime Unit. The Unit delivered a talk at the 50+ Forum on 12 September and had a stall to give information and advice. An article is being prepared for the Forum's letter

Child Sexual Exploitation

Training for professionals on Child Sexual Exploitation, arranged by the Police, was also attended by 15 staff from partners, places were funded by the SCP. The training was well received.

Actions for 2020/21

(linked to Well-being Objective 9 – Supporting good connections with friends, families and safer communities) will be progressed to continue to tackle the 5 priorities as outlined above, subject to formal approval at the February 2020 meeting of the Safer Communities Partnership.

DETAILED REPORT ATTACHED?	**NO**

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Noelwyn Daniel (Head of ICT & Corporate Policy)

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	**YES**	**YES**	**NO**	**NO**	**NO**	**NO**

1. Policy, Crime & Disorder and Equalities
The Well-being Future Generations Act (2015) requires that functions of the council should maximise their contributions the Well-being Objectives set by the Council.
(Our Well-being Objectives maximise our contribution to the seven Well-being Goals of the Act and demonstrate the five ways of working.)

2. Legal
See 1. above

3. Finance
The Well-being Future Generations Act (2015) requires that we ensure that resources are allocated annually to meet our objectives.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Noelwyn Daniel (Head of ICT & Corporate Policy)

1.Local Member(s) - None

2.Community / Town Council - None

3.Relevant Partners - None

4.Staff Side Representatives and other Organisations - None

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

Title of Document	Locations that the papers are available for public inspection
Well-being of Future Generations Act	Well-being of Future Generations (Wales) Act 2015
Corporate Strategy 2018-2023 (Incorporating Carmarthenshire's Well-being Objectives and Improvement Objectives)	Corporate Strategy 2018-2023

Cyngor Sir Gâr Carmarthenshire County Council
EICH CYNGOR arleinamdani
www.sirgar.llyw.cymru
YOUR COUNCIL doitonline
www.carmarthenshire.gov.wales

ENVIRONMENTAL AND PUBLIC PROTECTION SCRUTINY COMMITTEE

13TH JANUARY 2020

FORTHCOMING ITEMS for next meeting to be held on 21st February 2020		
In order to ensure effective Scrutiny, Members need to be clear as to the purpose of requesting specific information and the outcome they are hoping to achieve as a consequence of examining a report. Limiting the number of agenda items may help to keep meetings focused and easier to manage.		
Proposed Agenda Item	**Background**	**Reason for report**
Highway Footway and road Safety Investment Programme Update	The Highway and Footway programme is prioritised in accordance with resources available.	This item will enable the Committee to consider and comment upon the progress made on the Highway Footway and Road Safety Investment Programme in 2019/20.
Air Quality Management Area (AQMA) Annual Update	The Environment Act 1995 places a duty on local authorities to assess and manage air quality in its area. This is achieved through the Local Air Quality Management work. For Carmarthenshire, the main pollutant of concern is nitrogen dioxide (NO^2) from road traffic which is monitored regularly.	This update will enable Members to exercise their scrutiny to monitor progress in relation to the Air Quality Management Areas within the County.
E&PP Scrutiny Committee Task and Finish Monitoring Report	Following the Executive Board's endorsement [minute 7, 4th March 2019] of the Environmental & Public Protection Scrutiny Committee Task and Finish Group Final Report 2017/18 on the review of the current maintenance provision of highway hedges and verges and the recommendations therein, Scrutiny Committee members will be provided an opportunity to review progress following the implementation of the recommendations.	In accordance with the Investigations protocol and as stated within the Task and Finish Report the implementation of the recommendations are to be monitored by the E&PP scrutiny committee.
E&PP Scrutiny Committee – Actions Update	These updates provide details on progress made in relation to actions and requests from previous Environmental and Scrutiny Committee meetings.	The Committee is being requested to consider and note progress.

Waste Collections Strategy Review Update ***UPDATE*** **The options of the Waste Collections Service are currently being finalised. Therefore, it has been necessary to re-schedule the consideration of this report to the Scrutiny meeting on 17th April 2020.**	In order to meet the future challenging statutory recycling targets whilst ensuring that a sustainable, climate conscious service and waste collection fleet is provided, options on the provision for a future waste collections service delivery approach are to be developed.	The purpose of this report is to afford Members the opportunity to consider the preliminary high-level outcomes/options of the Waste Collections Service Review.

The following documents are attached for information:-

(1) A revised version of the Environmental and Public Protection Scrutiny Committee's Forward Work Programme;

(2) The latest version of the Executive Board's Forward Work Programme.

Items circulated to the Committee under separate cover since the last meeting held on 15th November 2019

No items have been circulated to members of the Environmental and Public Scrutiny Committee for information since the last meeting.

Cyngor Sir Gâr Carmarthenshire County Council
EICH CYNGOR arleinamdani
www.sirgar.llyw.cymru
YOUR COUNCIL doitonline
www.carmarthenshire.gov.wales

Environmental & Public Protection Scrutiny Committee – Forward Work Plan 2019/20

17th May 2019	10th June 2019		5th July 2019	30th September 2019	15th November 2019	9th December 2019 CANCELLED	13th January 2020	21st February 2020	17th April 2020
	Joint Committee with SC&H	E&PP only							
E&PP Forward Work Programme 2019/20	Area Planning Board's Drug & Alcohol Misuse Annual Report 2018	Public Convenience Strategy	Carmarthenshire Council Annual Report 2018/19	Quarter 1 New Corporate Strategy Performance Monitoring Report 2019/20	Compliments & Complaints Annual Report 2018/19	CANCELLED	3-year Revenue Budget Consultation	Highway Footway and Road Safety Investment Programme Update	Quarter 3 Corporate Strategy Performance Monitoring Report 2019/20
Report on Public Space Protection Order consultation		Task and Finish Scoping Document	Active Travel Update	Highways Asset Management Plan Annual Statement	Net Zero Carbon Action Plan		5-year Capital Budget Consultation		
Budget Monitoring 2018/19	Substance Misuse Service Annual Report 2018/19		Environment Act Forward Plan Update	E&PP Scrutiny Committee Annual Report 2018/19	CCC's Environment Act Forward Plan 2016-19 Report on Delivery to WG		Environment Departmental Business Plan 2020-23	Air Quality Management Area (AQMA) Annual Update	Waste Collections Strategy Review Update
Corporate Strategy 2019/20			Storm Callum Section 19 Flood Report	Budget Monitoring 2019/20	Business and Consumer Affairs Annual Report 2018/19		Communities Departmental Business Plan 2020-23	E&PP Scrutiny Committee Task and Finish Monitoring Report	E&PP Scrutiny Committee - Actions Update
			E&PP Scrutiny Committee - Actions Update				Chief Executives Departmental Business Plan 2020-23	E&PP Scrutiny Committee - Actions Update	Budget Monitoring 2019/20
			Budget Monitoring 2018/19				Budget Monitoring 2019/20		Cleansing Review Update
									Public Convenience Strategy Update

Last updated – 24th October 2019

OTHER REPORTS TO BE INCLUDED:

As agreed by the Committee on 22nd February at its Forward Work Programme Development session, periodic updates on the waste collections strategy review will be reported to the Committee throughout the course of the year. Information/General updates on this matter will also be provided to Members of the Committee by e-mail.

Following consultation with the Chair, the following reports will be circulated to Environmental and Public Protection Scrutiny Committee Members by e-mail for their information. Should Members have any queries or concerns in relation to the content of the reports, members will have an opportunity to raise this under the standard agenda item - Forthcoming items:-

- An update on the Rights of Way Improvement Plan
- Environmental Protection Annual Report, 2018/19 & Service Delivery Plan for 2019-20
- Revenue and Capital Budget Monitoring 2019/20 – up to August 2019 – *[Circulated to Members on 4th November 2019]*

ITEMS FOR JOINT MEETINGS IN 2019/20:

Joint Scrutiny Committee meeting with Social Care and Health to consider (10th June 2019):

- Area Planning Board's Drug & Alcohol Misuse Strategy Annual Report 2018
- Substance Misuse Service Annual Report 2017-18

TASK & FINISH REVIEW:

At its informal Forward Work Programme development session on 22nd February 2019, the Committee considered a number of suggested topic areas/projects to review. Following a discussion, the Committee in principal agreed to undertake a review of the Trading Standards Services – Financial Exploitation Safeguarding Scheme (FESS). A Planning and Scoping report was considered and agreed by the Committee at its meeting on 10th June 2019.

SITE VISIT / DEVELOPMENT SESSION

Site visit – None identified
Development session – All member seminar on Conservation and biodiversity – 20th June 2019
Development session – All member seminar on the Waste Collections review – January 2020

EXECUTIVE BOARD FORWARD WORK PROGRAMME 19/20
as at 30th October 2019

Introduction

This plan is published to encourage and enable greater understanding between the Executive, all Councillors, the public and other stakeholders. It assists the Scrutiny Committees in planning their contribution to policy development and holding the executive to account.

The plan gives the public and stakeholders a chance to see the forthcoming major decisions to be made by the Executive Board over the next 12 months. It is reviewed and published quarterly to take account of changes and additional key decisions.

WORKING DRAFT

EXECUTIVE BOARD FORWARD WORK PROGRAMME 19/20
as at 30th October 2019

CHIEF EXECUTIVES

Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
QUARTERLY PERFORMANCE REPORT	Wendy Walters Chief Executive	HR	Yes	N/A
STRATEGIC EQUALITIES REPORT	Wendy Walters, Chief Executive/Gwyneth Ayres	Communities & Rural Affairs	Yes	20th January 2020
COMPLAINTS AND COMPLIMENTS ANNUAL REPORT	Wendy Walters Chief Executive	Deputy Leader	All Sept	
INTEGRATED IMPACT ASSESSMENT AND COVER SHEET	Wendy Walters, Chief Executive/Gwyneth Ayres	Deputy Leader	No	20th April 2020
UNREASONABLE COMPLAINTS POLICY	Wendy Walters, Chief Executive/Noelwyn Daniel	Deputy Leader	No	11th May 2020

WORKING DRAFT

EXECUTIVE BOARD FORWARD WORK PROGRAMME 19/20
as at 30th October 2019

CHIEF EXECUTIVES				
Subject area and brief description of nature of report	**Responsible Officer**	**Executive Portfolio**	**Scrutiny Committee to be consulted**	**Date of expected decision by Executive Board**
ANNUAL PROGRESS REPORT - DIGITAL TRANSFORMATION STRATEGY 2017-2020	Noelwyn Daniel - Head of ICT & Corporate Policy	Deputy Leader	APRIL	MAY
SICKNESS ABSENCE UPDATE	Paul R Thomas – Assistant Chief Executive	Deputy Leader	June – monitoring report	
WELSH LANGUAGE ANNUAL REPORT	Wendy Walters, Chief Executive/Gwyneth Ayres	Culture, Sport & Tourism	June	July
TRANSFORMATION INNOVATION AND CHANGE ANNUAL REPORT	Paul R Thomas – Assistant Chief Executive Jon Owen – TIC MANAGER	Deputy Leader	OCT	OCT
WELLBEING OBJECTIVES	Wendy Walters Chief Executive	Communities and Rural Affairs		

WORKING DRAFT

EXECUTIVE BOARD FORWARD WORK PROGRAMME 19/20
as at 30th October 2019

CHIEF EXECUTIVES

Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
DIVERSITY CALENDAR	Wendy Walters Chief Executive	Communities & Rural Affairs	Yes	20 JANUARY 2020
BRING YOUR OWN DEVICE POLICY	Noelwyn Daniel - Head of ICT & Corporate Policy	Deputy Leader	Yes	20 JANUARY 2020
ARMED FORCES COVENANT AND DEFENCE RECOGNITION SCHEME	Noelwyn Daniel - Head of ICT & Corporate Policy	Resources	Yes	20 JANUARY 2020
DATA BACK UP POLICY	Noelwyn Daniel - Head of ICT & Corporate Policy	Resources	Yes	20 EBRILL 2020
ANNUAL REVIEW OF COUNCILLORS' & CO-OPTED MEMBERS' ALLOWANCES SCHEME	Gaynor Morgan Democratic Services		Democratic Services Cttee MARCH	
WELSH GOVERNMENT CONSULTATION DOCUMENTS	Wendy Walters Chief Executive	Deputy Leader	If applicable	If applicable

WORKING DRAFT

EXECUTIVE BOARD FORWARD WORK PROGRAMME 19/20
as at 30th October 2019

CHIEF EXECUTIVES				
Subject area and brief description of nature of report	**Responsible Officer**	**Executive Portfolio**	**Scrutiny Committee to be consulted**	**Date of expected decision by Executive Board**
REVIEW OF COMMUNITY COUNCIL BOUNDARIES & ELECTORAL ARRANGEMENTS	Wendy Walters, Chief Executive	Resources	As and when required	
REVIEW OF THE CONSTITUTION (LEGISLATION CHANGES) - CRWG	Linda Rees Jones Head of Administration & Law	N/A CRWG - FEB	N/A	AS AND WHEN REQUIRED
CITY DEAL UPDATE (INCLUDING LIFE SCIENCE & WELLNESS PROJECT	Wendy Walters Chief Executive	Leader		As & When Required

WORKING DRAFT

EXECUTIVE BOARD FORWARD WORK PROGRAMME 19/20
as at 30th October 2019

COMMUNITY SERVICES

Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
PENDINE OUTDOOR EDUCATION CENTRE OPTIONS APPRAISAL	Ian Jones – Head of Leisure	Culture Sport & Tourism	No	18/11/2019
PARKING ORDERS OBJECTIONS	Ian Jones – Head of Leisure	Culture Sport & Tourism	No	18/11/2019
ST CLEARS L.C. OPTIONS APPRAISAL	Ian Jones – Head of Leisure	Culture Sport & Tourism	No	18/11/2019

WORKING DRAFT

EXECUTIVE BOARD FORWARD WORK PROGRAMME 19/20
as at 30th October 2019

COMMUNITY SERVICES				
Subject area and brief description of nature of report	**Responsible Officer**	**Executive Portfolio**	**Scrutiny Committee to be consulted**	**Date of expected decision by Executive Board**
ENVIRONMENTAL PROTECTION SERVICE DELIVERLY PLAN 2019/20 & ANNUAL REPORT 18/19	Jonathan Morgan - Head of Homes and Safer Communities	Public Protection	Yes	18/11/2019
CHS+ DELIVERING WHAT MATTERS BUSINESS PLAN	Jonathan Morgan - Head of Homes and Safer Communities	Housing	Yes	03/02/2020
CBL – CANFOD CARTREFI (Update on 1st year)	Jonathan Morgan - Head of Homes and Safer Communities	Housing	Yes	20/04/2020
DIRECTOR OF SOCIAL SERVICES ANNUAL REPORT 2019/20	Jake Morgan – Director of Communities	Social Care & Health	Yes	13/07/2020
DOG BREEDERS LICENCE UPDATE	Jonathan Morgan - Head of Homes &Safer Communities	Public Protection	NO	13/07/2020

WORKING DRAFT

EXECUTIVE BOARD FORWARD WORK PROGRAMME 19/20
as at 30th October 2019

CORPORATE SERVICES

Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
BI-MONTHLY REVENUE AND CAPITAL BUDGET MONITORING REPORTS	Chris Moore Director of Corporate Services	RESOURCES	N/A	APRIL JUNE SEPT NOV JAN MARCH
QUARTERLY TREASURY MANAGEMENT AND PRUDENTIAL INDICATOR REPORT	Chris Moore Director of Corporate Services	RESOURCES	N/A	JULY OCT JAN
ANNUAL TREASURY MANAGEMENT & PRUDENTIAL INDICATOR REPORT	Chris Moore Director of Corporate Services	RESOURCES	N/A	JULY
5 YEAR CAPITAL PROGRAMME	Chris Moore Director of Corporate Services	RESOURCES	ALL DEC/ JAN	NOV

WORKING DRAFT

EXECUTIVE BOARD FORWARD WORK PROGRAMME 19/20
as at 30th October 2019

CORPORATE SERVICES				
Subject area and brief description of nature of report	**Responsible Officer**	**Executive Portfolio**	**Scrutiny Committee to be consulted**	**Date of expected decision by Executive Board**
COUNCIL TAX BASE	Chris Moore / Helen Pugh	RESOURCES	N/A	DEC
Council Tax Reduction Scheme	Chris Moore / Helen Pugh	RESOURCES	N/A	FEB
BUDGET STRATEGY (Revenue and Capital)	Chris Moore Director of Corporate Services	RESOURCES	ALL DEC/ JAN	NOV
HIGH STREET RATE RELIEF	Chris Moore /Helen Pugh	RESOURCES	N/A	End May/ early June
CORPORATE RISK REGISTER	Chris Moore / Helen Pugh	RESOURCES	– Audit Committee March & SEPT	

WORKING DRAFT

EXECUTIVE BOARD FORWARD WORK PROGRAMME 19/20
as at 30th October 2019

CORPORATE SERVICES

Subject area and brief description of nature of report	Responsible Officer	Executive Portfolio	Scrutiny Committee to be consulted	Date of expected decision by Executive Board
FINANCIAL PROCEDURE RULES	Chris Moore /Helen Pugh	RESOURCES	TBC – Audit Committee	
TREASURY MANAGEMENT POLICY AND STRATEGY	Chris Moore Director of Corporate Services	RESOURCES	N/A	FEB
FINAL BUDGET Revenue & Capital	Chris Moore Director of Corporate Services	RESOURCES	N/A	FEB
HOUSING REVENUE ACCOUNT BUDGET AND RENT SETTING REPORT	Chris Moore Director of Corporate Services	RESOURCES	HOUSING	FEB
BUDGET OUTLOOK	Chris Moore Director of Corporate Services	RESOURCES	N/A	JULY/SEPT

WORKING DRAFT

EXECUTIVE BOARD FORWARD WORK PROGRAMME 19/20
as at 30th October 2019

EDUCATION & CHILDREN				
Subject area and brief description of nature of report	**Responsible Officer**	**Executive Portfolio**	**Scrutiny Committee to be consulted**	**Date of expected decision by Executive Board**
Modernising Education Programme Proposal to change the nature of provision at Ysgol Rhys Prichard	Simon Davies – Head of Education Access to Education	Education & Children	Yes	18November 2019
Modernising Education Programme Proposal to change the nature of provision at Ysgol y Ddwylan, Ysgol Griffith Jones, Ysgol Llangynnwr and Ysgol Llys Hywel.	Simon Davies – Head of Education Access to Education	Education & Children	Yes	18 November 2019
Modernising Education Programme – Consultation Document – Proposal to relocate Ysgol Heol Goffa to new site and increase its capacity from 75 to 120	Simon Davies – Head of Education Access to Education	Education & Children	Yes	18 November 2019
LA Education Services Self Evaluation	Aneirin Thomas – Head of Education	Education & Children	Yes	February 2020

WORKING DRAFT

EXECUTIVE BOARD FORWARD WORK PROGRAMME 19/20
as at 30th October 2019

ENVIRONMENT				
Subject area and brief description of nature of report	**Responsible Officer**	**Executive Portfolio**	**Scrutiny Committee to be consulted**	**Date of expected decision by Executive Board**

WORKING DRAFT

PWYLLGOR CRAFFU
DIOGELU'R CYHOEDD A'R AMGYLCHEDD

15 TACHWEDD 2019

YN BRESENNOL: Y Cynghorydd J.D. James (Cadeirydd)

Y Cynghorwyr: J.M. Charles, T.A.J. Davies, J.A. Davies, K. Davies, P.M. Edwards, S.J.G. Gilasbey, E. Morgan, A. Vaughan Owen.

Y Cynghorydd W.T. Evans - yn lle'r Cynghorydd S. Phillips;
Y Cynghorydd K.V. Broom – yn lle'r Cynghorydd A.D.T. Speake;
Y Cynghorydd D.M. Cundy - yn lle'r Cynghorydd T. Higgins;
Y Cynghorydd K. Lloyd - yn lle'r Cynghorydd P. Edwards;
Y Cynghorydd E. Williams - yn lle'r Cynghorydd D. Thomas.

Hefyd yn bresennol:
Y Cynghorydd H.A.L. Evans, Aelod y Bwrdd Gweithredol dros yr Amgylchedd
Y Cynghorydd P.M. Hughes, Aelod y Bwrdd Gweithredol dros Diogelu'r Cyhoedd
Y Cynghorydd C.A. Campbell, Aelod y Bwrdd Gweithredol dros Gymunedau a Materion Gwledig

Yr oedd y swyddogion canlynol yn gwasanaethu yn y cyfarfod:
J. Fearn, Pennaeth Eiddo Corfforaethol;
J. Morgan, Pennaeth Cartrefi a Chymunedau Mwy Diogel;
R. Carmichael, Rheolwr Cadwraeth Cefn Gwlad;
K. Davies, Rheolwr Datblygu Cynaliadwy;
R. Edmunds, Rheolwr Materion Defnyddwyr a Busnes;
J Tillman, Rheolwr Llywodraethu Gwybodaeth a Chwynion;
A. Thomas, Arweinydd Busnes a Rheoleiddio;
J. Owen, Swyddog Gwasanaethau Democrataidd.

Y Siambr, Neuadd y Sir, Caerfryddin, SA31 1JP: 10:00yb - 11:55yb

1. YMDDIHEURIADAU AM ABSENOLDEB

Derbyniwyd ymddiheuriadau am absenoldeb gan y Cynghorwyr P. Edwards, T. Higgins, S. Phillips, A.D.T. Speake a P. Edwards.

2. DATGANIADAU O FUDDIANNAU PERSONOL GAN GYNNWYS UNRHYW CHWIPIAU PLEIDIAU A RODDIR MEWN YMATEB I UNRHYW EITEM AR YR AGENDA.

Ni chafwyd dim datganiadau o fuddiant personol.

3. CWESTIYNAU GAN Y CYHOEDD (NID OEDD DIM WEDI DOD I LAW)

Dywedodd y Cadeirydd nad oedd dim cwestiynau wedi dod i law gan y cyhoedd.

4. Y CYNG. J. JAMES - CAIS AM EITEM AR AGENDA'R PWYLLGOR CRAFFU - BRIDIO CWN YN SIR GAERFYRDDIN

Derbyniodd y Pwyllgor adroddiad ar Fridio Cŵn yn Sir Gaerfyrddin. Derbyniwyd yr adroddiad yn ogystal â Blaenraglen Waith y Pwyllgor yn dilyn cais gan y Cynghorydd J. James o dan Reolau'r Weithdrefn Graffu 10 (1).

Eglurodd y Cynghorydd James, yn dilyn y rhaglen ddogfen a ddarlledwyd gan y BBC yn ddiweddar yn ymchwilio i'r diwydiant ffermio cŵn bach (Hydref 2019), ei fod yn ofynnol i ofyn am adroddiad er mwyn cael gwybodaeth am y mater emosiynol hwn.

Cyflwynodd yr Aelod o'r Bwrdd Gweithredol dros Ddiogelu'r Cyhoedd yr adroddiad i'r Pwyllgor, a oedd yn rhoi gwybodaeth am y sefyllfa bresennol o ran trwyddedu bridio cŵn yn Sir Gaerfyrddin a'r dull a ddefnyddir.

Yn ogystal, roedd yr adroddiad yn esbonio y lefel o reoleiddio a gorfodi rhagweithiol sydd wedi digwydd, sut mae dull y Cyngor wedi datblygu a heriau'r dyfodol. Roedd hyn cynnwys gwybodaeth am sut mae'r Cyngor wedi parhau i wella safonau bridwyr trwyddedig a'r ffordd orau o dargedu adnoddau yn y dyfodol.

Holwyd ynghylch y canlynol mewn perthynas â'r adroddiad:-

- Mewn ymateb i ymholiad ynghylch yr adolygiadau a amlinellir yn yr adroddiad, eglurodd Pennaeth Cartrefi a Chymunedau Mwy Diogel y cynhaliwyd yr adolygiadau fel rhan o broses barhaus i wella, sicrhau eglurder o ran y dull a thargedu adnoddau'n briodol. Rhoddwyd sicrwydd i'r Pwyllgor y byddai unrhyw argymhellion yn deillio o'r adolygiadau yn rhan o ymgynghoriad cynhwysfawr.

- Cyfeiriwyd at y dull presennol o gynnal ymweliadau/monitro rhyngrwyd rhagweithiol. Eglurodd yr Aelod o'r Bwrdd Gweithredol dros Ddiogelu'r Cyhoedd fod Swyddogion yn monitro'r cyfryngau cymdeithasol bob dydd ac wedi ymchwilio i unrhyw weithgaredd amheus. Eglurodd y Rheolwr Materion Defnyddwyr a Busnes ymhellach, er bod monitro'r cyfryngau cymdeithasol a'r rhyngrwyd yn gyffredin, fod gwaith rhagweithiol arall yn helpu i ddod o hyd i werthwyr, gan gynnwys gweithio mewn partneriaeth a gweithio'n agos gydag Awdurdodau Lleol cyfagos i rannu gwybodaeth.

- Cyfeiriwyd at y ffaith mai dim ond 2 swyddog penodedig sydd gan yr Awdurdod i reoli holl elfennau'r gwaith gan gynnwys archwilio a rheoleiddio cynelau lletya. Mynegwyd pryder cryf na fyddai'r nifer hwn o adnoddau penodol yn ddigon i fodloni disgwyliadau'r cyhoedd am y gwasanaeth o ran rheoleiddio diwydiant mor ddeinamig a chymhleth. Cydnabu'r Aelod o'r Bwrdd Gweithredol dros Ddiogelu'r Cyhoedd y pryder a dywedodd fod adnoddau'n cael eu hadolygu i sicrhau bod blaenoriaethau'n cael eu cyflawni o fewn y terfynau amser penodol.

Cyngor Sir Gâr Carmarthenshire County Council
EICH CYNGOR arleinamdani
www.sirgar.llyw.cymru
YOUR COUNCIL doitonline
www.carmarthenshire.gov.wales

- Mewn ymateb i ymholiad ynglŷn â gwirio gerddi cefn preifat ar gyfer bridio cŵn yn anghyfreithlon, dywedodd y Rheolwr Materion Defnyddwyr a Busnes fod Swyddogion Tai yr Awdurdod Lleol yn cynorthwyo drwy wneud gwiriadau fel rhan o'u rhaglen arolygu. Cydnabuwyd bod eiddo preifat yn cael eu defnyddio i fasnachu bridio cŵn fodd bynnag, roedd nifer o gyfyngiadau cyfreithiol yn bodoli a'r unig ffordd o fynd mewn i eiddo preifat a amheuir oedd cyflwyno gwarant, a oedd yn ofynnol gan y Llys Ynadon, a oedd yn broses heriol ac yn aml yn llawn straen.

  Mewn ymateb i ymholiad pellach, dywedodd y Rheolwr Materion Defnyddwyr a Busnes fod Swyddogion a'r Aelod o’r Bwrdd Gweithredol dros Ddiogelu'r Cyhoedd yn cydweithio'n agos er mwyn gwella'r sefyllfa. Anfonwyd llythyr at Lywodraeth Cymru gan yr Awdurdod ac fel rhan o sail ranbarthol Cymru i fynegi pryderon. Rhoddwyd gwybod bod Llywodraeth Cymru ar hyn o bryd yn ffurfio Grŵp Gorchwyl a Gorffen i ymchwilio i'r mater hwn.

- Gan gyfeirio at y cynllun 'Prynu â Hyder', nodwyd y dylid annog y cyhoedd i brynu cŵn gan fridwyr cŵn a oedd yn aelod o'r cynllun yn unig. Cytunodd yr Aelod o’r Bwrdd Gweithredol dros Ddiogelu'r Cyhoedd a nododd fod yr Awdurdod yn annog bridwyr cŵn a oedd yn hysbys iddynt i ymuno â'r cynllun, a oedd yn rhoi sicrwydd i'r cyhoedd bod y bridwyr yn masnachu'n deg. Mae pob busnes sydd wedi'i gofrestru â'r cynllun wedi bod yn destun nifer o wiriadau manwl gan weithwyr proffesiynol Safonau Masnach cymwys cyn cael ei gymeradwyo fel aelod o'r cynllun.

- Cyfeiriwyd at y ddeddfwriaeth newydd a elwir yn 'Deddf Lucy', a oedd yn golygu na fyddai modd i werthwyr trydydd parti werthu cŵn a chathod bach mwyach, a gofynnwyd am eglurhad o ran a oedd y ddeddfwriaeth yn berthnasol i werthwyr cefnstryd? Dywedodd yr Arweinydd Busnes a Rheoleiddio na fyddai'r ddeddfwriaeth yn dod i rym yn Lloegr tan Ebrill 2020, nid oedd unrhyw ofynion o ran Cymru wedi'u penderfynu hyd yn hyn, ac felly nid oedd yn sicr beth yn union fyddai'n cael ei gynnwys tan yr amser hwn.

- Estynnwyd diolchiadau i'r swyddogion am eu gwaith ac am lunio adroddiad llawn gwybodaeth. Er y cydnabyddir natur emosiynol a dadleuol y mater, nodwyd y teimlir bod y mater hwn yn haeddu cael ei adolygu ymhellach.

  Cynigiwyd felly fod y Pwyllgor Craffu - Diogelu'r Cyhoedd a'r Amgylchedd yn ystyried y mater hwn ymhellach drwy gynnal adolygiad craffu ymchwiliol. Eiliwyd y cynnig hwn.

  Dywedodd yr Aelod o’r Bwrdd Gweithredol dros Ddiogelu'r Cyhoedd y byddai adolygiad yn cael ei groesawu, ond mynegwyd pryder ynghylch amseriad yr adolygiad gan fod nifer o achosion sensitif parhaus ar hyn o bryd. Awgrymodd y Rheolwr Materion Defnyddwyr a Busnes y gallai fod yn fuddiol i adolygiad ystyried y prosesau a'r cyfyngiadau yn lleol ac yn genedlaethol.

O ystyried sylwadau'r swyddogion, teimlai'r Cadeirydd y byddai'n fuddiol adolygu'r pwnc hwn drwy gyfrwng Gorchwyl a Gorffen, felly gwnaeth welliant i'r cynnig i nodi y bydd bridio cŵn yn Sir Gaerfyrddin yn destun adolygiad Gorchwyl a Gorffen nesaf y Pwyllgor. Eiliwyd y gwelliant.

PENDERFYNWYD YN UNFRYDOL:

4.1 bod yr adroddiad ynghylch Bridio Cŵn yn Sir Gaerfyrddin yn cael ei dderbyn;

4.2 y bydd bridio cŵn yn Sir Gaerfyrddin yn destun adolygiad Gorchwyl a Gorffen nesaf y Pwyllgor.

5. ADRODDIAD BLYNYDDOL AR GANMOLIAETH A CHWYNION 2018/19

Bu'r Pwyllgor yn ystyried Adroddiad Blynyddol y Cyngor ynghylch Cwynion a Chanmoliaeth ar gyfer y cyfnod 2017/18 gan dalu sylw penodol i Adran 10.6 a oedd yn berthnasol i'w faes gorchwyl.

Nodwyd bod yr adroddiad yn manylu ar y canlynol:-

- Nifer y cwynion yr ymchwiliwyd ac ymatebwyd iddynt rhwng Ebrill 2018 a Mawrth 2019 fesul adran.
- Ystadegau o ran y negeseuon a gafwyd gan y Tîm Cwynion, ac a ailgyfeiriwyd.
- Cwynion yr oedd yr Ombwdsmon yn penderfynu arnynt.
- Dadansoddiad o gwynion a chanmoliaeth fesul adran.
- Crynodeb o ymholiadau gan gynghorwyr.

PENDERFYNWYD derbyn yr Adroddiad Blynyddol ynghylch Cwynion a Chanmoliaeth ar gyfer 2018/19.

6. GWASANAETHAU MATERION BUSNES A DEFNYDDWYR ADRODDIAD BLYNYDDOL 2018/19

Ystyriodd y Pwyllgor Adroddiad Blynyddol y Gwasanaethau Materion Defnyddwyr a Busnes ar gyfer 2017/18. Rhoddodd yr adroddiad wybodaeth i'r aelodau yn ogystal ag ystadegau ynghylch y gwaith a wnaed gan y Gwasanaeth yn 2018/19.

Nododd y Pwyllgor fod y Gwasanaeth yn cynnwys Safonau Masnach, Trwyddedu a Gwasanaethau Iechyd Anifeiliaid.

PENDERFYNWYD YN UNFRYDOL dderbyn Adroddiad Blynyddol y Gwasanaethau Materion Defnyddwyr a Busnes ar gyfer 2018/19.

7. BLAEN-GYNLLUN DEDDF YR AMGYLCHEDD CSC 2016-19 ADRODDIAD AR GYFLWYNO I LYWODRAETH CYMRU

Derbyniodd y Pwyllgor adolygiad o Blaen-gynllun Deddf yr Amgylchedd Cyngor Sir Caerfyrddin (Cymru) 2016-2019 i'w ystyried yn dilyn ei gyhoeddi am y tro cyntaf yn 2017. Roedd yr adolygiad yn dangos sut oedd y Cyngor yn bodloni ei rwymedigaeth gyfreithiol wrth gyfeirio at y Ddeddf.

Cyngor Sir Gâr Carmarthenshire County Council
EICH CYNGOR arleinamdani
www.sirgar.llyw.cymru
YOUR COUNCIL doitonline
www.carmarthenshire.gov.wales

Er mwyn dangos tystiolaeth o'r ddyletswydd hon yn cael ei chyflawni o dan Ddeddf yr Amgylchedd, roedd yn ddyletswydd statudol bod yn rhaid i bob corff cyhoeddus yng Nghymru baratoi a chyhoeddi cynllun ynghylch sut yr oedd yn bwriadu cydymffurfio â'r Ddyletswydd Bioamrywiaeth a Chydnerthedd Ecosystemau erbyn mis Mawrth 2017.

Nododd yr Aelodau fod dull Sir Gaerfyrddin o ddatblygu a chyflawni ei Flaen-gynllun wedi cynnwys ymgysylltu â swyddogion i edrych ar eu harferion gwaith, eu cynlluniau a'u prosiectau tra'n eu cynorthwyo i nodi cyfleoedd presennol ar gyfer cynnal a gwella bioamrywiaeth a hyrwyddo gwytnwch ecosystemau, ochr yn ochr â chyflawni eu rhwymedigaethau a'u hamcanion eraill.

Holwyd ynghylch y canlynol mewn perthynas â'r adroddiad:-

- Mewn ymateb i ymholiad ynglŷn â'r gost o reoli clefyd coed ynn, esboniodd y Rheolwr Cadwraeth Wledig nad oedd yn bosibl amcangyfrif cost gan fod llawer iawn o waith dal i'w wneud. Fodd bynnag, cadarnhawyd y byddai angen y £300k a neilltuwyd dros y 2 flynedd nesaf ar gyfer rheoli'r clefyd. Er mwyn rheoli lledaeniad clefydau, roedd arolygon yn cael eu cynnal ar hyn o bryd i nodi meysydd risg uchel er mwyn blaenoriaethu cam gweithredu priodol a thargedu adnoddau'n effeithiol. Eglurodd y Rheolwr Cadwraeth Wledig fod coed wedi'u heintio yn aml yn cael eu marcio â rhuban oren.

  Er mwyn cynyddu ymwybyddiaeth o ddifrifoldeb y clefyd hwn, awgrymwyd y byddai seminar ar gyfer pob aelod yn fuddiol er mwyn egluro arwyddocâd Clefyd Coed Ynn, sut i'w adnabod a'r ffordd orau o weithredu. Yn dilyn yr awgrym hwn, cynigiwyd y dylid trefnu seminar ar gyfer yr holl Aelodau ar Glefyd Coed Ynn. Eiliwyd y cynnig.

  Eglurodd yr Aelod o’r Bwrdd Gweithredol dros Ddiogelu'r Cyhoedd fod gweithgor Clefyd Coed Ynn wedi cael ei sefydlu a bod cynllun cyfathrebu wrthi'n cael ei ddatblygu er mwyn cynyddu ymwybyddiaeth o'r clefyd. Yn ogystal, roedd tudalen we yn cael ei datblygu a fyddai'n cynnwys canllawiau a chyngor i berchnogion tir.

  Yn ogystal, dywedodd y Rheolwr Cadwraeth Wledig er mwyn sicrhau bod negeseuon cyson yn cael eu cyfleu, fod 'Cwestiynau Cyffredin' yn cael eu datblygu ar y cyd â'r NFU, NRU a CLA, roedd pecyn cymorth a luniwyd gan y Cyngor Coed yn cael ei ddefnyddio ac roedd gwaith cyswllt angenrheidiol yn cael ei gyflawni gyda pherchnogion tir oedd gerllaw priffyrdd.

- Cyfeiriwyd at y gwaith a wneir ar hyn o bryd gydag ysgolion (cyfeirnod PIMS 1304, tudalen 11 o'r adroddiad). Gwnaed ymholiad ynghylch Ysgol Tre Ioan, sef yr unig ysgol y soniwyd amdano yn y Cynllun. Dywedodd y Rheolwr Cadwraeth Wledig fod gwaith y tîm yn cael ei gyfyngu gan amser y tymor, materion brys eraill a bod diffyg adnoddau ar gael. Codwyd awgrym y gallai'r Cyngor ddefnyddio rhwydwaith Ysgolion Awyr Agored Sir Gaerfyrddin er mwyn helpu i rannu gwybodaeth â rhwydwaith ehangach o ysgolion. Roedd y Rheolwr Cadwraeth Wledig wedi nodi'r awgrym.

PENDERFYNWYD YN UNFRYDOL:

7.1 bod yr adolygiad o Flaen-gynllun Deddf yr Amgylchedd Cyngor Sir Caerfyrddin 2016-2019 yn cael ei dderbyn.

7.2 bod seminar aelodau ynghylch clefyd Coed Ynn yn cael ei drefnu.

8. CYNLLUN CARBON SERO-NET

Rhoddodd y Pwyllgor ystyriaeth i adroddiad a chynllun drafft a oedd yn amlinellu ffordd o fod yn Awdurdod Lleol carbon sero-net erbyn 2030. Datblygwyd y Cynllun yn unol â phenderfyniad unfrydol y Cyngor ar 20 Chwefror, 2019 [gweler cofnod 7.1] i gefnogi'r Rhybudd o Gynnig a gyflwynwyd gan y Cynghorydd Aled Vaughan Owen:

"…Cynigiwn fod Cyngor Sir Caerfyrddin yn:

1. Datgan Argyfwng Hinsawdd
2. Ymrwymo i wneud Cyngor Sir Caerfyrddin yn awdurdod lleol carbon sero-net erbyn 2030
3. Datblygu cynllun clir ar gyfer bod yn awdurdod carbon sero-net o fewn 12 mis
4. Galw ar Lywodraeth Cymru a Llywodraeth y DU i ddarparu cymorth ac adnoddau angenrheidiol er mwyn ein galluogi i leihau carbon yn effeithiol
5. Gweithio gyda'r Bwrdd Gwasanaethau Cyhoeddus a phartneriaid Bargen Ddinesig Bae Abertawe i ddatblygu cyfleoedd cyffrous i gyflawni arbedion carbon
6. Cydweithio ag arbenigwyr o'r sector preifat a'r 3ydd sector i ddatblygu atebion arloesol er mwyn bod yn awdurdod carbon sero-net."

Un o argymhellion yr adroddiad oedd y dylid mabwysiadu dull gweithredu pragmatig a oedd yn canolbwyntio'n gyntaf ar yr allyriadau carbon a oedd yn cael eu mesur gan y Cyngor ar hyn o bryd gan gynnwys adeiladau annomestig, goleuadau stryd, milltiroedd y fflyd a milltiroedd busnes.

Pwysleisiodd yr Aelod o'r Bwrdd Gweithredol dros Gymunedau a Materion Gwledig y byddai angen i'r dull hwn fod yn ddigon hyblyg er mwyn darparu ar gyfer amgylchiadau sy'n newid, gan gynnwys ystyried y gofynion adrodd sydd eto i'w cyflwyno gan Lywodraeth Cymru fel rhan o'i uchelgais i gael sector cyhoeddus sy'n garbon niwtral erbyn 2030.

Pwysleisiwyd, o fewn cyfyngiadau'r cynllun gweithredu drafft, fod 'Carbon Sero-net' a 'Carbon Niwtral' yn gyfnewidiadwy a byddai adroddiad ar y camau gweithredu a nodwyd yn y cynllun gweithredu drafft yn cael lunio bob blwyddyn.

Nododd y Pwyllgor, er mai'r prif ddull a ffefrir o ran gwneud iawn am ôl-troed carbon gweddilliol y Cyngor fyddai cynyddu'n sylweddol swm yr ynni adnewyddadwy sy'n cael ei gynhyrchu, byddai hyn yn gofyn am gyllid sylweddol. Felly, roedd yn hanfodol sefydlu achos busnes cadarn ar gyfer pob prosiect ynni adnewyddadwy posibl.

Cyngor Sir Gâr Carmarthenshire County Council
EICH CYNGOR arleinamdani
www.sirgar.llyw.cymru
YOUR COUNCIL doitonline
www.carmarthenshire.gov.wales

Codwyd y materion canlynol wrth ystyried yr adroddiad:-

- Mynegwyd pryder nad oedd gan y rhwydwaith dosbarthu trydan lleol ddigon o gapasiti i alluogi'r Cyngor i ddilyn ei nod o gynyddu'n sylweddol swm yr ynni adnewyddadwy sy'n cael ei gynhyrchu ar ei dir. Dywedodd yr aelod o'r Bwrdd Gweithredol dros Gymunedau a Materion Gwledig fod trafodaethau wedi'u cynnal gydag Arweinydd y Cyngor i gael dull ar y cyd er mwyn lobïo gweithredwr y rhwydwaith dosbarthu trydan - Western Power Distribution - i gael mwy o gapasiti ar y rhwydwaith.

- Mewn ymateb i ymholiad ynghylch cydweithio â Byrddau Gwasanaethau Cyhoeddus (BGC), dywedodd y Rheolwr Datblygu Cynaliadwy, er mwyn adeiladu ar y gwaith blaenorol ar y cyd, y byddai BGC Sir Gaerfyrddin yn cynnal gweithdy i weld sut y mae sefydliadau sy'n aelodau o'r bwrdd yn ymateb i'r newid yn yr hinsawdd, gan amlinellu gweithgarwch presennol ac arfaethedig yn eu sefydliadau a nodi cyfleoedd ar gyfer cydweithio ar draws partneriaid y BGC. Ychwanegodd yr Aelod o'r Bwrdd Gweithredol ei fod yn awyddus i gydweithio â Byrddau Gwasanaethau Cyhoeddus er mwyn osgoi dyblygu ymdrechion.

- Mewn ymateb i sylw a godwyd mewn perthynas â darpariaeth gwefru trydan y Cyngor mewn meysydd parcio sy'n eiddo i'r Cyngor a meysydd parcio staff, dywedodd y Rheolwr Datblygu Cynaliadwy fod cyllid ar gyfer 26 pwynt gwefru ychwanegol wedi'i sicrhau. Yn ogystal, rhoddodd yr Aelod o'r Bwrdd Gweithredol dros yr Amgylchedd sicrwydd i'r Pwyllgor y byddai'r Cyngor yn parhau i wneud cais am gyllid grant ar gyfer pwyntiau gwefru yn flynyddol.

- Cyfeiriwyd at gynhadledd ddiweddar a drefnwyd gan y Pennaeth Eiddo, a nodwyd gan fod cynnwys y gynhadledd yn llawn gwybodaeth, awgrymwyd y gellid efelychu hyn ar gyfer Aelodau Etholedig. Cytunodd y Rheolwr Datblygu Cynaliadwy, a dywedodd y byddai gweithdy'n cael ei drefnu ar gyfer pob aelod maes o law.

- Mewn ymateb i ymholiad ynglŷn â cherbydau trydan, dywedodd yr Aelod o'r Bwrdd Gweithredol dros yr Amgylchedd fod cynigion i weithio gyda phartneriaid ac asiantaethau i greu amgylchedd mwy cynaliadwy drwy gyfrwng seilwaith newydd, gan gynnwys buddsoddiad mewn pwyntiau gwefru cyflym ar gyfer cerbydau trydan. Yn ogystal, dywedwyd wrth yr Aelodau fod lori sbwriel drydan yn cael ei threialu ar hyn o bryd ac os bydd hyn yn llwyddiannus, byddai fflyd sbwriel y Cyngor yn fwy effeithlon o ran ynni ac yn gydnaws â'r amgylchedd.

- Nododd y Rheolwr Datblygu Cynaliadwy, mewn ymateb i ymholiad a godwyd mewn perthynas ag integreiddio, y cytunwyd ar gyfnod o brofi templedi drafft ar gyfer cynnal Asesiad Effaith Integredig ar gynigion a phenderfyniadau'r Cyngor cyn eu cyflwyno yn ystod 2020. Yn ystod y cam profi, byddai cynnwys gofynion asesiad effaith Deddf yr Amgylchedd (Cymru) 2016 yn helpu i osod newid yn yr hinsawdd/lleihau carbon yn rhan annatod o'r Cyngor.

- Cyfeiriwyd at y rhestr ar dudalen 4 yr adroddiad o adeiladau'r Cyngor a oedd ar y brig o ran defnyddio ynni/allyrru carbon (2018/19). Mynegwyd siom fod Ysgol Bro Dinefwr wedi ei henwi yn y 10 uchaf yn enwedig gan fod yr ysgol yn adeilad modern newydd. Esboniodd y Rheolwr Datblygu Cynaliadwy fod yr ysgol wedi'i chynnwys yn y rhestr am ei bod yn ysgol fawr iawn a bod y galw am ynni'n uchel ac nad oedd y mesur o ran defnydd yn adlewyrchu'r ddeiliadaeth na'r arwynebedd llawr. Ar ben hynny, roedd Ysgol Bro Dinefwr yn cynnal un o enghreifftiau mwyaf y Cyngor o ran technolegau ynni adnewyddadwy o ran paneli solar.

- Gyda golwg ar drosglwyddo'r cynllun i gymunedau, gofynnwyd am greu fersiwn mwy hygyrch gan gynnwys creu fersiwn addas i berson ifanc ei deall.

Mynegodd Aelodau'r Pwyllgor eu diolch i'r swyddogion am eu gwaith caled wrth ddatblygu'r cynllun ac am eu hymrwymiad i'w gyflawni.

PENDERFYNWYD YN UNFRYDOL ARGYMELL I'R BWRDD GWEITHREDOL fod fersiwn ddrafft o'r Cynllun Carbon Sero-net yn cael ei gymeradwyo.

9. EITEMAU AR GYFER Y DYFODOL

Bu'r Pwyllgor yn ystyried y rhestr o eitemau ar gyfer y cyfarfod oedd i'w gynnal ar ym mis Rhagfyr 2019 a rhoddwyd cyfle i'r Pwyllgor wneud cais am wybodaeth i'w chynnwys yn yr adroddiadau.

Nododd yr Aelodau fod yr Adroddiad Monitro Cyllideb 2019/20 (y cyfnod rhwng Ebrill 2019 ac Awst 2019) wedi cael ei gylchredeg i holl Aelodau'r Pwyllgor drwy e-bost ar 4 Tachwedd, 2019 a hynny ar gais y Cadeirydd, i leihau nifer yr eitemau i'w hystyried ar yr agenda heddiw.

Ni chodwyd unrhyw sylwadau/ymholiadau/pryderon mewn perthynas ag Adroddiad Monitro Cyllideb 2019/20 a ddosbarthwyd (y cyfnod rhwng Ebrill 2019 ac Awst 2019).

PENDERFYNWYD YN UNFRYDOL:

9.1 dderbyn y rhestr o eitemau ar gyfer y dyfodol;
9.2 nodi'r Flaenraglen Waith a ddiweddarwyd.

10. LLOFNODI FEL COFNOD CYWIR COFNODION CYFARFOD Y PWYLLGOR A GYNHALWYD AR Y 30 MEDI 2019

PENDERFYNWYD llofnodi cofnodion cyfarfod y Pwyllgor Craffu - Diogelu'r Cyhoedd a'r Amgylchedd a gynhaliwyd ar 30 Medi, 2019 gan eu bod yn gywir.

_____ _____

CADEIRYDD **DYDDIAD**

Cyngor Sir Gâr Carmarthenshire County Council
EICH CYNGOR arleinamdani
www.sirgar.llyw.cymru
YOUR COUNCIL doitonline
www.carmarthenshire.gov.wales